

MINUTES

**UTAH
BUILDING INSPECTOR LICENSING BOARD
MEETING**

September 15, 2009

**North Conference Room – 1st Floor – 10:00AM
Heber M Wells Building
Salt Lake City, UT 84111**

CONVENED: 10:00

ADJOURNED: 12:00

Bureau Manager:

Dan S. Jones

Board Secretary:

Sharon Smalley

Board Members Present:

Scott Hodge
Roger Evans
Chad Nay
Donna Jackson
Carol Peterson

Board Members Absent:

Guests:

Tyler Baker
Allan Benson
Dolan Anderson

DOPL Staff Present:

Susan Higgs, Compliance Coordinator

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

ADMINISTER OATH OF OFFICE

Dan Jones administered the oath of office to Donna Jackson and Carol Peterson, this board's new members.

ELECT A CHAIR AND VICE-CHAIR

Roger Evans nominated Chad Nay to be chairman. Scott Hodge seconded the nomination and the vote was unanimous.

Roger Evans nominated Scott Hodge as vice-chair. The nomination was seconded by Donna Jackson and passed unanimously.

MINUTES

Scott Hodge made a motion to approve the minutes from the October 21, 2008 meeting as written. The motion was seconded by Roger Evans and passed unanimously.

INTERVIEW WITH PROBATIONERS

Susan Higgs gave a report on both Mr. Baker and Mr. Benson.

10:30 Tyler Baker

Tyler Baker met with the board for his probation interview. Dan Jones gave an update on his probation. Following the interview with the board, a motion was made by Roger Evans and seconded by Donna Jackson to approve the termination of probation on January 1, 2010 subject to compliance with receipt of the final employer report. The motion passed unanimously. It was determined that he is currently in compliance.

10:45 Allan Benson

Allan Benson met with the board for his probation interview. Susan Higgs gave a review of his probation. Following the interview with the board, a motion was made by Roger Evans and seconded by Donna Jackson to approve the termination of probation on January 1, 2010 subject to compliance with receipt of the final employer report. The motion passed unanimously. It was determined that he is currently in compliance.

REVIEW APPLICATION FOR DOLAN ANDERSON

The board members reviewed the application submitted by Mr. Dolan for a Limited Inspector license. During the interview with the board, Mr. Dolan admitted that he is currently making inspections without having a Building Inspector License. Following the board's interview with Mr. Dolan, a motion was made by Scott Hodge to deny the application. The motion was seconded by Carol Peterson. Following a discussion on the motion, the motion was amended to state that he may not reapply for licensure for six months and must show he is in compliance with the law during that six month time period. The modified motion passed unanimously.

Roger Evans asked that the Division send an investigator to American Testing Services to check for proper licensing of inspectors.

ADJOURN: 12:00

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they order they occurred.

Date Approved

Chairperson, Building Inspector Licensing Board

Date Approved

Bureau Manager, Division of Occupational & Professional
Licensing

Awaiting Formal Approval