

MINUTES

**UTAH
SOCIAL WORK BOARD
MEETING**

June 5, 2008

**Room 475 – 4th Floor – 9:00 A.M.
Heber Wells Building
Salt Lake City, UT 84111**

CONVENED: 9:08 A.M.

ADJOURNED: 1:31 P.M.

Bureau Manager:

Rich Oborn

Board Secretary:

Lee Avery

Board Members Present:

Tammer M. Attallah, Chairperson

Dennis R. Frandsen

Jean V. McAfee

Patsy Smith

Andrew Johnston

Joyce Stowe-St. Clair

Mark de St. Aubin

DOPL Staff Present:

F. David Stanley, Division Director

Connie Call, Compliance Specialist

Kent Barnes, Compliance Manager

Guests Present:

Vicki Warner

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

MINUTES:

The minutes for April 3, 2008 were reviewed. Mr. Frandsen motioned to approve the minutes with changes, seconded by Mr. de St. Aubin. The motion carried unanimously.

Compliance Report – Connie Call

Ms. Call reviewed the following probation compliance reports.

#1. Mr. Garison Jeppesen

Is not in compliance. He failed to attend the last scheduled appointment with the Board. Mr. Jeppesen

advised Ms. Call he did not receive his letter advising him of the meeting. The Board noted this is the second time Mr. Jeppesen has not received his letter. The first time may have been because the Division did not have a current mailing address. The Division has received his employer and supervisor report.
Note* The letters advising Mr. Jeppesen of the Board meeting in May and June have not been returned to the Division.

#2 Ms. Barbara Snow:

Is in compliance. The Division received documentation showing Ms. Snow has completed the approved ethics course and her letter requesting Dr. Gant to be her therapist.

#3. Mr. K. Edward Huntsman:

Is not in compliance. The Division received his signed employee/supervisor report; however it was received very late, and only after Ms. Call had contacted him. Mr. Huntsman told Ms. Call he has been very busy and just had not thought about it.

#4. Theresa Schubach:

Is in compliance. The Division has received all of her reports and additional information.

#5. Megan Heath:

Is not in Compliance. The Division has not received her therapy report. The Division received her 12 step attendance for March and April and a letter regarding her medical issues with a copy of the pharmacy record. Ms. Call stated she advised Ms. Heath she needed to send the Division a copy of the prescription within 48 hours of being issued.

Note* Ms. Heath has had an alcohol relapse during the last month. She stated she is having some surgery soon and pain medications were not helping. She is meeting with her therapist, Dr. Zone, weekly. Dr. Zone is recommending she attends Alcoholics Anonymous (AA) regularly and not practice Mental Health Therapy anytime soon.

#6. Kristine Plummer,
Is in Compliance. The Division has received her
supervisor reports.

#7. William Green, New Probation Interview
No information at this time.

Discussion:

Mr. Attallah briefly reviewed the letter regarding Ms.
Wendy Ray from her Employment Administrator,
noting Ms. Ray has an appointment with the Board.

The Board expressed an interest in reviewing the
Supervisor reports before the Board meets with the
probationers. The Board noted there may be issues
that should be noted in the minutes. Mr. Oborn stated
he will schedule more time in the beginning of the
meeting for this.

Mr. Oborn advised the Board this is Ms. St. Clair's
last Board meeting and he has advised the Association
of the vacancy. The Board briefly talked about the
credentials it feels this person should have.

APPOINTMENTS:

Mr. Garison Jeppesen - Probation Interview

Mr. Jeppesen presented himself to the Board. Ms.
McAfee conducted the interview. Mr. de St. Aubin
recused himself from this interview because of his past
working relationship with Mr. Jeppesen.
The Board noted the Division has received Mr.
Jeppesen's employer/supervisor reports on time,
however, his psychological evaluation has not been
received. Mr. Jeppesen stated he was involved in an
accident and was not able to keep that appointment.
The Board encouraged Mr. Jeppesen to reschedule this
appointment as soon as possible and contact Ms. Call
with the appointment date and time. The Board
advised Mr. Jeppesen it is his responsibility to know
when the meetings are and to follow-up ensuring all
reports are submitted on time and to keep his
appointments with the Board. The Board advised Mr.

