

**MINUTES**

**UTAH  
Psychology Licensing Board  
MEETING**

**January 20, 2009**

**Room 474 – 4th Floor – 9:00 a.m.  
Heber Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 9:10 A.M.

**ADJOURNED:** 1:40 P.M.

**Bureau Manager:  
Board Secretary:**

Rich Oborn  
Lee Avery

**Board Members Present:**

Natalie J. Malovich, Ph.D. Chairperson  
Leonard J. Haas, Ph.D.  
Steven Christensen  
Valerie Hale, Ph.D.

**Board Members Absent:**

Bruce Etringer, Ph.D.

**Guests:**

Brian Barnard  
Nancy Coffeen  
Judy Winterton  
Jerry R. P.  
Paul Dalrymple, Ph.D.  
Bruce Carpenter, Ph.D.

**DOPL Staff Present:**

F. David Stanley, Division Director  
Ronda Trujillo, Compliance Specialist

**TOPICS FOR DISCUSSION**

**DECISIONS AND RECOMMENDATIONS**

**ADMINISTRATIVE BUSINESS:  
MINUTES:**

The minutes from October 7, 2008 were reviewed. Dr. Hass motioned to accept the minutes with changes, seconded by Mr. Christensen. The motion carried unanimously.

Ronda Trujillo – Compliance Report

#1. Barbara Ogden is in compliance with her stipulation if she brings her therapy report. The

Division received her employer report. These reports are coming in to the Division more frequently; however, not as often as required.

**Discussion:**

The Board briefly discussed the EPPP exam Dr. Ogden is required to pass. The Board noted that her license will expire prior to the next Board meeting.

#2. Charles McCusker is in compliance with his Memorandum of Understanding. The Division received his business plan and his insurance certificate. Dr. McCusker's supervisor reports are current. Dr. McCusker submitted his billing records; however, last meeting the Board requested documentation addressing the following questions: #1. What services are being billed for? #2. When and how much payment is received by the client? #3. When and how much payment is received by the insurance?

**Discussion:**

The Board reviewed the supervisor and billing records.

#3. Jamianna Gill is in compliance with her stipulation. Her therapy and supervisor reports are current. The Handelsman continuing education (CE) course that was in question was accepted and she has completed the CE requirement.

**Discussion:**

The Board talked about the responsibilities of a supervisor and wants to make sure Dr. Dalrymple is aware of these. Dr. Gill needs to submit a letter stating she is self-employed.

#4. T. Lee Burnham is under a public reprimand. He needs to have a plan for completion of ten (10) hours of continuing education for the Board's review. He needs to meet with the Board before he attends the CE courses to obtain the Board's approval and he needs to meet with the Board after completing his CEs.

**Discussion:**

The Board reviewed the continuing education requirements listed in Dr. Burnham's stipulation. The Board noted that the essay must be no less than three (3) pages. This must be completed and submitted to

the Division by March 22, 2009.

**Update information regarding Tyler Money:**

Mr. Oborn advised the Board that Tyler Money has completed the psychological evaluation the Board requested. He requested to cancel his appointment with the Board at this time to complete additional research.

**Discussion taken out of order on the Agenda:**

Mr. Oborn advised the Board that Dr. Jana Christensen is ill and is unable to attend her appointment with the Board. The board reviewed the information submitted by Dr. Christensen. Dr. Haas motioned to reinstate Dr. Christensen's license without further requirements, seconded by Mr. Christensen. The motion carried unanimously.

