

MINUTES
UTAH
HEALTH FACILITY ADMINISTRATORS LICENSING BOARD
MEETING
October 27, 2009

Room 475 (fourth floor) - 9:00 a.m.
Heber M. Wells Building
Salt Lake City, Utah

CONVENED 9:12 a.m.

ADJOURNED: 11:35 a.m.

Bureau Manager:

Sally A. Stewart

Board Secretary:

Penny Vogeler

Board Members Present:

Wesley N. Hansen
Dave Murray, Public Member

Board Members Absent:

Kim N. MacFarlane
Jeanie Pettit
Daren Lauritzen, Chairperson

Guests:

none

DOPL Staff Present:

Mark B. Steinagel, Division Director

TOPICS FOR DISCUSSION
ADMINISTRATIVE BUSINESS:

DECISIONS AND RECOMMENDATIONS

Ms. Stewart stated because there is **not** a quorum present, there can be no decisions made or votes taken. Ms. Stewart introduced Mr. Steinagel to the Board. Mr. Steinagel thanked the members present for their time given to the Board.

Minutes:

The minutes from April 28th, 2009 were discussed and consensus was reached that there were no corrections.

Probation Interview:

Steven Kent Booth – Information only

Ms. Stewart discussed Mr. Booth and stated he is being monitored by the Nursing Board. He is out of compliance as the result of late paperwork. If he becomes employed as a Health Facility Administrator he will be asked to meet with the Board.

Steven Henager College

Ms. Stewart discussed a situation arising with Steven Henager College and a signed agreement in 2004 waiving AIT Preceptorship requirements for their graduates. (see agreement) A 4 credit course was accepted in lieu of the 1,000 hours AIT Preceptorship required. Mr. Steinagel asked if the Board feels there should be another option. Mr. Steinagel felt there should be a rule change to cover this policy. It was

suggested by Mr. Steinagel to do away with the agreement. There was some information provided for discussion by Dave Murray as to what was previously done. It was discussed that there is not a large need or new opportunity for administrators at this time. All colleges should have the same opportunity. A goal of the rule is to make the rule fair. Ms. Stewart made the Board members present aware of what has been happening here at DOPL as far as Temporary License being issued in an emergency situation. General supervision from the General rules was read. The goal of a preceptorship is to have the preceptee function on their own as best as they can with appropriate supervision available to protect the public during this learning process. It was the decision of those present to change the rule to monitor or limit the number of facilities under one administrator. It was decided by the Board members present to bring the rules back to their intent. Other college programs were discussed (Weber State and the U of U. as examples). The accreditation of schools was also discussed. The pathways to licensure need to be equitable.

Topics which need to be discussed at the next meeting include maximum number of facilities administered under one license, School versus preceptorship, length of time licensed in Utah, alternate pathways to licensure, in person CE verses online CE. Ms. Stewart suggested a meeting be scheduled for January 12th, 2010, with a full Board. The issue of Steven -Henager College will be dealt with later, possibly in the March meeting.

10:45 a.m.

Mr. Steinagel left the meeting for another commitment.

ADJOURNED:

11:35 a.m.

NEXT PROPOSED MEETING:

Tuesday, January 12th, 2010

ADJOURN:

11:35 a.m. (no motion required)

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

March 23rd, 2010
Date Approved

(ss) Daren Lauritzen, Chairperson
Health Facility Administrators Licensing Board

March 23rd, 2010
Date Approved

(ss) Sally A. Stewart, Bureau Manager
Division of Occupational and Professional Licensing