Jeppesen that it would like to see him at the next Board meeting in July. **Mr. Jeppesen is not in compliance with his stipulation after the Board interview.**

Ms. Barbara Snow - Probation Interview

Ms. Snow presented herself to the Board. Mr. Attallah conducted the interview. Ms. Snow advised the Board she faxed Dr. Ralph Gant's resume to the Division. After a brief discussion Mr. de St. Aubin motioned to accept Dr. Grant as Ms. Snow's therapist, seconded by Mr. Johnston. The motion carried unanimously. Mr. Snow stated she completed some continuing education including a six (6) hour course, "Ethics in Action". Ms. Snow advised the Board after she met with several clients and talked with them about their sessions being recorded all were willing to sign the releases. This concern is no longer an issue. The Board stated it would like a follow-up by her Supervisor, Ms. Belnap, indicating all clients have signed the waiver. Ms. Snow advised the Board her son has been out of the country and is coming home August 7, 2008, the day of the next Board meeting and asked if she could be excused from the next meeting. After a brief discussion the Board stated it would like to see her in July and if all is well, it would consider quarterly reviews and granting this request. **Ms. Snow is in compliance with her stipulation.**

Mr. K. Edward Huntsman - Probation Interview

Mr. Huntsman failed to keep his appointment with the Board.
Note: Mr. Huntsman contacted the Division stating he is having vehicle problems and is unable to keep his appointment with the Board.
Mr. Huntsman is not in compliance with his stipulation.

Theresa Schubach - Probation Interview

Ms. Schubach presented herself to the Board. Ms. Smith conducted the interview. Ms. Schubach advised the Board she has completed the Dialectical Behavioral Therapy Workshop and believes this is the direction she may take with her practice. Ms. Schubach stated Ms. Morris has been very effective in helping her and keeping a journal and has

found this to be very helpful too. Ms. Schubach advised the Board she has been meeting with her therapist every week and feels she will continue with this schedule. The Board asked to see Ms. Schubach at the August Board meeting. **Ms. Schubach is in compliance with her stipulation.**

Megan Heath - Probation Interview

Megan Heath presented herself to the Board. Ms. Smith conducted the interview. The Board advised Ms. Heath that the Division has not received her therapy reports and reminded Ms. Heath it is her responsibility to contact Ms. Call to ensure these have been received.

Ms. Heath was given the Compliance Unit's fax number. The Board advised Ms. Heath her approved therapist is Dr. Joan Zone and this is the person who should be submitting reports to the Division and these are due on the twentieth (20th) of each month. Ms. Heath advised the Board she relapsed in April and May. She missed two (2) drug screens because she knew these would show positive. Ms. Heath stated she became very ill with a kidney infection. Ms. Heath advised the Board she has been managing severe depression and chronic pain. Ms. Heath stated she wanted to start back to work in August however Mr. Oborn advised her not to work until after she meets with the Board. Ms. Heath stated she will be doing assessments at Logan Nursing Rehabilitation, a nursing home. After talking with Ms. Heath the Board encouraged her to get with Dr. Zone for assessment of her status, report routinely with her therapist, attend support groups and turn the reports into the Division, and once these activities are taken, the Board would then consider her request to practice therapy. The Board suggested Ms. Heath obtain copies of her reports and submit them to the Division herself. The Board also advised Ms. Heath she needs to submit copies of her prescription within forty-eight (48) hours of receiving it. Ms. Heath advised the Board she will be having surgery June 16, 17 and 18. Ms. Call stated she will excuse her from the drug screens these three (3) days. Ms. Call advised Ms. Heath the Division will need a copy of the discharge summary from the hospital. Ms. Call stated the reports need to be received by the twentieth (20th) of each month. The

Board noted the report for June can include all missing reports. The Board asked to see Ms. Heath in July.

Ms. Heath is not in compliance with her stipulation.

Kristine Plummer - Probation Interview,
Ms. Poe is present for this interview.

Ms. Poe attended the meeting for Ms. Plummer's interview. Mr. Johnston conducted the interview. Ms. Plummer gave the Board a written request to reduce her supervision hours, noting she is currently meeting weekly with Linda Tuttle, and monthly with Dennis Ashton. Ms. Plummer stated she has completed courses on Ethics, Ethics and the Soul, Ethics and the Difficult Client and Boundary and Dual Relationship issues in Social Work; Ethical and risk-management Considerations. Ms. Plummer stated she works two (2) days a week and that most cases have been reviewed by Ms. Tuttle. After talking with Ms. Plummer in detail, Mr. de St. Aubin motioned to amend the stipulation to show supervision changed to every other week for Davis County and LDS Family Services, and reports are to be quarterly from each, seconded by Ms. St. Clair. No further discussion. The motion carried unanimously. The Board advised Ms. Plummer, that if her supervisor reports remain positive, it would look at moving her meetings from monthly to possibly quarterly. The Board asked to see Ms. Plummer in September. **Ms. Plummer is in compliance with her stipulation.**

