

MINUTES

**UTAH
CERTIFIED COURT REPORTERS LICENSING BOARD
MEETING**

October 23, 2008

**Room 475 – 4th Floor – 9:00 a.m.
Heber Wells Building
Salt Lake City, UT 84111**

CONVENED: 9:00 a.m.

ADJOURNED: 10:16 a.m.

Bureau Manager:

Clyde Ormond

Board Secretary:

Jacky Adams

Board Members Present:

Catherine Kennedy -Chairperson
Shelley Wadsworth
Rossann Morgan
Suzanne Warnick
Joleen Van Bibber

Board Members Absent:

Guests:

DOPL Staff Present:

David Stanley – Division Director

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

Swearing in of Joleen Van Bibber and Suzanne Warnick as New Board Members

Mr. Ormond issued the Oath of Office to Ms. Van Bibber, and Ms. Warnick, and welcomed them to the Board.

Appointment of 2008 Board Chairperson

Ms. Wadsworth seconded by Ms. Morgan made a motion to elect Ms. Kennedy as the Chairperson for the upcoming year.

Ms. Wadsworth explained that at present a majority of the current Board members are from one firm, she was concerned that this may be “unfair” to the other firms within the state. Ms. Wadsworth further explained that she felt that it may be in the best interest of the profession for her to resign. It was later determined that Ms. Wadsworth would not resign, at this time.

Approval of the Minutes

Ms. Wadsworth seconded by Ms. Warnick made a motion to approve the minutes from the April 24, 2008 meeting, the motion carried unanimously.

Open & Public Meeting Power Point

Mr. Ormond conducted the yearly Open & Public Meeting PowerPoint presentation, no further discussion ensued.

DISCUSSION ITEMS:

Conflict of Interest

This issue was discussed in connection with the Open and Public Meetings PowerPoint presentation.

Gifts

Ms. Wadsworth explained that she was concerned that other Firms are gifting beyond the NCRA (National Court Reporters Association's) allowable amount, of \$100 per year, to some clients. She further explained that some licensee do not know that their management participates in this practice. Ms. Wadsworth then requested for a letter to be sent to each licensee reminding them of the requirements of R156-74-502 (1).

Mr. Ormond explained that this issue has been discussed with the Division's Chief Investigator; the determination was that, due to lack of evidence submitted to the Division, violation of NCRA's Code of Ethics must be handled by NCRA or UCRA (Utah Court Reporters Association).

The Board disagreed with Mr. Ormond's suggestion, adding that the profession would listen if the Division sent a "reminder" letter, where as they are likely to ignore a letter from one of the Associations.

Ms. Warnick second by Ms. Morgan, made a motion to have Ms. Wadsworth write a letter, and upon approval of the Board, and the Division Director the letter will be sent to the profession, the motion carried unanimously.

Ms. Warnick questioned the Board and Division regarding if Certified Court Reporters, must be licensed as a Notary.

A brief discussion ensued, and it was explained to Ms. Warnick that the Division does not have statutory authority to require Certified Court Reporters, to also be licensed as a Notary.

ADJOURN:

10:16 a.m.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

April 30, 2009
Date Approved

(ss) Catherine Kennedy
Chairperson, Certified Court Reporters Licensing Board

April 30, 2009
Date Approved

(ss) Clyde Ormond
Bureau Manager, Division of Occupational &
Professional Licensing
