

## MINUTES

### UTAH ARCHITECTS LICENSING BOARD MEETING

June 10, 2009

Room 474 09:00 a.m.  
Heber Wells Building  
160 East 300 South  
Salt Lake City, Utah

<b>CONVENED</b>	09:08 AM
<b>ADJOURNED</b>	09:58 AM
<b>DOPL STAFF</b>	Dennis Meservy, <i>Bureau Manager</i> Yvonne King, <i>Board Secretary</i> Kent Barnes, <i>Compliance Manager</i> Wayne Jeppson, <i>Investigations</i>
<b>BOARD MEMBERS PRESENT</b>	Jeanne Jackson, <i>Chair</i> Mary Bearnson Jim Nielson Bryan Turner Hans Hoffman
<b>VISITORS</b>	Elizabeth Mitchell, <i>American Institute of Architects</i> John Sparano, <i>American Institute of Architects</i> Sara Staffanson
<b>MINUTES</b>	Jim Nielsen made a motion to approve the April 2009 Minutes as written. Mary Bearnson seconded the motion and all members voted in favor.
<b>NEWSLETTER REVIEW</b>	Jeanne Jackson indicated she is in the process of finalizing the news letter which should be completed later this month.
<b>INVESTIGATIONS</b>	Wayne Jeppson came before the board and presented a case summary from January 2009 to the present on ongoing investigations and citations that have been issued. It was noted the board would like information on citations to put in the disciplinary portion of the newsletter.
<b>EDUCATION/ENFORCEMENT FUND</b>	The board reviewed the Education and Enforcement Fund. Elizabeth Mitchell and John Sparano requested funds for the American Institute of Architects (AIA). They presented two applications for funding for continuing education. The instructors for the courses were James Timberlake and John Petersen.

Each application request was for 2,165.00 resulting in a total request of \$4,330.00. Hans Hoffman made a motion to approve \$4,330.00 for the total amount of both applications. Jackson seconded the motion and all members voted in favor.

#### **ADMINISTRATIVE RULE**

The board has been working on updating their administrative rule. This has included the Architect Board and Engineering/Land Surveying Board working together to clarify incidental practice. Both boards in regards to incidental practice were in agreement except for language pertaining to secondary work. The board agreed to use the secondary language of the Engineering/Land Surveying Board instead of their own. Nielsen made a motion to approve their proposed rule changes as discussed. Bryan Turner seconded the motion and all members voted in favor.

#### **ANNUAL CONFERENCE RESOLUTION REVIEW**

Jackson reviewed the resolutions for the NCARB annual conference with the board.

**All business concluded meeting adjourned.**

*Note: This report is not intended to be a verbatim transcript, but is intended to record the significant features of what was discussed in the meeting. Discussed items are not necessarily arranged in chronological order.*

(ss) Jeanne Jackson Date: 08/12/2009  
Jeanne Jackson, Chair

(ss) Dennis Meservy Date: 08/12/2009  
Dennis Meservy, Bureau Manager Signature