

**MINUTES**

**UTAH  
CONSTRUCTION SERVICES COMMISSION  
MEETING**

**August 27, 2008**

**Room 474 Fourth Floor– 9:00 AM  
Heber Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 9:07 AM

**ADJOURNED:** 10:30 AM

**Bureau Manager:**

Dan S. Jones

**Board Secretary:**

Ann Naegelin

**Board Members Present:**

Bradley Stevens, Commission Chairman and  
Electrician Board Chairman  
Steve Bowers  
Joel Jolley  
David Told, Plumbers Board Chairman  
Wendy Gibbs  
John Wilcox  
Carl Tippets

**Board Members Absent:**

Larry Love, Burglar Alarm Board Chairman

**Guests:**

Jenna Williams, Utah Contractor Center  
Teri Paulson, Contractor's School

**DOPL Staff Present:**

Ross Ford, Associate Director  
Ray Walker, Regulatory and Compliance Officer  
Dan T. Jones, Investigations Supervisor  
Dennis Meservy, Bureau Manager  
Allyson Robinson, Board Secretary

**TOPICS FOR DISCUSSION**

**DECISIONS AND RECOMMENDATIONS**

**ADMINISTRATIVE BUSINESS:**

Minutes

The minutes from the July 23, 2008 meeting were reviewed. Mr. Jolley made a motion to approve the minutes as amended. Mr. Wilcox seconded the motion. Motion passed by unanimous vote.

**REVIEW PROPOSED DISCIPLINARY  
ACTIONS:**

Kelly Jed Hardman, apprentice electrician

Mr. Meservy reviewed the Memorandum of Understanding for Kelly Jed Hardman. The MOU has been reviewed by the Electrician Board. Mr. Bowers made a motion to approve the MOU. Mr. Wilcox seconded the motion. Motion passed by unanimous vote.

Caleb Steven Sharpe, apprentice electrician

Mr. Meservy reviewed the Memorandum of Understanding for Caleb Steven Sharpe. The MOU has been reviewed by the Electrician Board. Mr. Wilcox made a motion to approve the MOU. Ms. Gibbs seconded the motion. Motion passed by unanimous vote.

**DISCUSSION ITEMS:**

Application Review for S700  
Power Systems Development, Inc

The Commission reviewed the application for an S700 classification for Power Systems Development, Inc. Mr. Jones advised the applicant that the S700 classification is reserved for work that does not fit into another classification. Mr. Bowers made a motion to deny the S700 classification application and recommends that they apply for the E100. Mr. Told seconded the motion. Motion passed by unanimous vote.

B 100 Application Review

Mr. Jones reviewed an application with the Commission. The qualifier is currently on the sex offender list. The Commission has approved licenses in the past for people on the sex offender list. Based on discussion from prior meetings, the Commission desires to change their policy for reviewing applicants with sexual offenses. Mr. Walker advised the Commission that they can change their policy choice, but there must be a record of the policy change. The Commission must have good reason to change their reasons for changing their policy. Mr. Bowers made a motion to deny the application until the applicant is off the sexual offender list. The Commission desires to handle applications received with sexual offenses in the same manner. Mr. Tippetts seconded the motion. Motion passed by unanimous vote. Mr. Jones will draft a proposed change to the rule to reflect the change in direction to handle like types of offenses.

Investigation Updates  
Daniel T. Jones

Mr. Daniel Jones reviewed the investigations statistics for July. Many complaints are regarding warranty work and spec homes that did not hold their value. The Division has received reports the travelers are back in the state.

Mr. Ford reported on the investigators conference in Laughlin, Nevada. This year licensing and investigation information from all of the states was reviewed. It was beneficial to network with investigators from other states.

Good Moral Character

Mr. Jones reviewed a draft of potential language for the addition of good moral character as a requirement for license. He did not include a back ground check in this draft.

The Commission discussed a draft of the an outline of potential actions that may be taken on applications or disciplinary actions when there is criminal or financial responsibility problems.

An applicant can file a \$50,000 license bond to qualify for a license when there are financial problems. The Commissions will discuss the bond amount required for financial responsibility at the next meeting.

Mr. Ford has been asked to be part of a group to increase apprentice and training opportunities for inmates. He explained to the group some of the changes the Commission is making regarding license for a person with a criminal history. The Division is not trying to stop a person from working in the trade, but it may be difficult for a person to qualify for or be an owner of a company.

PSI Scorecard

The Commission reviewed the pass/fail statistics from PSI. Fewer people are taking the examinations than in the past. No action taken.

Continuing Education For Approval

Mr. Bowers made a motion to deny the continuing education courses for SUHBA pending further information regarding the number of hours for each course, and to approve the course from Certified Continuing Education. Mr. Jolley seconded the motion. Mr. Bowers amended the motion to allow the

Division to approve the SUHBA courses if the information received is acceptable. Mr. Jolley seconded the amended motion. Amended motion passed by unanimous vote. The original motion passed by unanimous vote. The courses for the Utah Masonry Council will be reviewed at the next meeting.

**ADJOURN:**

Motion to adjourn by Ms Gibbs.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

9/24/2008  
Date Approved

(ss) Bradley Stevens  
Chairperson, Construction Services Commission

9/24/2008  
Date Approved

(ss) Dan S. Jones  
Bureau Manager, Division of Occupational & Professional  
Licensing