

## MINUTES

### UTAH BOARD OF NURSING EDUCATION COMMITTEE

March 28, 2008

Room 464 – 4<sup>th</sup> Floor – 7:30 a.m.  
Heber Wells Building  
Salt Lake City, UT 84111

**CONVENED:** 7:36 a.m.

**ADJOURNED:** 9:29 a.m.

**Bureau Manager:**  
**Secretary:**

Laura Poe  
Shirlene Kimball

**Conducting:**

Diane Forster-Burke

**Board Members Present:**

Peggy Brown  
Diane Forster-Burke  
Mary Williams  
Pam Rice

**Guests:**

Stephen Harmon, Westminster College student  
Jose Esparza, Westminster College student  
Jami Huntington, Westminster College student  
Jason McGavin, UCC student  
Lori Wilcox, UCC student  
Rebecca Barnes, BYU student

#### **TOPICS FOR DISCUSSION**

#### **DECISIONS AND RECOMMENDATIONS**

##### **ADMINISTRATIVE BUSINESS:**

Review February 22, 2008 Education  
Committee Minutes:

The minutes were approved with corrections. All  
Committee members in favor.

##### **NEW BUSINESS:**

Review March 2008 NCLEX Pass Rates for  
Provisionally approved programs:

Provisionally approved program NCLEX pass rates  
were reviewed. Ms. Poe reported Dr. Carolyn Lewis  
requested the web site be updated on a daily basis.  
Ms. Poe indicated the web site will not be updated  
every day; however, the year to date title will be  
changed to current quarter. Updates are posted on a  
quarterly basis and the table will be formatted to add  
columns for each current quarter. The oldest year on  
the table will be deleted.

Utah Career College,  
Dr. Carolyn Lewis:

Dr. Lewis met with Committee members and happily reported that Utah Career College pass rates are up again. Dr. Lewis reported Cohort 4 just started the last quarter and will be the final group from the old curriculum to graduate. Cohorts 5 and 6 are doing well. Dr. Lewis indicated 22 students were just admitted into Cohort 7.

Dr. Lewis indicated Utah Career College submitted the NLNAC candidacy status application. NLNAC requested clarification regarding resources and faculty members and Dr. Lewis reported they are working on this clarification.

Dr. Lewis also discussed with Committee members a student who sat for and passed the NCLEX examination before passing the HESI examination and graduating from the program. She indicated a requirement for graduating from the RN program is to pass the HESI exam. Dr. Lewis questioned whether or not the program should go ahead and issue the degree without having the student pass the HESI exam. Ms. Poe reported the Division was in error approving the individual to sit for the exam and indicated she feels this student had an ethical obligation to inform the Division she had received the RN authorization in error. Ms. Poe reported the individual will not be licensed until the transcript is received with a degree posted and the date the degree was conferred. Ms. Poe stated it is up to the school to determine whether or not the student has met the graduation requirements.

Mountainland Applied Technology College,  
Debra Edmunds:

Ms. Edmunds reported Mountainland ATC received approval from IHC for clinical placements for their students. Ms. Edmunds also reported Mountainland has an articulation agreement with UVSC and her students take certain courses from UVSC. Ms. Edmunds indicated UVSC made changes to their curriculum which will affect Mountainland students. Ms. Edmunds stated she has appealed to Utah Valley State College regarding the changes; however, UVSC will not readjust those changes. Committee members expressed concern that UVSC has not informed the Board of changes in the curriculum. Ms. Edmunds also reported she is working on the NLNAC candidacy

Discussion regarding Ameritech College curricular changes:

status application; however it is taking longer than expected to complete.

Committee members reviewed the revised curriculum submitted by Ameritech College. Ms. Poe reported Ameritech hired a new program director and Committee members will need to find out if the new director has been involved in the curricular changes, whether or not she agrees with the changes, or if other changes will be made that reflect her philosophy. Ms. Poe also indicated Ameritech is moving from a one-plus-one program to an AAS degree and has asked that the rules be waived for a period of time in order to accommodate this change and to give current faculty members time to meet requirements. Ms. Poe indicated other programs that have not met the criteria have been placed on a Memorandum of Understanding with probation for a period of time. For consistency, Ameritech would need to be placed on probation until the criteria could be met. Ms. Forster-Burke also questioned Ms. Poe regarding the process when Rules are adopted and pre-requisite courses are not accepted because they have not been obtained through an accredited school? Ms. Poe indicated the Board may consider building in a time period for meeting criteria for faculty members and also to allow the program to become regionally accredited or obtain prerequisites from another institution.

