

# MINUTES

## UTAH ARCHITECTS LICENSING BOARD MEETING

October 14, 2009

Room 475 09:00 a.m.  
Heber Wells Building  
160 East 300 South  
Salt Lake City, Utah

<b>CONVENED</b>	09:01 AM
<b>ADJOURNED</b>	09:54 AM
<b>DOPL STAFF</b>	Mark Steinagel, <i>Director</i> Dennis Meservy, <i>Bureau Manager</i> Yvonne King, <i>Board Secretary</i> Wayne Jeppson, <i>Investigations</i>
<b>BOARD MEMBERS PRESENT</b>	Jeanne Jackson, <i>Chair</i> Mary Bearnson Jim Nielson Hans Hoffman Bryan Turner
<b>MINUTES</b>	Hans Hoffman made a motion to approve the August 2009 minutes as written. Bryan Turner seconded the motion and all members voted in favor.
<b>NEWSLETTER</b>	It was noted the first newsletter was mailed out to the licensees and the newsletter was considered by the board to be a great success. The newsletter is presently available on the Division website. Future editions of the newsletter, when produced by the members of the board, will be provided by e-mail and on the Division website. The board went through a review of items they would like to put in the next newsletter. This included placing AIA after the names of board members that were members of the American Institute of Architects, NCARB security issues, NCARB fee increases, schedule of continuing education classes, rule information updates and enforcement.
<b>ENFORCEMENT / INVESTIGATIONS</b>	Wayne Jeppson discussed investigated cases.
<b>EDUCATION/ENFORCEMENT FUND</b>	The Education and Enforcement Fund was reviewed with no action taken.

**IDP**

Jeanne Jackson made a motion to approve IDP registration funding for University of Utah students for the amount of one hundred dollars per student for a total cost of approximately four thousand dollars. Jim Nielsen seconded the motion and all members voted in favor.

**ADMINISTRATIVE RULE**

The proposed rule change that included incidental practice was discussed. The Architect and Engineering boards have been working together to clarify incidental practice. The public hearing for the proposed architect rule change is scheduled for 09:00 in the morning before the Engineers Board on November 18, 2009. Jackson indicated she would be attending this hearing and invited the other board members to also attend.

**All business concluded meeting adjourned.**

*Note: This report is not intended to be a verbatim transcript, but is intended to record the significant features of what was discussed in the meeting. Discussed items are not necessarily arranged in chronological order.*

(ss) Jeanne Jackson Date: 12/09/2009  
Jeanne Jackson, Chair

(ss) Dennis Meservy Date: 12/09/2009  
Dennis Meservy, Bureau Manager Signature