

**MINUTES**

**UTAH LANDSCAPE ARCHITECT  
LICENSING BOARD  
MEETING**

**April 22, 2009**

**Room 475 1:00 P.M.  
Heber Wells Building  
160 East 300 South  
Salt Lake City, Utah**

|                              |   |
|------------------------------|---|
| <b>CONVENED</b>              | 1:02 P.M.   |
| <b>ADJOURNED</b>             | 3:02 P.M.   |
| <b>DOPL STAFF</b>            | F. David Stanley, <i>Director</i><br>Dennis Meservy, <i>Bureau Manager</i><br>Yvonne King, <i>Board Secretary</i><br>Daniel T. Jones, <i>Investigations</i><br>Susan Higgs, <i>Compliance</i><br>Kent Barnes, <i>Compliance Manager/Testing Liaison</i>   |
| <b>BOARD MEMBERS PRESENT</b> | Randall Boudrero, <i>Chair</i><br>Lars Anderson<br>John Ellsworth   |
| <b>BOARD MEMBERS EXCUSED</b> | Harries Lloyd<br>David Racker   |
| <b>MINUTES</b>               | John Ellsworth made a motion to approve the October 2008 minutes as amended. Lars Anderson seconded the motion and all members voted in favor.  |
| <b>COMPLIANCE</b>            | Susan Higgs submitted a probation report. Higgs stated Stanley Jarrell was the only licensee on probation but was due to terminate probation in August of this year. The Board was in agreement to have Dennis Meservy terminate the probation in August, if Jarrell was in compliance with the terms of his memorandum of understanding and order. |
| <b>INVESTIGATIONS</b>        | Dan T. Jones stated there have been three complaints concerning Landscape Architects. Jones stated to please forward all complaints to him directly.<br><br>It was also indicated that there is information on the Division's web-site with investigations on actions taken against an individual's license.  |

Jones stated he needs as many eyes as he can to help. It was indicated that investigations lost three full time investigators and for now they will not be replaced.

**Kent Barnes**

Kent Barnes is the Division liaison with the testing provider, PSI. The Board had concerns about the CLARB test that was administered last June by PSI. Barnes explained that PSI and CLARB had a miscommunication. This resulted in having to change testing rooms and the testing facility not being properly prepared ahead of time. The June test was the first time that PSI and CLARB had worked together. Barnes also explained the Board's and Division's concerns were conveyed to PSI and appear to have been resolved. Barnes stated he would prepare a report for the Board on those who took and complained about the test.

**EDUCATION & ENFORCEMENT FUND**

The Education and Enforcement Fund was reviewed. Meservy indicated currently there would be no authorization for out of state travel and out of state registration fees.

**CLARB**

Lars Anderson gave a brief summary of the Western Conference that he was able to attend by means of conference call. The Division provided what information they had to CLARB for their status report. However, in the conference, Western CLARB indicated the Division needed to give additional consideration and provide more information. This included testing information that was generated by CLARB. Due to the cancelation of travel for Board members, it was decided to look into some distance involvement with technology for conferences that are out of state. It was suggested to designate a person for a conference in the fall in case travel was lifted. Ellsworth made a motion to designate Anderson for the fall conference, Ellsworth as the back up, and Boudrero being responsible for the status report and if travel was not lifted, the motion would be for a conference call. Boudrero seconded the motion then made an amendment to the motion that if this is a conference call, Boudrero would also like to participate in the call. Ellsworth seconded the amended motion and all members voted in favor.

CLARB provided documentation to the Board that pertained to testing. Meservy said he would provide and discuss the documentation with Barnes the testing liaison.

**LARE EXAM GRADERS**

Anderson stated members at the last CLARB meeting were being asked to volunteer to be LARE exam graders. Ellsworth stated he would contact the Utah Chapter of ASLA for graders and have ASLA contact Boudrero.

**ASLA**

There was discussion about ASLA allowing people without licensure to use ASLA after their name. Bourdrero said he would look into the subject and provide documentation on the matter.

**INCIDENTAL PRACTICE**

The Board had previously discussed incidental practice. Meservy presented a copy of the licensing act and administrative rule for the Board to refer to in conjunction with the discussion on incidental practice along with an overview of the laws and rules. The Board for the next meeting is to review the rule for any needed changes.

**CONTINUING EDUCATION**

There was nothing new on continuing education that was submitted from ASLA.

**All business concluded meeting adjourned**

*Note: This report is not intended to be a verbatim transcript, but is intended to record the significant features of what was discussed in the meeting. Discussed items are not necessarily arranged in chronological order.*

(ss) Randall Bourdrero Date: 10/21/2009  
Randall Bourdrero, Chair Signature

(ss) Dennis Meservy Date: 10/21/2009  
Dennis Meservy, Bureau Manager Signature