

## MINUTES

### UTAH ARCHITECTS LICENSING BOARD MEETING

February 11, 2009

Room 210 09:00 a.m.  
Heber Wells Building  
160 East 300 South  
Salt Lake City, Utah

#### CONVENED

09:02 AM

#### ADJOURNED

10:05 AM

#### DOPL STAFF

F. David Stanley, *Director*  
Ross Ford, *Associate Director*  
Dennis Meservy, *Bureau Manager*  
Daniel T. Jones, *Investigation*  
Yvonne King, *Board Secretary*  
Susan Higgs, *Compliance*

#### BOARD MEMBERS PRESENT

Jeanne Jackson, *Chair*  
Mary Bearnson  
Jim Nielson  
Hans Hoffman  
Bryan Turner

#### MINUTES

Jim Nielsen made a motion to approve the December Minutes as written. Mary Bearnson seconded the motion and all members voted in favor.

#### COMPLIANCE

##### Susan Higgs

Susan Higgs from Compliance presented a probationary report. Higgs explained that Thomas Roule was not able to make the meeting today, but had a phone conference with him and he appears to be in compliance. Jim Nielsen made a motion to not require Thomas Roule to appear before the board unless there were adverse circumstances. Hans Hoffman seconded the motion and all members voted in favor.

#### INVESTIGATIONS

Daniel T. Jones from investigation stated he is getting more complaints from architects. Jones stated when ever there is a complaint please phone him.

**NOMINATIONS  
IDP COORDINATOR**

Jeanne Jackson made a motion to reappoint Ben Schrieter as the IDP Coordinator. Nielsen seconded the motion and all members voted in favor.

**EDUCATION/ENFORCEMENT FUND**

The board reviewed the Education and Enforcement Fund. Meservy indicated that there would be no travel approved for board members at this time. Applications for registration from board members were received for the upcoming March regional meeting held in Salt Lake City which would be paid out of the Education and Enforcement Fund. This registration satisfies the continuing education requirement.

**ADMINISTRATIVE RULES**

The board decided earlier to sideline a change in the administrative rule to further define incidental practice, due to a proposed bill by state representative Larry Willey that would eliminate incidental work for both architects and engineers. It appeared that Larry Wiley's bill would not go through. The Engineers Board, because of the action of the Architect Board, had also decided to not go forward with their incidental rule change that mirrored the language of the architect rule. The board discussed going forward with the incidental rule language they had previously approved and to present the rule to the Engineer's Board in March. Nielsen made a motion to go forward with the language that was agreed to on the incidental practice and finalize the unprofessional conduct. Hoffman seconded the motion and all members voted in favor.

**REGIONAL MEETING**

The NCARB Regional Meeting held 27<sup>th</sup> & 28<sup>th</sup> of March in Salt Lake City is going as scheduled. The final agenda has been worked out.

**NEWSLETTER**

Jackson submitted an outline on the newsletter which Kent Barnes helped prepare. It was suggested to have the education and enforcement fund pay the mailing and printing for the first newsletter. The board will decide on a name for the Newsletter at the end of the week and will also want reports turned in from all board members.

**All business concluded meeting adjourned.**

*Note: This report is not intended to be a verbatim transcript, but is intended to record the significant features of what was discussed in the meeting. Discussed items are not necessarily arranged in chronological order.*

(ss) Jeannie Jackson \_\_\_\_\_ Date: April 8, 2009  
Jeanne Jackson, Board Chair Signature

(ss) Dennis Meservy \_\_\_\_\_ Date: April 8, 2009  
Dennis Meservy, Bureau Manager Signature