

MINUTES

**UTAH
SUBSTANCE ABUSE COUNSELORS
BOARD MEETING**

April 9, 2008

**Room 475 – 4th Floor – 9:00 A.M.
Heber Wells Building
Salt Lake City, UT 84111**

CONVENED: 9:05 A.M.

ADJOURNED: 4:30 P.M. .

Bureau Manager:
Board Secretary:

Rich Oborn
Lee Avery

Board Members Present:

Shawn M. McMillen, Chairperson
Linda Cornaby
Joel Millard, DSW
Ronald K. Wilkey
Kelly J. Lundberg, Ph.D.
Stephen R. Sheppard, Ph.D.

Board Members Excused:

Vacant Position

Guests:

Gloria Boberg, Association President
Jeremy Boberg
Larry Danley
Russ Jones
Michael Julian

DOPL Staff Present:

F. David Stanley, Division Director
Susan Higgs, Compliance Specialist

TOPICS FOR DISCUSSION
ADMINISTRATIVE BUSINESS:

DECISIONS AND RECOMMENDATIONS

MINUTES:

The minutes from January 8, 2008 were reviewed. Dr. Lundberg motioned to approve the minutes, seconded by Ms. Cornaby. The motion carried unanimously.

Mr. Oborn introduced Ms. Higgs and briefly reviewed the policies and goals of the Divisions new Compliance Unit.

Susan Higgs, Compliance Specialist

Ms. Higgs reviewed the compliance report with the Board.

#1. Ms. Teresa Lloyd, in compliance. She submitted a letter in January stating she is now working at Red Rock and Ms. Lynn Dangerfield is her supervisor. This letter was overlooked and Ms. Lloyd was not placed on the agenda to meet with the Board. After a brief discussion, the Board asked Ms. Higgs to interview Ms. Lloyd. Ms. Higgs will clarify Ms. Lloyd's internship.

#2. Ms. Melissa Zahn, Probation Interview, in compliance. Her therapist reports were received. She has completed her continuing education.

#3. Ms. Joanie Jones, Probation Interview, in compliance. Her therapy and employer reports have been received.

#4. Noelle Carter, New Probation Interview
Her order did not state she needed to meet with the Divisions Compliance Unit before meeting with the Board. Review of her MOU before hand had not taken place. She has sent in two (2) supervisor and two (2) employer reports.

#5. Michael Julian, Probation Interview
Not in Compliance. He needs his support group meeting cards and employer evaluations. We have received his supervisor evaluation. He may not realize there are two (2) separate reports needed.
Note* After his interview the Board found Mr. Julian in compliance.

Discussion:

The Board expressed concern in not receiving information about the probationers the day before the Board meetings. Ms. Higgs stated the Compliance Unit is still evolving and will try to better address the Board's concerns.

Discussion:

The Board noted Ms. Zahn's therapist is recommending termination of her therapy. After a brief discussion, the Board expressed that it would like

to meet with Ms. Zahn and her therapist at the next Board meeting.

APPOINTMENTS:

Melissa Zahn, Probation Interview

Ms. Zahn presented herself to the Board. Dr. Lundberg conducted the interview. Ms. Zahn gave the Board a letter from her supervisor. Ms. Zahn stated she is back to working as a Program Director, working more hours, now that she has recovered from surgery. To help with the stress of the additional hours she is spending a lot of time taking care of herself and spending more time with family. The Board expressed concerns regarding terminating therapy and asked Ms. Zahn to have Dr. Paul Ricks meet with the Board. The Board scheduled to meet with Ms. Zahn and Dr. Ricks at its next meeting July 9, 2008 at 10:00 a.m.

In Compliance

Joanie Jones, Probation Interview

Ms. Jones presented herself to the Board. Dr. Sheppard conducted the interview. The Board introduced itself to her. Ms. Higgs briefly reviewed the new Compliance Unit's policies with the Division's probationers and gave Ms. Jones her business card. Ms. Jones advised the Board that things were going well. She continues with individual therapy and has recently completed her payment of restitution. She attends Narcotics Anonymous (NA), spends time with friends and continues to maintain a 4.0 grade point average (G.P.A.) in school. The Board asked to see Ms. Jones in July 2008. **In Compliance**

Discussion:

The Board noted Ms. Jones is doing well and has been for a long time and decided if she continues, it would be willing to move her appointments to every six (6) months.

Discussion:

Ms. Higgs advised the Board that she had not met with Ms. Carter previously or reviewed the stipulation with her.

