

**MINUTES**

**UTAH  
SOCIAL WORK BOARD  
MEETING**

**July 2, 2009**

**Room 210 – 4th Floor – 9:00 A.M.  
Heber Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 9:07 A.M.

**ADJOURNED:** 11:40 A.M.

**Bureau Manager:**  
**Board Secretary:**  
**Board Members Present:**

Rich Oborn  
Lee Avery

Tammer M. Attallah, Chairperson  
Jean V. McAfee  
Mark de St. Aubin  
Patsy Smith  
Dennis R. Frandsen

**DOPL Staff Present:**

Connie Call, Compliance Manager

**Guests:**

Jeff Titus

**TOPICS FOR DISCUSSION**

**DECISIONS AND RECOMMENDATIONS**

**ADMINISTRATIVE BUSINESS:  
MINUTES:**

The Board reviewed the minutes dated June 4, 2009. Ms. Smith motioned to approve the minutes with changes, seconded by Mr. Frandsen. The motion carried unanimously.

Selection of Board Chairperson

Mr. de St. Aubin motioned to retain Mr. Attallah as the Board chairperson, seconded by Ms. Smith. The motion carried unanimously.

Update Regarding Board Vacancies

Mr. Oborn stated that currently there are three Board vacancies. Three names have been submitted for approval. The Division hopes to have these vacancies filled by the next Board meeting.

**COMPLIANCE REPORT:**  
Connie Call, Compliance Specialist

#1. Ms. Brenda Welch is not in compliance with her stipulation. Her essay was due May 25, 2009 and it was not submitted until July 2, 2009.

**Discussion:**

The Board reviewed the essay that Ms. Welch submitted. The Board noted that this essay was written very well.

#2. Ms. Anntionette Titus is in compliance with her stipulation. She is current with her supervisor reports and they have been positive. Ms. Titus is currently not working. She has submitted three (3) therapy reports. Ms. Titus still has ten (10) hours of continuing education due on August 10, 2009.

#3. Mr. Green is in compliance with his stipulation. The Board received his supervisor reports from Will Dredge and Cory Ruward. His employer report from Terry Sellers is current and positive. His therapist report from Paul Peterson is current and positive.

#4. Ms. Barbara Snow is in compliance with her stipulation. Ms. Snow's reports are current and positive.

**Discussion:**

The Board reviewed Ms. Snow's supervisor reports.

#5. Ms. Jacqueline Allred is in compliance with her stipulation. Her supervisor reports are current and positive. Ms. Allred submitted a letter stating she has resigned from her employment at Journey at Willow.

**Discussion:**

The Board will need the names of those who will be submitting her employer and supervisor reports. The Board briefly discussed the ASWB exam Ms. Allred needs to take and pass.

**APPOINTMENTS:**

Ms. Brenda Welch, Probation Interview

Ms. Welch met with the Board for her probation interview. Ms. McAfee conducted the interview. The Board advised Ms. Welch that she meets the stipulation requirements because she submitted the essay; however, she is out of compliance because the essay was late. The Board advised Ms. Welch that her essay was very good and briefly reviewed it with her.

Ms. Welch needs to complete an additional six (6) hours of approved continuing education. The Board noted that CE's need to be pre-approved and she can fax the information to Ms. Trujillo. Mr. Oborn will review it with the Board members. These are due in October 2009. Ms. Welch stated she is interested in completing her education to obtain the Licensed Clinical Social Workers (LCSW) license.

**Discussion:**

Mr. de St. Aubin talked with the Board about letting a probationer provide a self-directed education paper instead of additional continuing education hours, noting that the burden would be on the probationer to make the proposal to the Board to review. This would need to cover the areas of the violations listed in the probationer's stipulation. Mr. Oborn stated that this could be a consideration for future stipulations. The Board asked to see Ms. Welch on October 1, 2009.

**Ms. Welch is not in compliance with her stipulation.**

Ms. Anntionette Titus, Probation Interview

Ms. Titus met with the Board for her probation interview. Ms. Smith conducted the interview. The Board advised Ms. Titus that she is current with all of her reports. The next one is due by August 30, 2009. Ms. Titus stated that things are going well. She feels she has a lot of support from her clinical supervisor. They do a lot of staffing. Ms. Titus stated her therapy is going well. The Board asked to see Ms. Titus August 6, 2009. **Ms. Titus is in compliance with her stipulation.**

