

MINUTES

UTAH ARCHITECTS LICENSING BOARD MEETING

October 8, 2008

Room 210 2nd Floor 09:00 a.m.
Heber Wells Building
160 East 300 South
Salt Lake City, Utah

CONVENED	09:07 a.m.
ADJOURNED	10:27 a.m.
DOPL STAFF	Ross Ford, <i>Associate Director</i> Dennis Meservy, <i>Bureau Manager</i> Yvonne King, <i>Board Secretary</i>
BOARD MEMBERS PRESENT	Jeanne Jackson, <i>Chair</i> Mary Bearnson Jim Nielson Hans Hoffman
BOARD MEMBERS ABSENT	Bryan J. Turner was to be sworn in as a new board member but was not present at the board.
MINUTES	Jim Nielson made a motion to approve the amended August Minutes. Hans Hoffman seconded the motion and all members voted in favor.
EDUCATION/ENFORCEMENT FUND	It was noted that there was a mistake with the balance on the expense report. This report will be corrected at the next meeting. It was also indicated by the board that they would like to make use of the funding available. Jeanne Jackson also said she would look into the IDP registration.
ADMINISTRATIVE RULES INCIDENTAL USE	Dennis Meservy presented proposed language on the Administrative Rules under incidental use pertaining to the percentage of the overall project, occupancy load and unprofessional conduct concerning employers who do not verify experience in a timely manner. Nielson made a motion to adopt the changes as revised. Mary Bearnson seconded the motion and all members voted in favor.
REGIONAL MEETING	Jackson stated that she has drafted a proposed agenda for the regional meeting that will be held in Salt Lake at the Marriot and will be forwarding the agenda to the chair of

the Executive Committee. This agenda would include capitol restoration, tours of the capitol, program at the University of Utah, followed by an icebreaker/tour at the Salt Lake City Library. Hoffman stated he would look into ski packages.

NEWSLETTER

Assignments were made for the board members and staff for an upcoming newsletter. Nielsen will do a piece the on the administrative rule, education and enforcement fund with the attached application; Jackson on the regional meeting; Hoffman on a brief of the board members; Meservy on investigations; and Ken Naylor on the national level.

All business concluded meeting adjourned.

Note: This report is not intended to be a verbatim transcript, but is intended to record the significant features of what was discussed in the meeting. Discussed items are not necessarily arranged in chronological order.

(ss) Jeanne Jackson _____ Date: December 10, 2008

Jeanne Jackson, Board Chair Signature

(ss) Dennis Meservy _____ Date: December 10, 2008

Dennis Meservy, Bureau Manager Signature