

MINUTES

UTAH SOCIAL WORKER LICENSING BOARD MEETING

August 6, 2009

Room 475 – 4th Floor – 9:00 A.M.
Heber M. Wells Building
Salt Lake City, UT 84111

CONVENED: 9:06 A.M.

ADJOURNED: 3:17 P.M.

Bureau Manager:
Board Secretary:
Board Members Present:

Rich Oborn
Lee Avery

Tammer M. Attallah, Chairperson
Jean V. McAfee
Mark de St. Aubin
Patsy Smith
Dennis R. Frandsen

DOPL Staff Present:

Mark B. Steinagel, Division Director
Connie Call, Compliance Specialist

Guests:

Jeff Titus
Elise Hutchings, NASW
Emily Bleyl, NASW

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

**ADMINISTRATIVE BUSINESS:
MINUTES:**

The Board reviewed the minutes dated July 2, 2009. Mr. Frandsen motioned to approve the minutes with changes, seconded by Mr. de St. Aubin. The motion carried unanimously.

COMPLIANCE REPORT:
Connie Call, Compliance Specialist

Update:

Ms. Megan Heath changed physicians. She hopes to be back before the Board on October 8, 2009.

Mr. Enrique Velasquez stated he misunderstood and did not realize that he needed to submit the reports stating he is not working. The Division recently received a report.

#1. Ms. Anntionette Titus is in compliance with her stipulation. She is current on her supervisor and employer reports. Both reports are positive. Her next therapy report is due August 20, 2009. She has completed the twenty (20) hour continuing education requirement.

Discussion:

Board discussed continuing receiving her employer reports. The Board noted that she has a new employer and decided to continue with the monthly reports. The Board noted that the continuing education classes she completed are:

- #1. "I Hate it When That Happens – Law & Ethics"
- #2. "Can't We Meet At Starbucks?"
- #3. "Ethical Decision Making in Psychotherapy"
- #4. "Ethical and Risk-Management Challenges"

#2. Ms. Jacqueline Allred is not in compliance with her stipulation because her CSWI license is expired. Ms. Allred failed the ASWB exam. Her employer reports are positive. Ms. Allred's supervisor and employer need to mark the box on the report form that indicates that they have read the stipulation.

Discussion:

Currently she is not working as a Certified Social Worker Intern, (CSWI). Her employer is having her work in areas that do not require a state license. The Board noted that her Memorandum Of Understanding (MOU) does not require her to have therapy; however, she has advised the Board that she is in therapy.

#3. Mr. Green is in compliance with his stipulation. The Division received his report form Cory Ruward. The report from Mr. Ruward is due monthly. His other reports are due quarterly. His reports have been positive.

Discussion:

The Board wants to clarify the last report form Will Dredge.

APPOINTMENTS:

Ms. Anntionette Titus, Probation Interview

Ms. Titus met with the Board for her probation interview. Ms. McAfee conducted the interview. Ms. Titus stated that things are going well. She is receiving a lot of support from both of her supervisors. The Board noted that she has completed the entire

continuing education requirement. Ms. Titus stated that she enjoyed the last class she attended. She felt that she was able to relate to this class. The Board reviewed the classes with Ms. Titus. Ms. Titus stated that her goal is to learn to be a better professional and how to better protect herself and her clients. The Board asked to see Ms. Titus on September 3, 2009. **Ms. Titus is in compliance with her stipulation.**

Ms. Jacqueline Allred, Probation Interview

Ms. Allred met with the Board for her probation interview. Mr. Frandsen conducted the interview. Ms. Allred stated that she recently failed the ASWB exam. She missed passing it by one point. Ms. Allred stated that she is waiting for the letter stating she can schedule to retake the exam. Ms. Allred stated her employer is having her work in areas that do not require licensure until she passes the exam and obtains her CSW license. The Board noted that her reports are good. In addition, the Board asked her to have her supervisor and employer sign the letter stating that they read her stipulation. The Board reminded Ms. Allred that the essay is due January 2010. The Board asked to see Ms. Allred on September 3, 2009. **Ms. Allred is not in compliance with her stipulation.**