Mr. William Green, Probation Interview

Mr. Green met with the Board for his probation interview. Mr. de St. Aubin conducted the interview. Mr. Green's reports are current and positive. Mr. Green stated things are going well. Mr. de St. Aubin motioned to close the meeting at 10:56 A.M. to discuss personal issues, seconded by Mr. Attallah. There are no written notes or recording during this time. The meeting opened at 11:10 A.M. Mr. Green was provided with new report forms. The Board noted that reports from Mr. Green's supervisor at Steps Recovery Center are due monthly. Reports from Mr. Dredge, his private practice supervisor, are due quarterly. And he needs to continue meeting with Mr. Dredge every two (2) weeks. Mr. Greens will

continue to meet with Mr. Peterson once a month. Mr. Green clarified that he interviewed with Copper Hills Center; however, he is working for Steps Recovery Center in Payson, Utah. Mr. Frandsen motioned to change all previous minutes to reflect Mr. Green's employment with Steps Recovery Center, seconded by Ms. McAfee. The motion carried unanimously. The Board asked to see Mr. Green on August 6, 2009. **Mr. Green is in compliance with his stipulation.**

Ms. Barbara Snow, Probation Interview

Ms. Snow met with the Board for her probation interview. Mr. Attallah conducted the interview. The Board noted that her reports are positive and consistent. Ms. Snow stated that things are going well. Changing the hours she meets with her supervisor has worked out very well for them. She continues contacting her supervisor in between meetings when needed. The Board noted that Ms. Snow has completed all requirements listed in her stipulation. The Board asked to see Ms. Snow on October 1, 2009. **Ms. Snow is in compliance with her stipulation.**

Ms. Jacqueline Allred, Probation Interview

Ms. Allred met with the Board for her probation interview. Mr. Frandsen conducted the interview. Ms. Allred stated that things are going well. The Board reviewed Ms. Allred's resignation letter. Mr. Attallah motioned to close the meeting at 11:19 A.M. to discuss personal issues. The meeting opened at 11:30 A.M. There were no written notes or recording taken during this time. Ms. Allred stated that she is now working at Odyssey House. Ms. Allred was advised that she would need to submit employer reports from her new employer and letters stating that her employer and supervisor have read her stipulation. Ms. Allred gave the Board the resume of her proposed supervisor, Jan Watts, LCSW. Mr. Frandsen motioned to pre-approve Ms. Watts as Ms. Allred's supervisor, pending Ms. Watts willingness to supervise Ms. Allred, seconded by Mr. de St. Aubin. The motion carried unanimously. Ms. Allred stated she has scheduled to take the ASWB exam on July 20, 2009. She is still receiving personal counseling from Janet Hooper. However, this may change because she is looking for someone closer to her. The Board asked to see Ms. Allred on August 6, 2009. **Ms. Allred is in**

**compliance with her stipulation.**

**DISCUSSION ITEMS:**

Application Review

There are no applications at this time.

Rule Change to set September 30<sup>th</sup> as continuing education deadline

**Taken out of order on the agenda:**

Mr. Oborn advised the Board that the Division is proposing to change the Social Work Practice Act to move the continuing education requirement deadline to coincide with the social work renewal cycle. After a brief discussion, Mr. de St. Aubin motioned to accept the proposal, seconded by Ms. McAfee. The motion carried unanimously.

Surrender of Licensee

**Taken out of order on the agenda:**

Mr. Oborn reviewed the surrender of license process with the Board. Mr. Oborn stated that the surrender agreements usually require that a certain amount of time to pass before the person can reapply. Mr. Oborn stated that Mr. Richard Thomas Carman recently signed a Surrender of License agreement with the Division. He cannot reapply for five (5) years.

Supervisees:  
Paul M. Ricks

**Not on the agenda:**

Mr. Oborn reviewed the letter submitted requesting additional supervisees. Mr. Oborn stated he is asking for five (5) additional supervisees. Mr. Oborn noted that his individual case load is seven (7) to eight (8) clients. He wants to see up to ten (10) clients. The Board discussed the request in detail and expressed some concerns. Because this was not on the agenda; the Board could not vote on the request, however, stated it would support Mr. Oborn's approval of the request.

**CORRESPONDENCE:**

There is no correspondence at this time.

**NEXT SCHEDULED MEETING:**

August 6, 2009

2009 Board Meetings Tentatively Scheduled

August 6, September 3, October 1, November 5, December 3.

2010 Board Meetings Tentatively Scheduled

January 7, February 4, March 4, April 1, May 6, June 3, July 1, August 5, September 2 October 7, November 4 December 2.

**ADJOURN:**

Motion to adjourn at 11:40 A.M.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

August 6, 2009  
Date Approved

(ss) Tanner Attallah  
Tammer Attallah Chairperson, Utah Social Work  
Licensing Board

July 15, 2009  
Date Approved

(ss) Richard Oborn  
Richard Oborn, Bureau Manager, Division of  
Occupational & Professional Licensing