

MINUTES

**UTAH
ARCHITECT
LICENSING BOARD
MEETING**

December 9, 2005

**Room 428 – 4th Floor – 9:00 A.M.
Heber Wells Building**

CONVENED: 9:00 A.M.

ADJOURNED: 11:15 A.M.

**Bureau Manager:
Board Secretary:**

Dan S. Jones, Bureau Manager
Ann Naegelin

Board Members Present:

Kenneth J. Naylor, Chairman
Jeanne Jackson
William C. Miller

Board Member Absent:

Robert J. Eaton

Guests:

Jack Hammond, AIA
Ben Schreiter, IDP Coordinator

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

Read and approve the August 5, 2005 and
October 4, 2005 minutes.

Mr. Miller made a motion to approve the minutes.
Ms. Jackson seconded the motion. Vote was
unanimous.

PENDING BUSINESS:

Investigation Report

Mr. Jeppson reported that he has opened one new case
since the December meeting. Mr. Jeppson reviewed
the fine schedule.

Mr. Jones explained the concept of the Engineers Peer
Committee and how it will function. Mr. Jeppson can
contact Board members for their input when needed.
He also explained possibly using the Education and
Enforcement Fund to hire an expert to review cases
when necessary.

Mr. Naylor contacted Elizabeth Mitchell regarding an ethics committee or contacts at the AIA. There is an ethics committee on the national level, but not the state level. Mr. Jeppson indicated that he would like to get a list of names that he could contact for input on investigations.

Mr. Naylor requested that Mr. Walker attend the next meeting to discuss referencing the Code of Ethics in the rules.

Education and Enforcement Fund Balance

The Board reviewed the report for the Education and Enforcement Fund. Item was noted with no action taken.

IDP Update

Mr. Schreiter updated the Board on his progress with IDP Seminars. He received a list from NCARB of the people in Utah that are registered in the IDP Program. He has prepared a slide show regarding IDP reporting. He is looking at the first week of March for an IDP Seminar in Salt Lake City. Mr. Miller made a motion to pay allowable costs of the seminar from the Education and Enforcement Fund. Ms. Jackson seconded the motion. Vote was unanimous. He will report back to the Board with more costs. He will give an overview of his presentation at the next Board meeting. Mr. Schreiter may do seminars in St. George and Logan.

Mr. Schreiter requested funding to attend the IDP Coordinators Conference. Mr. Miller made a motion to approve funding. Mr. Jackson seconded the motion. Vote was unanimous.

Ms. Jackson made a motion to fund one person for the WestCarb meeting. Mr. Miller seconded the motion. Vote was unanimous.

Mr. Miller made a motion to fund one person to attend the national conference in June. Ms. Jackson seconded the motion. Vote was unanimous.

DISCUSSION ITEMS:

Continuing Education

NCARB is discussing a national standard for continuing education in the model law. Mr. Jackson explained how continuing education is processed for the other professions licensed by the Division.

NEXT MEETING SCHEDULED FOR:

February 10, 2006

MEETING ADJOURNED AT:

10:30 A.M.

Date Approved

Chairperson, Utah Architect Licensing Board

Date Approved

Bureau Manager, Division of Occupational & Professional Licensing