

MINUTES

UTAH BOARD OF ACCOUNTANCY LICENSING BOARD MEETING

March 4, 2009

Room 402, Fourth Floor – 1:00 p.m.
Heber Wells Building
Salt Lake City, UT 84111

CONVENED: 1:00 p.m.

ADJOURNED: 2:05 p.m.

Bureau Manager:

Dan S. Jones

Board Secretary:

Ann Naegelin

Division Director:

David Stanley

Board Members Present:

Michael Blackburn, Chairperson
Sherman Smith
Gordon Haycock
Linda Protzman

Board Members Absent:

MacRay Curtis

Guests:

Susan Higgs, Compliance
Kent Thomas, UACPA
Michelle McGaughey, UACPA

TOPICS FOR DISCUSSION

Minutes

A motion was made by Mr. Smith to approve the minutes as written. Mr. Haycock seconded the motion. The motion passed by unanimous vote.

APPOINTMENTS:

Susan Higgs

Ms. Higgs reported on the status of the probationers. All probationers are in compliance with the terms of their probation.

Curtis Nygren
Probation Interview

Mr. Nygren met for his probation interview. His primary focus is as a tax practice. Mr. Haycock made a motion that the Board finds Mr. Nygren is in compliance with the terms of his probation. Ms. Protzman seconded the motion. Motion passed by unanimous vote. In compliance.

DISCUSSION ITEMS:

Peer Review Rules

The Board continued to discuss the peer review rules and how to monitor the peer review process. It is proposed that mailings be sent to individuals with a questionnaire about their practice. The same sampling could be used for the CPE and peer review audit. The rules could be changed to add that individuals are responsible to determine whether their firm has undergone peer review as required. A person working for a firm that has not completed a peer review is out of compliance with the rules.

Mr. Jones reported to the Board of the current budget constraints. UACPA is willing to help wherever possible.

Mr. Jones and Mr. Smith will work together to write proposed changes to the rules for review by the Board. They will also work to write questions for the renewal process.

AICPA/NASBA Correspondence

Mr. Blackburn received a letter from AICPA regarding disciplinary action taken by AICPA. The matter will be referred to investigations.

Quarterly Focus Questions from NASBA. Mr. Jones will complete the questionnaires as he sees necessary. Mr. Haycock will inquire as to the importance of these questionnaires at the next NASBA meeting.

NEXT MEETING

The next Board meeting has been scheduled for Wednesday, April 1, 2009 at 1:00 p.m.

ADJOURN

Adjourned at 2:05 p.m.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

April 1, 2009
Date Approved

s/s Michael Blackburn
Chairperson, Utah Board of Accountancy

April 1, 2009
Date Approved

s/s Dan S. Jones
Bureau Manager, Division of Occupational & Professional
Licensing