Noelle Carter, New Probation Interview

Ms. Carter presented herself to the Board. Mr. Wilkey conducted the interview. The Board introduced itself to Ms. Carter. Ms. Carter briefly reviewed the reasons why her professional license was placed on probation with the Board, noting she is also on criminal probation. Her criminal probation was due to end December 2008. Ms. Carter stated she does testing through drug court and gave the Board copies of the drug screens she has completed. Ms. Carter advised the Board she attends Narcotic Anonymous (NA) two (2) times a week and counts on her family for support. Her stipulation requires two (2) times a month. Ms. Carter stated therapy is going good; however, she is looking for another therapist because of insurance problems, noting she has been in recovery three (3) years. Ms. Carter stated Ms. Taxin reviewed her stipulation with her, noting Ms. Leann Orton is her supervisor and she talks with her daily and meets with her once a week. Ms. Carter stated she keeps her criminal history and recovery separate from her work. Ms. Carter advised the Board she has cerebral palsy and reviewed the medications she is taking. Ms. Carter stated her doctor is aware of her history and monitors her medication very closely. The Board encouraged her to find a mental health specialist soon. The Board asked to see Ms. Carter in July 2008. **In Compliance**

Discussion:

The Board expressed concerns regarding all of the medications Ms. Carter is taking and asked to see a list from the Controlled Substance Database. Ms. Higgs stated she will obtain this information.

Larry Danley, Application Review

Mr. Danley presented himself to the Board. Mr. Danley reviewed his education and work experience with the Board in detail. Mr. Danley advised the Board he just received his Utah Marriage and Family Therapy license and provided documentation of his continuing education and certificates. The Board reviewed Mr. Danley's application for Utah Substance Abuse Counselor, noting its deficiencies and advising Mr. Danley that in Utah he does not need dual license. In Utah the practice of Marriage and Family Therapy included; Substance Abuse Counseling as long as he

can show education and training in substance abuse counseling. Mr. Danley stated he may want the license anyway.

The Board advised Mr. Danley that to obtain a separate Utah Substance Abuse Counselor license, his application is missing the following information:

1. Documentation of completing the Substance Abuse program at the University of Utah. The Board feels the continuing education course Mr. Danley completed does not satisfy the statutory requirements.
2. Documentation of completing two thousand (2,000) hours of supervised experience in Substance Abuse.
3. Verification of fifty (50) hours of face to face direct supervision.
4. Organize his information differently. Compare his substance abuse education to the one at the University of Utah, then submit a summary.
5. Submit copies of the education classes related only to obtaining a Substance Abuse Counselor license.
6. Have his supervisors complete the "Verification of Supervision" form in the application.

Mr. Danley thanked the Board for meeting with him.

Michael Julian, Probation Interview

Mr. Julian presented himself to the Board. The Board introduced itself. Mr. Oborn introduced the Division staff. Dr. Millard conducted the interview. Dr. Millard advised Mr. Julian he needs to submit his employer evaluation and support group attendance cards. Mr. Julian advised the Board he will have a new Supervisor soon and will submit this information for Board approval. He thinks this will be Michael Cox, but is not sure. The Board encouraged Mr. Julian to make sure all reports are submitted to the Division. Mr. Julian stated he has been working four (4) months. His recovery is strong. He attends meetings regularly and has a strong support system. His family has also attended meetings with him. The Board noted Mr. Julian has submitted the one (1) essays he was required to complete. The Board asked to see Mr. Julian July 2008. **In Compliance**

Items not on the agenda

Mr. Oborn advised the Board he received a call from Mr. Russ Jones requesting information regarding a Certified Professional Counselor Intern (CPCI) being a supervisor of a Licensed Substance Abuse Counselor (LSAC). Mr. Oborn noted the Mental Health Therapist statutes identify who can use the title of a Mental Health Therapist. A Certified Professional Counselor Intern (CPCI) is not designated as one who can use this title therefore a Certified Professional Counselor Intern (CPCI) cannot supervise a Licensed Substance Abuse Counselor (LSAC). The Board talked with Mr. Jones in detail, noting the definition in statute and referred Mr. Jones to the professional association.

Discussion:

The Board talked about changing the rules regarding supervision. Mr. Oborn will search the Board minutes to clarify concerns.

DISCUSSION ITEMS:

Visit to Department of Corrections, Mr. Oborn

Mr. Oborn briefly reviewed his visit to the Department of Correction.

CORRESPONDENCE:

Fall Substance Abuse Conference Information

The Board briefly reviewed information regarding the fall Substance Abuse Conference.

2008 Board Meeting Schedule

The Board meetings for 2008 have been scheduled: July 9 and October 15, 2008.

ADJOURN:

The time is 4:30 pm and the Board meeting is adjourned.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

July 9, 2008
Date Approved

(ss) Shawn McMillen
Chairperson, Utah Substance Abuse Counselors
Licensing Board

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Minutes
Substance Abuse Counselors Board
April 9, 2008

May 15, 2008
Date Approved

(ss) Richard Oborn
Bureau Manager, Division of Occupational &
Professional Licensing