

IMPORTANT PEO RENEWAL INFORMATION

TO WHOM IT MAY CONCERN:

July 27, 2007

Pursuant to Subsection 58-29-(3) of the Utah Professional Employer Organization Licensing Act, any two or more professional employer organizations held under the common control of any other person or persons acting in concert may be registered as a PEO group.

Additionally, the statute allows each PEO Group to satisfy any reporting and financial requirements under this chapter on a consolidated basis, which includes renewal of registration.

In order to fully comply with the scope of this statutory requirement, DOPL has recently analyzed all currently registered Utah PEO's (Professional Employer Organizations) to determine which should be transferred to the newly created registration type of "PEO Group." This analysis identified six PEO Groups: *ADP Totalsource, Inc.*, *Cygnus Resources, Inc.*, *Employers Resource of America, Inc.*, *Paychex Business Solutions, Inc.*, *ESG Administration, Inc.*, and *CBR Management Services, Inc.* All other entities currently registered with DOPL will remain as individually registered PEO's.

This important information is being provided to the entire industry for a number of reasons:

- 1) If you are an entity held under the common control of one of the six identified PEO Groups, you are no longer required to individually renew your registration nor are you required to individually verify the renewal requirements listed on the bottom of the enclosed renewal form.
- 2) If your entity is not one of the six identified above as PEO Groups, but your entity currently holds common control of any other Utah registered PEO, you must submit documentation of such to DOPL and request that your registration type be changed to PEO Group. Subsequently, any entity held under your group registration would not be required to individually renew, and its registration classification would be transferred from PEO to PEO Group Member.
- 3) If at any future time, your entity acquires common control of any other PEO entity, you would be required to apply for registration as a PEO Group and pay the applicable application fee. Applications for registration as a PEO Group can be found at www.dopl.utah.gov.
- 4) If a PEO Group Member separates from a PEO Group and wishes to continue operating in Utah, that entity must apply for registration as its own PEO. Applications for registration can be found at www.dopl.utah.gov.

If you need further information regarding these changes, you can review the current statute online at www.dopl.utah.gov, or you can contact DOPL at 801-530-6628 or 866-275-3675 (toll-free in Utah).

Sincerely,



Clyde Ormond
Bureau Manager