

**MINUTES**

**UTAH  
Professional Counselor Licensing Board  
MEETING**

**March 17, 2009**

**Room 474 – 9:00 A.M.  
Heber Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 9:04 A.M.

**ADJOURNED:** 3:25 P.M.

**Bureau Manager:  
Board Secretary:**

Rich Oborn  
Lee Avery

**Board Members Present:**

Russell C. Gaede, Psy.D. Chairperson  
Dean Workman  
Gloria Miley  
Rodger Bischoff  
Jason H. King

**DOPL Staff Present:**

F. David Stanley, Division Director  
Wayne Holman, Chief License/Invest. Manager  
Connie Call, Compliance Specialist

**Guests:**

Jerry Reed  
Kristina Barss  
Andrea High  
Nichole Gardino  
Melanie Davis  
Aaron Burton  
Barbara George  
Holley Jepps  
Lizz Maldona

**TOPICS FOR DISCUSSION**

**DECISIONS AND RECOMMENDATIONS**

**ADMINISTRATIVE BUSINESS:**

**MINUTES:**

The minutes of the January 27, 2009 Board meeting were reviewed. Mr. Workman motioned to accept the minutes with changes, seconded by Mr. Bischoff. The motion carried unanimously.

**COMPLIANCE REPORT**

Connie Call, Compliance Specialist

#1. Richard Schuurman is in compliance with his stipulation. He submitted his supervisor report and sixteen (16) hours of continuing education.

#2. Teresa Lloyd is in compliance with her stipulation. She submitted both her supervisor and employee reports. The Division has not received the vitae for Lynn Dangerfield.

#3. Lyle Cottle is a new probationer. This is his initial interview. Mr. Oborn advised the Board that Mr. Cottle is required to bring in a written plan for his probation.

Preliminary Review of Board Business:  
Mr. Oborn

**Taken out of order on the Agenda:**

The Utah State Legislature passed a bill requiring Vocational Rehabilitation Counselors be licensed by DOPL. The bill authorized for creation of a Vocational Rehabilitation Counselor Licensing Board. Mr. Oborn will be working with this Board.

It is anticipated that the proposed rule changes to the Professional Counselor Licensing Act Rules is effective in July 2009.

The Board reviewed the application submitted by Mr. Robert Proy. The Board noted deficiencies with his internship, practicum, and some course work.

The Board reviewed a Certified Professional Counselor Extern application submitted by Mr. Mick Fuller. The Board noted that Mr. Fuller is deficient in Professional Roles and Functions course category. The Board noted that Mr. Fuller's transcripts show an internship; however, there is no grade listed.

**APPOINTMENTS:**

Richard Schuurman, Probation Interview

Mr. Schuurman presented himself to the Board. Mr. Workman conducted the interview. The Board noted that Mr. Schuurman is in compliance with his

stipulation. Mr. Schuurman shared information about an ethics course that he completed. He will submit the certificate of completion for the course once he receives it from the course director. Mr. Schuurman stated that he learned a lot from the course. Mr. Schuurman advised the Board that he has been removed from the list of providers from several insurance companies. His liability insurance is through American General Insurance. Mr. Schuurman stated that currently his practice is private. He has applied for work at Davis Behavioral Health. Mr. Schuurman stated that if hired at Davis, he may maintain his private practice on the side. The Board asked to see Mr. Schuurman on May 19, 2009. **Mr. Schuurman is in compliance with his stipulation.**

#### Teresa Lloyd, Probation Interview

Ms. Lloyd presented herself to the Board. Mr. King conducted the interview. Ms. Lloyd advised the Board that she is working at Red Rock Canyon Residential as a Certified Professional Counselor Intern. She is assisting with the substance abuse groups. Ms. Lloyd submitted the vitae for Lynn Dangerfield, MSW, LCSW. The Board noted that her supervisor reports are positive. Ms. Lloyd completed her additional continuing education hours under her Substance Abuse Counselor License. Ms. Lloyd stated that the CE courses helped her. The Board talked about doing telephonic interviews with Ms. Lloyd and physically meeting with her only once a year. The Board decided that as long as Ms. Lloyd stays in compliance with her stipulation, this would be acceptable. The Board asked to have a telephonic interview with Ms. Lloyd on May 19, 2009. **Ms. Lloyd is in compliance with her stipulation.**

#### Robert Proy, Certified Professional Counselor, Extern, Application for Review

Mr. Proy presented himself to the Board. The Board reviewed the application submitted by Mr. Proy. Mr. Proy is coming from Arizona. The Board advised Mr. Proy that Utah statutes require practicum as part of a university's formal education program. The Board reviewed his application, transcripts, and course descriptions. The Board noted that he is deficient in the "Professional Roles and Functions" and "Internship" courses. Based on these deficiencies, the Board recommended that his application be denied.

The Board encouraged Mr. Proy to apply for an extern license once completed with 650 additional clock hours of supervised experience. The Board advised Mr. Proy that once he completes the Professional Roles and Functions and Internship course hours, he could apply for a Professional Counselor Intern (CPCI) License. The Board advised Mr. Proy that there are several schools where he could complete coursework. Mr. Proy thanked the Board for meeting with him.