William Green - New Probation Interview

Mr. Green presented himself to the Board. The Board introduced itself and Mr. de St. Aubin conducted the interview. Mr. Green reviewed the reasons his license was placed on probation with the Board and gave the Board a copy of the 'Ethics in Action' course he has completed. Mr. Green stated he accepts responsibility for his actions and plans to stay in compliance with his stipulation. The Board reviewed Mr. Green's stipulation and clarified some misunderstandings. The Board advised Mr. Green the continuing education requirements under his stipulation need to be pre-approved by the Board and are in addition to the renewal continuing education requirements. The Board stated because of the misunderstanding it will consider approving some of the continuing education

already completed. Mr. Green stated he will get copies of the continuing education to Ms. Call for review and approval. Mr. Green stated Dr. Dave Moore has agreed to be his supervisor, with the Board's approval. After further discussion with Mr. Green the Board expressed concern regarding his business relationship with Dr. Moore possibly being a conflict of interest. The Board encouraged Mr. Green to contact other substance abuse programs or Lake View Hospital for supervisors and to refer to his stipulation regarding the supervising requirements and recording of meetings. The Board advised Mr. Green his documents need to be submitted by the 20th of each month. Mr. Oborn noted both of Mr. Green's licenses were placed on probation and this Board will be the monitoring Board. Mr. Green will be required to meet once with the Substance Abuse Board at its next meeting. His psychological evaluation is due September 2008. Mr. Green stated currently he is working in construction. The Board asked to see Mr. Green at the July 2008 meeting. **Mr. Green is in compliance with his stipulation.**

Mr. Frandsen motioned to approve the continuing education hours Mr. Green submitted, seconded by Ms. Smith. The motion carried unanimously.

Wendy Ray - Review letter from her
Employment Administrator

Ms. Ray presented herself to the Board. Mr. Attallah reviewed the letter from Ms. Janice Kimball CSW, Director of Housing and Services regarding Ms. Wendy Ray, noting the Director is giving consent to the Housing Authority for Ms. Ray to practice mental Health Services within the scope of the Family Self-Sufficiency Program and to work as a Clinical Social Worker. Ms. Kimball noted the Housing Authority will assume the liability that comes along with an individual practicing mental health therapy as it pertains to her role as a Family Self-Sufficiency Case Manager. Ms. Ray advised the Board her supervision hours will be under the supervision of Ms. Ruth Gerritsen-McKane, LCSW, University of Utah, Field Practicum Director. The Board talked with Ms. Ray in detail. Ms. Ray stated Ms. Gerritsen-McKane will make sure all the requirements are being met, including confidentiality, documentation being kept confidential etc. The Board advised Ms. Ray that the

approval will depend on the content of her application for licensure when it is submitted. Her supervisor will need to document the kind of work Ms. Ray is doing. The Board encouraged Ms. Ray to review the statutes with her supervisors including hours, billing, 100 hours of face-to-face supervision, case management work being coordinated with course training, staff meetings where clients are being discussed and training. She will still need to complete psychotherapy. The Board thanked Ms. Ray for meeting with it.

DISCUSSION:

Social Work Experience Requirements - Mr. Oborn

The Board reviewed statutes and discussed the training requirements for a Licensed Clinical Social Worker (LCSW). The Board noted the remaining three thousand (3,000) thousand hours includes, one quarter (1/4) of the time doing therapy, and/or training of that practice. Staff meetings, phone calls, working in the mental unit, working as a social worker, but the LCSW is in training, therapy, groups, family therapy, assessment, treatment plans and discharge planning in a hospital.

When a patient is discharged, an assessment of the family dynamic could be completed.

The Board discussed work experience requirements for Social Workers, noting the following:

- #1. The Board is concerned if there is a long absence of time when an applicant completes their education and when they obtain the thousand (1000) hours of mental health therapy training.
- #2. What the applicant is doing during the time after graduation, rather than the time itself.
- #3. The Board would like to meet with the applicant.

Association of Social Work Boards (ASWB)
Exam Pre-Approval letter - Mr. Oborn

Mr. Oborn reviewed the letter from the Association of Social Work Boards (ASWB) requesting all states pre-approve applicants for the exam.

The Board discussed this in detail and determined not to make any changes in the way Utah applicants are currently taking the exam. Mr. Oborn will advise the Association.

Upcoming Board Vacancy – Mr. Oborn

Mr. Oborn advised the Board the Association of Social Workers Board (ASWB) has board training scheduled for August, in Chicago. The Association will pay for one administrator, one board member and if there are funds still available one alternate board member. Mr. Oborn is attending and needs to know who else may be interested. After a brief discussion Mr. Attallah expressed interest and will advise Mr. Oborn after checking his schedule.

ADJOURN:

Motion to adjourn at 1:31 P.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

July 17, 2008
Date Approved

(ss) Tammer Attallah
Chairperson, Utah Social Work Licensing Board

July 10, 2008
Date Approved

(ss) Richard Oborn
Bureau Manager, Division of Occupational &
Professional Licensing