**APPOINTMENTS:**

Dr. Barbara Ogden - Probation Interview

Dr. Ogden presented herself to the Board. Dr. Haas conducted the interview. Dr. Ogden advised the Board that she has not been able to re-take the EPPP examination due to personal problems. She does not have an appointment to re-take the examination at this time; however, she is planning to take it as soon as possible. Dr. Ogden stated that she has been meeting with Dr. Poulton regularly. Dr. Ogden stated that she is not working at this time because she has been preparing for the EPPP examination. Dr. Ogden stated that she had been through an upheaval for the past six (6) weeks. She feels confident she can maintain boundaries. The Board talked with Dr. Ogden in detail and encouraged her to pass the EPPP examination before her resident license expires. The Board reminded Dr. Ogden that her probation stops if she is not working for more than 60 days. The Board asked to see Dr. Ogden on April 28, 2009. **Dr. Ogden is in compliance with her stipulation.**

Dr. Charles McCusker – Memorandum of Understanding Interview

Dr. McCusker presented himself to the Board. Dr. Malovich conducted the interview. Dr. McCusker was advised that the Board reviewed his business plan and found it very well done. Dr. McCusker stated that he read a couple of books regarding business plans, and his business manager helped him. Dr. McCusker stated he has established a charity section in his company. The Board advised Dr. McCusker it would

like him to provide four (4) or five (5) patient account statements to further clarify billing and accounting practices. The Board asked to see Dr. McCusker on April 28, 2009. **Dr. McCusker is in compliance with his stipulation.**

Dr. Jamianna Gill, Probation Interview

Dr. Gill presented herself to the Board. Dr. Haas conducted the interview. Dr. Gill gave the Board the letter stating she is self employed. Dr. Gill stated that she is doing well. She continues seeing Dr. Fordham weekly. She has seen him weekly for three (3) years. Dr. Gill asked the Board to reduce the frequency of her meetings with Dr. Fordham. The Board noted that her reports have been positive. Dr. Fordham noted that he sees no evidence she is likely to have boundary violations again. Dr. Dalrymple presented himself to the Board. The Board introduced itself. Dr. Dalrymple stated that he met with Dr. Gill weekly for over a year. The topics they covered included boundary violations. Dr. Dalrymple stated that he reviews Dr. Gill's cases. He tells her which ones he wants to see. Her client notes are very good. Dr. Dalrymple advised the Board that Dr. Gill has been open and honest in their meetings. She takes criticism positively, she uses it and comes back to talk about it. Dr. Dalrymple stated that they have reviewed fifteen (15) to twenty (20) cases. Dr. Dalrymple advised the Board that Dr. Gill is consistently setting clear boundaries and the high risk cases are being weeded out by her. Dr. Dalrymple stated that he feels meeting weekly with Dr. Gill has helped in the past; however, he feels it is time to reduce the frequency. Dr. Hass motioned to reduce the frequency Dr. Gill meets with Dr. Dalrymple to once every three (3) weeks, seconded by Mr. Christensen. No further discussion, the motion carried unanimously. The Board talked with Dr. Gill about her request to reduce the frequency she meets with Dr. Fordham. The Board asked Dr. Gill to have Dr. Fordham include in his report to the Board that he supports Dr. Gill seeing him on a less frequent basis. The Board noted that Dr. Gill's reports are due quarterly. The Board asked to see Dr. Gill on April 28, 2009. **Dr. Gill is in compliance with her stipulation.**

Dr. Jana Christensen, Reinstatement of License

Dr. Jana Christensen was ill and was unable to keep her appointment with the Board. After reviewing the

additional information submitted by Dr. Christensen, the Board approved reinstatement of her license.

T. Lee Burnham, Public Reprimand Interview

Dr. Burnham presented himself to the Board. Mr. Christensen conducted the interview. Dr. Burnham reviewed with the Board the reason he received a public reprimand. He worked at Family Development Center (FDC) as the Clinical Director. While there he supervised a Certified Professional Counselor Intern (CPCI) who was the executive director of FDC. The CPCI was responsible for payment of the FDC staff and the independent contractors. The Board reviewed Dr. Burnham's stipulation with him, noting he needs to complete ten (10) hours of additional continuing education by March 2009. The continuing education needs to be in the field of practice with emphasis in ethics and then submit an essay regarding the importance of proper supervision of mental health trainees/interns. Dr. Burnham advised the Board that he found some continuing education as required in his stipulation. Dr. Burnham stated that six (6) hours are on-line regarding clinical relationships and six (6) hours are in person. There is a continuing education course in San Diego on April 30, 2009. The course topics cover law, ethics, and supervision. Dr. Burnham stated he was unable to locate CE courses that covered the subjects required in his stipulation that he could take before the March deadline. The Board requested Mr. Burnham to submit more information regarding these courses. Mr. Burnham stated he could fax this information to Ms. Trujillo by Friday, January 23, 2009. Mr. Oborn will forward this information to the Board. Mr. Christensen motioned to extend the deadline for Dr. Burnham to obtain his continuing education courses and submit the essay to the Board at the July 21, 2009 Board meeting, seconded by Dr. Hass. The motion carried unanimously. The Board asked Dr. Burnham to see on April 28, 2009, unless advised otherwise.