#### Mick Fuller, CPCI Application Review for a Telephonic Interview

Mr. Fuller's interview was telephonic. The Board introduced itself to Mr. Fuller. The Board reviewed the application: transcripts and course descriptions submitted by Mr. Fuller. Mr. Fuller stated that he is having a hard time passing the EPPP exam for his psychology license and is now concentrating on obtaining his professional counselor license. The Board advised Mr. Fuller that his education is deficient in two (2) classes: first, Professional Roles and Functions and second, an ACA ethics course. Both courses are three (3) hour courses. The Board stated it would accept his internship. He does not meet licensure requirements for an intern at this time. The Board considered an extern license for Mr. Fuller and after further discussion, Mr. Workman motioned to deny an extern license until Mr. Fuller completes the ethics course with an ACA focus, seconded by Mr. Bischoff. Vote: Mr. Workman and Mr. Bischoff voted for the motion. Mr. King opposed the motion. Ms. Miley was undecided. After further discussion, the Board voted again on the same motion, which was to deny Mr. Fuller an extern license. Mr. Workman, Mr. Bischoff voted for the motion, Mr. King, Ms. Miley and Mr. Gaede voted against the motion. Rather than voting on a motion to approve the application, the Board informally recommended that Mr. Fuller be given an extern license. He will need to complete a course in Professional Roles and Functions before qualifying for an intern license. The Board advised Mr. Fuller that he would receive an extern license and a letter outlining the additional education courses he will need to complete to obtain his CPCI license. Mr. Fuller thanked the Board for meeting with him.

Stanislav Florian, Application Review for  
CPCI, Telephonic Interview

Mr. Florian's interview was telephonic. The Board introduced itself to Mr. Florian. The Board reviewed Mr. Florian's application, transcripts, and course descriptions. The Board noted that Mr. Florian completed three (3) different practicums. The Board is counting two (2) of these toward the internship requirement. The Board noted that Mr. Florian's education is deficient in one (1) class, Professional Roles and Functions. This is a two (2) semester coursework. The Board determined Mr. Florian does not meet the education requirement for a CPCI license. The Board considered the extern license requirements. After further discussion, Mr. Workman motioned to grant an extern license to Mr. Florian, seconded by Ms. Miley. The motion carried unanimously. The Board advised Mr. Florian that he would need to submit a new application for the Certified Professional Counselor Intern (CPCI) license and fees once he completes the required education. Once he receives his CPCI license, he will begin to accumulate hours of supervised experience needed to obtain the LPC license. Mr. Florian thanked the Board for meeting with him.

Caitlin Galt, Application Review for CPCI

Ms. Galt presented herself to the Board. The Board introduced itself. Ms. Galt graduated from Naropa University and has completed additional classes at University of Phoenix which is CACREP accredited. The Board reviewed Ms. Galt's application, transcripts, and course descriptions. The Board noted that Ms. Galt is deficient in seventy-one and one half (71.5) clock hours. Ms. Galt stated that the courses she completed at Naropa University are all intermixed with each other. She has additional practicum hours and will obtain a letter from her supervisor for verification of these hours. The Board advised Ms. Galt that if she could not have her supervisor verify seventy one and half (71.5) additional clock hours of supervised experience, she would not qualify for an extern or intern license. Mr. Workman motioned the Division hold Ms. Galt's application pending Ms. Galt submitting additional information regarding seventy-one and one half (71.5) additional clock hours completed of an agency that enough in mental health therapy. Once this information is received, the

Division can then approve Ms. Galt's application for a CPCI license, seconded by Mr. King. The motion carried unanimously. Ms. Galt thanked the Board for meeting with her.

#### Terry Nani, Application Review for CPCI or Extern License

Mr. Nani presented himself to the Board. The Board introduced itself. Mr. Nani is licensed in Colorado; however, this license expired August 31, 1995. Mr. Nani was certified through the National Board for Certified Counselors (NBCC) in 1990 but this certification expired. He is in the process of reinstating this certification. Mr. Nani is enrolled in classes at the University of Utah to meet NBCC reinstatement requirements. The Board reviewed Mr. Nani's application. The Board noted that Mr. Nani's education is deficient in ethics. The Board reviewed the requirements for an intern and an extern license. The Board noted that the ethics course is a core course. And an extern license cannot be issued if the applicant is deficient in one of the core courses. The Board reviewed Mr. Nani's NBCC national certification. Mr. King motioned to grant an extern license, because of Mr. Nani's past licensure, and NBCC credential, with additional specific CEUs, evidence-based practices, and he continues to reinstate his NBCC certification, seconded by Ms. Miley. After further discussion and clarification, the motion was restated: if it is confirmed by the Division that one of the NBCC core course requirement is ethics, the Division can issue an extern license with a deficiency in dysfunctional behavior, Mr. Workman motioned to amend the motion to add psychopathology, there was not a second to the amendment. Mr. Bishoff motioned to add ethics to the original motion, seconded by Mr. Workman. Because ethics was added to the motion and ethics is a core course, there was no vote. The Board talked with Mr. Nani further. Mr. Nani advised the Board that he is enrolled in school and taking courses in gender and sexuality and health psychology to reinstate his NBCC certification. The Board expressed concern regarding Mr. Nani's transcripts not spelling out that he completed an ethics course. The Board noted that the NBCC certification requires an ethics course that has specific ethics an individual must follow to keep their certification. Mr. Workman motioned to approve the extern license, outside of the

