

MINUTES

**UTAH
PRIVATE PROBATION PROVIDER LICENSING BOARD
MEETING**

December 17, 2009

**Room 402 – 4th Floor – 10:00 a.m.
Heber Wells Building
Salt Lake City, UT 84111**

CONVENED: 10:06 a.m.

ADJOURNED: 11:11 a.m.

Bureau Manager:

Clyde Ormond

Board Secretary:

Jacky Adams

Board Members Present:

Larry Chatterton, Acting Chairperson
Richard Packham
Sylvester Daniels
Ruth Potkins

Board Members Absent:

Ann Taylor

Guests:

DOPL Staff Present:

Connie Call – Compliance Assistant

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

Election of the 2010 Chairperson

Mr. Packham seconded by Ms. Potkins made a motion to re-elect Ms. Taylor as the 2010 Board Chairperson. The motion carried unanimously.

Approval of the March 18, 2009 Board Meeting Minutes

Mr. Packham second Ms. Potkins made a motion to approve the March 18, 2009 Board Meeting Minutes. The motion carried unanimously.

Open & Public Meetings PowerPoint - Presentation

Mr. Ormond conducted the Open & Public Meetings PowerPoint Presentation. No further discussion ensued.

APPOINTMENTS:

10:15 a.m. Colton, Wendy

Ms. Colton appeared for her scheduled appointment with the Board, to review her application for licensure as a Private Probation Provider, as it relates to her Criminal History. Mr. Ormond reviewed Ms. Colton's application and explained that she had been convicted of eight Felony, and eleven Misdemeanor charges, between 2002 and 2004.

Mr. Ormond explained that Ms. Colton holds a "certificate" of completion from Stevens-Henager college as a Legal Secretary, which does not meet the qualifications for licensure. However, her experience with in this profession does meet the qualification, the Board agreed.

Ms. Colton explained that all court requirements have been completed, and all cases are closed. She further clarified that all charges were drug related, adding that she has been "clean" since June 2004.

The Board questioned Ms. Colton regarding what actions she has taken to ensure she will not relapse. Ms. Colton explained that she does not associate with individuals who are users, or place herself in an environment where abuse is prevalent. She further added that she has "built her life in a different way." The Board suggested that working with individuals who has similar problems may cause her to relapse. Ms. Colton disagreed adding that it forces her to be accountable for her choices, and enforces her desire to remain "clean".

Mr. Packham requested for Ms. Colton to submit an evaluation form "the Haven" regarding what her likelihood for relapse is, Mr. Chatterton agreed. The Board clarified that they do not feel that Ms. Colton was a threat to public safety; however, they are concerned with her ethics, due to her criminal history.

Ms. Call was invited into the Board to explain the cost and outcome of "follicle" testing, opposed to urinalysis. After a detailed discussion Mr. Packham seconded by Mr. Daniels made a motion to place Ms. Colton on a three-year probationary license, which in part will require that she undergo random urinalysis testing, submit Employer Reports, and an evaluation

from “the Haven” indicating her likelihood for relapse.
The motion carried unanimously.

CORRESPONDENCE:

Executive Order - Ethics

Reviewed, with no further action taken.

ADJOURN:

11:11 a.m.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

June 17, 2010
Date Approved

(ss) Sylvester Daniels
Chairperson, Private Probation Provider Licensing
Board

June 17, 2010
Date Approved

(ss) Clyde Ormond
Bureau Manager, Division of Occupational &
Professional Licensing