Discussion of documents used to verify psychologist experience requirements, Dr. Bruce Carpenter

Mr. Oborn reviewed the request from Dr. Bruce Carpenter regarding documents required to verify supervised work experience. Dr. Carpenter presented himself to the Board. The Board introduced itself. Dr. Carpenter expressed concern regarding the documentation needed for the students to verify their supervised work experience. He is recommending a

change in the form to allow the director of training at a particular Ph.D. program to sign one form for all hours earned, for reasons stated in a document distributed to Board members. Reasons for the change include:

- #1. The change would result in a more accurate evaluation of student experiences;
- #2. There would be no second guessing educational institutions in the way they interpret the verification form ; and
- #3. It's a challenging task for the students to contact all previous supervisors to complete the current verification form. Dr. Carpenter gave the Board a copy of his proposed forms. Dr. Carpenter noted the following: There are three (3) sections. The changes to the first section, "Pre-doctoral Supervised Experience in Psychology" he added to include pre-doctoral internship. The second section is a certification or verification explaining the supervised experience and definition of "supervised psychology training". Third, the director would certify or verify the students experience by signing the last page, instead of each individual supervisor signing the form. Dr. Carpenter stated that he believes using this form would make certifying or verifying hours easier for the student because the director maintains all of the hours the students earn. Currently a student would submit many forms signed by many supervisors. Sometimes the supervisor has lost track of the hours and just writes anything. This could also benefit the staff at licensing in processing the applications. Dr. Carpenter stated that he is proposing this be used for verification of Internships as well. Dr. Carpenter stated that most schools are APA approved programs, use a similar practicum handbook. At the end of the semester, each student will fill out the first page and the director will certify the information with their signature noting that the director is certifying the hours based upon a detailed log of the student activities. Dr. Carpenter reviewed the evaluation form that the supervisors are required by APA to complete and submit to the program director. Dr. Carpenter stated that he is suggesting this be one way of documenting student hours, not the only way. For those students whose program is not APA accredited, they would use the old form, submitting documentation from all supervisors. The Board reviewed the information submitted by Dr. Carpenter. The Board expressed many concerns

including the fact that some universities have directors of clinical training who are not licensed. The Board stated that when this issue was visited in the past, the Division's legal counsel advised against using the new form. Dr. Carpenter thanked the Board for meeting with him.

**Discussion:**

The Board discussed Dr. Carpenter's request and decided it would wait until the Division receives applications that are problematic and review these on an individual basis. The Board talked about the need to develop a pipeline for the students and training directors. Mr. Oborn stated that he will contact the UPA and the training directors of the universities and advise them of how the verification of experience form is expected to be completed.

**DISCUSSION:**

Upcoming Utah Psychologist Law Examination Committee Meeting

Mr. Oborn reviewed the list of psychologists who have agreed to be on the Utah Psychologist Law Examination Committee. Mr. Oborn thanked the Board for its recommendations.

**CORRESPONDENCE:**

None at this time

The Next Board Meeting:

April 28, 2009

Board meetings tentatively scheduled for 2009  
July 21, October 20

**ADJOURN:**

Motion to adjourn at 1:40 P.M.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

April 28, 2009  
Date Approved

(ss) Natalie Malovich, Ph.D.  
Natalie Malovich, Chairperson, Psychology Licensing Board

April 9, 2009  
Date Approved

(ss) Richard Oborn  
Richard Oborn, Bureau Manager, Division of Occupational & Professional Licensing