usual precedence because of Mr. Nani's previous licensure, NBCC certification, while he updates his academic skills in ethics, psychopathology and dysfunctional behavioral, seconded by Ms. Miley. Mr. Workman and Ms. Miley voted for the motion, Mr. King and Mr. Bischoff oppose the motion. Dr. Gaede abstained. After further discussion, Mr. King motioned to table the vote for more information, seconded by Ms. Miley. The motion carried unanimously. Mr. Oborn advised Mr. Nani that his application would be reconsidered at the next board meeting.

Amy Poole, Certified Professional Counselor Intern (CPCI) Application Review

Ms. Poole presented herself to the Board. The Board introduced itself. The Board reviewed Ms. Pool's application, transcripts, and syllabus. After talking with Ms. Poole, Mr. Workman motioned to deny Ms. Poole's intern application based on it being deficient in meeting the practicum and internship requirements. Specifically, Ms. Poole was missing 3 credit hours of practicum which should include at least 100 clock hours of supervised experience. In regard to the internship course, Ms. Poole's transcripts verified completion of 6 semester credit hours; however, she only completed 500 clock hours of supervised experience. She must complete 400 additional clock hours of supervised experience in order to satisfy the internship requirement. The motion carried with four board members voting in favor of the motion. Mr. King had left the meeting. Mr. Oborn advised Ms. Poole that once she completes the deficiencies she can then submit another application for a CPCI license.

Allison Hansen, Certified Professional Counselor (CPCI) Licensee Interview

Ms. Hansen presented herself to the Board. The Board introduced itself. Mr. Gaede advised the Board that he knows Ms. Hansen. Ms. Hansen stated that she has no problem with Mr. Gaede participating in her interview. It was also noted that Mr. King was a supervisor for Ms. Hansen. Ms. Hansen stated that she has no problem with Mr. King participating in her interview. Mr. Oborn stated that Ms. Hansen's CPCI license may have been issued in error and the Division is asking the Board to review her application. Ms. Hansen completed her internship at three (3) sites. She completed one hundred (100) practicum hours at Nebo

School District. Her internship was completed at Nebo School District, Aspen Ranch, and Rocky Mountain Behavioral Consultation. The Board reviewed Ms. Hansen's application, transcript, and course descriptions. The Board noted that practicum hours in a school setting are acceptable. The Board noted that Ms. Hansen has obtained some internship hours at the University of Phoenix. The Board reviewed the letter from her supervisor, Mr. Kevin V. Knutson M.Ed., LPC, NCC. The Board talked with Ms. Hansen in detail. Mr. Workman motioned to accept the internship clock hours from Aspen Ranch and Rocky Mountain Behavioral Consultation and practicum from Nebo School District for Ms. Hansen's CPCI license, seconded by Ms. Miley. The motion carried unanimously.

#### Lyle Cottle, New Probation Interview

Mr. Cottle presented himself to the Board. The Board introduced itself. Mr. Cottle reviewed the reasons why his license was placed on probation. Mr. Oborn reviewed the charges as listed in the stipulation. The Board noted that Mr. Cottle is on probation for one (1) year. He needs to complete an essay and twelve (12) additional continuing education hours. He needs to notify the Division of any changes in his employment or address. He needs to meet with the Board as requested. The Board advised Mr. Cottle that these additional twelve (12) hours could be obtained on-line. Mr. Cottle gave the Board some CE's for review. The courses are online courses from [WWW.Zurinstitute.com](http://WWW.Zurinstitute.com). Mr. Bischoff motioned to accept the Theoretical Ethical course for 6 hours and the Ethical Record Keeping course for 6 hours, seconded by Mr. Workman. The motion carried unanimously. The Board asked Mr. Cottle to reference the Code of Ethics in his essay. The Board asked to see Mr. Cottle on May 19, 2009. **Mr. Cottle is in compliance with his stipulation.**

#### **DISCUSSION ITEMS:**

Application Review

No additional applications at this time.

CPCI Education Requirement

Noted above

Legislative session Update

Noted above

Rule Change Update

Noted above

**BOARD MEETINGS:**

Note\* there has been a change in the 2009 Board Meetings:

Board Meetings tentatively scheduled for 2009:  
May 19, July 28, September 15, November 17

Motion to adjourn at 3:25 P.M.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

May 19, 2009  
Date Approved

(ss) Russell Gaede, PsyD  
Russell Gaede, PsyD., Chairperson, Utah Professional Counselor Licensing Board

April 23, 2009  
Date Approved

(ss) Richard Oborn  
Richard Oborn, Bureau Manager, Division of Occupational & Professional Licensing