The following questions need to be addressed by Ameritech representatives when they meet with Committee members. 1). Clarification regarding faculty member qualifications and which faculty member is teaching which course. 2). Clarification regarding the conceptual framework. They will also need to address objectives. 3). Pediatrics, childbearing and pharmacology appear to require a high number of clinical hours. 4). The Philosophy in program outcomes speaks about students advancing their education; however, the student signs a waiver indicating he/she is aware that the credits will not transfer.

Ameritech College,  
Katherine Dimmock, Nursing program director  
Karla Huntsman and Linda Peterson:

Ms. Huntsman introduced Dr. Dimmock, the new nursing program director at Ameritech College. Committee members questioned whether or not Dr.

Dimmock was involved with the curricular changes. Dr. Dimmock reported she just started with the program on Monday, has had some input, but the consultant and the Ameritech Nursing Faculty Committee made the changes. Dr. Dimmock stated she does not anticipate further changes at this point. Ms. Forster-Burke stated there appears to be a disconnect between the mission statement to promote ongoing education and the waiver that students sign indicating that coursework may not be transferable. Dr. Dimmock indicated they would like to leave this section in the handbook until accreditation is received.

Dr. Dimmock addressed the NCLEX pass rates, how they plan to improve pass rates and different approaches that will be taken to support the students. Ms. Forster-Burke explained Committee members have discussed placing the program on probation until faculty members have met minimum standards. She explained the Memorandum of Understanding and probation process and indicated the program would be given a time frame to make sure all faculty members meet requirements. Ms. Poe indicated a MOU will be drafted for their signature. Ms. Poe also indicated the rules will be changing and explained the proposed changes. She indicated one change would require the prerequisites be obtained from a regionally accredited school. The rules will build in a period of time for the program to obtain an articulation agreement or become regionally accredited. Ms. Huntsman stated their program has an articulation agreement with the University of Phoenix.

Committee members questioned where the program will obtain pediatric clinical hours? Ms. Huntsman indicated it will depend on whether or not Ogden Regional Hospital has pediatric patients. The students may receive more outpatient clinical hours, well child hours, virtual clinical excursions, or simulations. Ms. Forster-Burke reported she did not find lab objectives in the document. Dr. Dimmock stated they will be working on all course objectives. Ms. Poe stated it appears the program is headed in the right direction and requested any changes made be submitted to the Division at least one week prior to the Board meeting.

Stevens-Henager,  
Vickie Dewsnup, campus president  
Trent Willey, Interim Dean:

Mr. Willey indicated he was appointed as the Interim Dean of the nursing program on March 6, 2008. Rebecca Reese and Donna Eliason are no longer with the program. President Dewsnup reported the current full time faculty members are Jeff Manning, Trent Willey, Rochelle Heyden and Joan McGill. Jean Lee Carver is a part time faculty member. President Dewsnup reported that Traci Hardell had just been hired to be the program administrator and would start in May 2008. Mr. Willey indicated they have a consultant and are working toward meeting NLNAC criteria. The NLNAC candidacy status application has not been submitted, however, the target date for submission is April 15, 2008. Mr. Willey reported he understands the program must be NLNAC accredited by March 14, 2011.

Mr. Willey reported they have 38 students currently in the nursing program and will accept another 10 in April. Mr. Willey questioned whether or not students will be allowed to sit for the LPN by equivalency. Ms. Poe stated if the nursing program director signs the equivalency letter and documents the student is enrolled in the RN program and has completed the equivalent of an NLNAC-PN program, the student would be allowed to sit for the NCLEX-PN examination. Ms Poe reported the Rules may be changed in the near future and students may not be allowed to sit for equivalency after that date.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

April 25, 2008  
Date Approved

(ss) Diane Forster-Burke  
Diane Forster-Burke, Chair, Education Committee Board of  
Nursing

April 25, 2008  
Date Approved

(ss) Laura Poe, Bureau Manager  
Laura Poe, Bureau Manager, Division of Occupational &  
Professional Licensing