Mr. William Green, Probation Interview

Mr. Green met with the Board for his probation interview. Mr. de St. Aubin conducted the interview. The Board noted that his last therapist report was due May 20, 2009 and the next one will be due August 20, 2009. Mr. Green stated that he continues to review his charts with Mr. Dredge. Mr. Green stated that he has found this very helpful. Mr. Green stated that things are going well. He talks openly with his supervisor and therapist. The Board noted that his reports are positive. According to Mr. Green, his supervisor Mr. Dredge has not been randomly selecting 20% of Mr. Green's patient files to review as required by his stipulation. In addition, Mr. Dredge has not been sitting in on, video taping, or audio taping at least two (2) clinical sessions per month. The Board requested that Mr. Dredge review these requirements and confirm that they are being met. The Board noted that Mr. Green's files need to be randomly selected by his supervisor for review. The Board encouraged Mr. Green to have Mr. Dredge review Mr. Green's stipulation requirements related to supervision and that

he needs to review twenty percent (20%) of his patient files. Mr. Dredge must also sit in on, videotape or audio tape at least two (2) sessions per month. The Board requested that Mr. Dredge review the requirements and confirm that they are being met. The Board asked to see Mr. Green on September 3, 2009.
Mr. Green is not in compliance with this stipulation. No action taken.

Paula Claymore, application review, a Social Service Worker (SSW) license.

The Board met with Ms. Claymore to review her application for a social service worker license. The Board introduced itself. The Board reviewed Ms. Claymore's letter outlining the courses she completed. The Board stated that she would need to complete the social work practice methods course. The Board advised Ms. Claymore that this course could be taken on-line. The Board advised Ms. Claymore that the requirements might change after the next legislative session. Mr. Oborn stated that he would send Ms. Claymore a letter regarding this deficiency. Ms. Claymore stated that she has passed the ASWB exam. Mr. Oborn stated that he would hold her application for an additional thirty (30) days while she tries to complete the course requirement.

Gary Poulsen, application review for a Certified Social Worker Intern (CSWI) license.

Mr. Poulsen met with the Board to review his application for a certified social worker intern license. The Board introduced itself. Mr. de St. Aubin advised the Board that he was a mentor for Mr. Poulsen for his practicum. Mr. Poulsen stated he had no problem with Mr. de St. Aubin participating with the Board. Ms. McAfee motioned to close the meeting at 11:37 A.M. to review Mr. Poulsen's criminal history, seconded by Ms. Smith. The motion carried unanimously. The Board meeting opened at 12:55 P.M. The Board decided to table further discussion regarding Mr. Poulsen's application until the September 3, 2009 Board meeting. Mr. de St. Aubin stated that he would recuse himself from further discussion and voting.

National Association of Social Workers (NASW) Utah Chapter regarding social work statute change

Ms. Elise Hutchings and Ms. Emily Bleyl, from the Utah chapter of NASW met with the Board. The Board reviewed the proposed curriculum and continuing education changes with Ms. Hutchings and Ms. Bleyl. The Board and Division provided feedback to NASW regarding potential changes to the Social

Service Worker Licensing Act. Ms. Hutchings and Ms. Bleyl thanked the Board for its feedback.

DISCUSSION ITEMS:

Application Review

There are no additional applications for review.

Rule change update

Mr. Oborn advised the Board that the rule changes are in the last phase of the review and then the proposal will then be formally filed.

Clarification of CE requirement

The Board reviewed the continuing education requirement noting that in order for CE to count towards the renewal, the course must be relevant to the licensee's professional practice.

Governor's Ethics Policy for Executive Branch Employees

Tabled until the September 3, 2009 Board meeting.

Maintaining of client records for minimum of 10 years

Tabled until the September 3, 2009 Board meeting.

CORRESPONDENCE:

There is no correspondence at this time.

NEXT SCHEDULED MEETING:

September 3, 2009

2009 Board Meetings Tentatively Scheduled

September 3, October 8, November 5, December 3.

NOTE* The October Board meeting has been moved to October 8, 2009.

2010 Board Meetings Tentatively Scheduled

January 7, February 4, March 4, April 1, May 6, June 3, July 1, August 5, September 2 October 7, November 4 December 2.

ADJOURN:

Motion to adjourn at 3:17 P.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

September 3, 2009

Date Approved

(ss) Tammer Attallah

Tammer Attallah Chairperson, Utah Social Work Licensing Board

September 21, 2009

Date Approved

(ss) Richard Oborn

Richard Oborn, Bureau Manager, Division of Occupational & Professional Licensing