

**MINUTES**

**UTAH  
Barber, Cosmetology/Barber Electrology, Esthetics  
and Nail Technology Licensing Board  
MEETING**

**December 3, 2007**

**Room 475 – 4th Floor – 9:00 a.m.  
Heber Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 9:00 a.m.

**ADJOURNED:** 10:26 a.m.

**Bureau Manager:**  
**Board Secretary:**  
**Acting Board Secretary**

Daniel T. Jones  
Lee Avery  
Sally Canavan

**Board Members Present:**

Marti Frasier, Chairperson  
Monica Bruin  
Lyle Ferguson  
Dianne Niebuhr  
Lenette Johnson-Casper  
Shauna Fox  
Fran Brown  
Electrology position not replaced at this time

**Members Absent:**

Monica Bruin  
Ruth Ann Holloway

**Guests:**

Fred Martinez  
Spence Talbot  
Debbie May  
LeRoy Eck  
Brenda Scharman  
Booke Ercanbrack  
Sharon Routt  
Candice Candle  
Tricia Kirkham  
Darlene Durrant  
Shelley Merryweather  
Jean Fitzgerald  
Penny Romero  
Angela Tanner  
Shannon Mechling  
Jannett Kelly  
Nick Layman

Chad Price  
Michelle Hurd  
Therese Taylor  
Sharon Saylor

**DOPL Staff Present:**

F. David Stanley, Division Director

**TOPICS FOR DISCUSSION**

**ADMINISTRATIVE BUSINESS:  
MINUTES:**

**DISCUSSION:**

National School Owners Convention – Ms.  
Fran Brown

**DISCUSSION:**

**DECISIONS AND RECOMMENDATIONS**

The minutes from the September 10, 2007 were reviewed. Mr. Ferguson motioned to approve the minutes, seconded by Ms. Shauna Fox. The motion was unanimous.

**Out of order on the Agenda**

**Discussion:**

Mr. Jones advised the Board the contract with Thomson/Prometric will expire December 31, 2007. The Division has chosen another testing vendor called PSI, Inc. Mr. Jones stated that he has recused himself from the process because he is on the Executive Board for the Administrators with National Interstate Council of State Boards of Cosmetology (N.I.C.). Mr. Stanley will make the decision. Mr. Jones advised the Board the Division is looking into issuing temporary licenses. He will advise the school owners when more information is received.

**Out of order on the Agenda**

Ms. Brown briefly reviewed with the Board the topics covered at the convention. The Board briefly discussed some of the concerns. Ms. Brown noted the next National School Owners Conventions will be held in Orlando and Scottsdale and encouraged everyone to attend these.

The Board briefly talked about Ms. Gammell not keeping her appointment with it. The Board requested Mr. Jones refer her file to Investigations for an 'Order to Show Cause'.

CIDESCO Certified Hours

**Out of Order on the Agenda**

Mr. Jones advised the Board an applicant submitted a copy of the CIDESCO Certificate she received when she completed their training. The applicant is requesting the Board consider this training as being equal to Utah's Statute requirements. After discussing this further, Ms. Brown motioned to study this training further and review at the next Board meeting, seconded by Mr. Ferguson. The motion carried unanimously. Ms. Casper-Johnson volunteered to do the research.

**APPOINTMENTS:**

Amanda Call, Probation Interview

Ms. Call presented herself to the Board. Ms. Casper-Johnson conducted the interview. Ms. Call advised the Board her probation officer is going to staff her file to see if they will let her off probation when she pays the fine in full. The Board asked Ms. Call to submit a letter from her probation officer if this happens. The Board reviewed a letter from her Probation Officer stating she needs to keep full time employment and her performance needs to be good in order to be in compliance with her court probation. Ms. Call stated she is having a hard time finding employment because of her court and professional probation. Ms. Call stated she has been clean from drugs three (3) years and clean from alcohol two (2) years. The Board asked Ms. Call to advise the Division when she obtains employment. The Board asked to see Ms. Call in March 2008. **In Compliance**

Stephanie Gammell, Probation Interview

Ms. Gammell presented herself to the Board. Ms. Gammell was late for her interview with the Board. Ms. Gammell stated she has not met with the Board because she moved out of State. The Board noted Ms. Gammell failed to keep the Division notified of her current mailing addresses. Ms. Gammell stated she is attending classes at the University of Utah and her class does not end until 9:30-10:00. Ms. Gammell advised the Board her GPA is 3.3. The Board encouraged Ms. Gammell to contact the Board when her schedules conflict. Ms. Gammell stated she has not been working in the field however she does have

an interview when she leaves her appointment with the Board. The Board noted Ms. Gammell's probation was due to end November 18, 2007. Ms. Gammell stated she completed a twelve (12) step in 2004 and a thinking errors class. In reviewing Ms. Gammell's file, the Board noted documents Ms. Gammell has submitted are not on letterhead and are in her handwriting.

The Board noted Ms. Gammell should be attending a twelve (12) step program two (2) times a month throughout her probation with it and encouraged her to attend one through her church since she expressed a discomfort in attending the public ones which allows smoking. Ms. Gammell was given attendance cards. The Board advised Ms. Gammell it would review letting her off probation in March if she submitted all required, original documents and is in compliance with the Board. The Board asked Ms. Gammell to submit the following:

1. Documentation showing she is working in Cosmetology, original employer reports.
2. Copy of her University report card.
3. Original attendance cards.

**Not in compliance**

The Board repeated its request for Mr. Jones to refer Ms. Gammell's file to Investigations for an 'Order to Show Cause.

**DISCUSSION:**

The Board briefly reviewed a new article regarding a Cosmetology/Barber business donating their time to do make-overs for clients at the homeless shelter.

Mr. Stanley advised the Board the recorder is not meant to stop comments and when a Board member makes a motion, a second is not needed. The Chair asks if there is any further discussion, if not then a vote is taken.

Application review for Ms. Krum working additional work experience hours.

The Board briefly reviewed Ms. Krum's request to consider the overtime hours she worked to count towards the four thousand (4,000) hours of work experience and decided it would not supersede the Division's policy of hours being based on a forty (40) hour work week.

**BUSINESS FROM PREVIOUS MEETING:** None

**ADJOURN:** Motion to adjourn by Mr. Ferguson

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

03/03/2008  
Date Approved (ss) Marti Frasier  
Chairperson, Barber, Cosmetology/Barber, Esthetics,  
Electrology and Nail Technician

03/03/2008  
Date Approved (ss) Daniel T. Jones  
Bureau Manager, Division of Occupational &  
Professional Licensing