

MINUTES

UTAH ARCHITECTS LICENSING BOARD MEETING

April 15, 2009

Room 474 09:00 a.m.
Heber Wells Building
160 East 300 South
Salt Lake City, Utah

CONVENED	09:02 AM
ADJOURNED	10:35 AM
DOPL STAFF	F. David Stanley, <i>Director</i> Ross Ford, <i>Associate Director</i> Dennis Meservy, <i>Bureau Manager</i> Daniel T. Jones, <i>Investigation</i> Yvonne King, <i>Board Secretary</i> Kent Barnes, <i>Compliance Manager</i>
BOARD MEMBERS PRESENT	Jeanne Jackson, <i>Chair</i> Mary Bearnson Jim Nielson Bryan Turner
BOARD MEMBERS EXCUSED	Hans Hoffman
VISITORS	Laura Green, <i>American Institute of Architects</i> Elizabeth Mitchell, <i>American Institute of Architects</i> Jonathan Richards, <i>Chair of the Engineers Board</i>
MINUTES	Turner made a motion to approve the February 2009 Minutes as amended. Nielsen seconded the motion and all members voted in favor.
FUNDING REQUEST	Elizabeth Mitchell and Laura Green presented an application for funding from the American Institute of Architects (AIA) for continuing education. This is a continuing education presentation on the updated American Disabilities Act (ADA) requirements. The requested amount was \$1566.00. Jim Nielsen made a motion to approve the request for the amount of up to \$1566.00. Bryan Turner seconded the motion and all members voted in favor.

Elizabeth Mitchell submitted a second request for funding from AIA for Architect Registration Examination (ARE) training materials. The materials are to assist architect interns in passing the ARE by providing a free lending library of training materials based on the current exam. Jeanne Jackson made a motion to approve the funding for the amount requested of up to \$3,432.00. Mary Bearnson seconded the motion and all members voted in favor.

INVESTIGATIONS

Daniel T. Jones from investigations stated that cases and complaints have increased. Jones stated when ever there is a complaint please phone him and investigations will investigate every complaint.

EDUCATION/ENFORCEMENT FUND

The board reviewed the Education and Enforcement Fund.

ADMINISTRATIVE RULES

Jackson presented some changes on the administrative rule. Jonathan Richards from the Engineer Board was present to help define incidental practice, so the definition between the two boards would be the same. Issues involving updating the rule, clarifying incidental practice, requiring a supervisor to verify work experience and changing the date from submitting continuing education from December 31 to March 31 to coincide with the present renewal cycle.

REGIONAL MEETING SUMMARY

Jackson commented briefly on the regional NCARB meeting. Nielsen, Turner and Jackson will attend the national annual NCARB meeting without state funding.

NEWSLETTER

Jackson submitted a template of the newsletter to Kent Barnes to be posted on the website. In addition to the newsletter being posted on the web, the board would like to mail the first issue to the licensees for the first time which would be funded by the Architects Education and Enforcement Fund. Nielsen made a motion to mail the first issue with the estimated cost of up to \$6,000.00 which would cover the printing and postage fees. Bearnson seconded the motion and all members voted in favor.

All business concluded meeting adjourned.

Note: This report is not intended to be a verbatim transcript, but is intended to record the significant features of what was discussed in the meeting. Discussed items are not necessarily arranged in chronological order.

(ss) Jeanne Jackson Date: 06/10/2009
Jeanne Jackson, Chair

(ss) Dennis Meservy Date: 06/10/2009
Dennis Meservy, Bureau Manager Signature