



State of Utah
Department of Commerce
Division of Occupational and Professional Licensing

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M E M O R A N D U M

TO: Nursing Education Programs Desiring to Provide Training for the Medication Aide - Certified

FROM: Laura Poe, Executive Administrator, Utah Board of Nursing
Bureau Manager DOPL

DATE: April 25, 2007

RE: Steps to Become Approved to Offer the MAC Training Program

The Division of Occupational and Professional Licensing has received a number of inquiries regarding participation in the Medication Aide – Certified (MAC) Pilot Program. Currently, information is available on the DOPL website regarding the approved curriculum, standards and protocols, and an application for long-term care facilities who wish to participate in the pilot program. The purpose of this memorandum is to clarify the procedure for an approved nursing education program to become approved to offer the MAC training program including classroom instruction and clinical experience.

The MAC training can only be offered by a fully approved and nationally accredited (either NLNAC or CCNE) nursing education program. An education program that is on probation or has just begun and has not received full Division/Board of Nursing approval status is ineligible to offer the MAC training program. Those nursing education programs that desire to offer the MAC training shall submit the following to the Division and Board of Nursing for review:

1. Curriculum vitae of any faculty members that will be participating in the training program.
2. A letter on school letterhead indicating a desire to offer the training program and an attestation that the following criteria are or will be met:
 - a. Agreement to follow the standards and protocols that have been established;
 - b. Agreement to follow the approved curriculum;
 - c. The program has the necessary resources to provide the training including faculty and sites for the clinical experience;
 - d. Participation in the MAC pilot training program will not negatively affect the resources utilized by the approved nursing education program.
3. Provide a detailed description of the clinical site where the training experience will be offered including the type of facility, number of beds, average census, and staffing mix.

Information and the proposed curriculum and protocols/standards for the medication aide – certified can be found on the nurse page of the DOPL website. Any questions or concerns regarding the MAC documents or pilot program should be directed to lpoe@utah.gov.