

MINUTES

**UTAH
SUBSTANCE ABUSE COUNSELORS
BOARD MEETING**

April 8, 2009

**Room 210 – 2nd Floor – 9:00 A.M.
Heber Wells Building
Salt Lake City, UT 84111**

CONVENED: 9:07 A.M.

ADJOURNED: 12:05 P.M.

Bureau Manager:

Rich Oborn

Board Secretary:

Lee Avery

Board Members Present:

Shawn M. McMillen, Chairperson
Joel Millard, DSW
Stephen R. Sheppard, Ph.D.
Ronald K. Wilkey
Georgia Hare
Kelly J. Lundberg, Ph.D.

Board Members Excused:

Marilyn Foster

Guests:

Jeremy Boberg, A.U.S.A.P.
Gloria Boberg, A.U.S.A.P.
Lewis Galway, A.U.S.A.P.
Dave Cox, A.U.S.A.P.

DOPL Staff Present:

Susan Higgs, Compliance Specialist
Kent Barnes, Compliance Manager

TOPICS FOR DISCUSSION
ADMINISTRATIVE BUSINESS:

DECISIONS AND RECOMMENDATIONS

MINUTES:

The minutes for the January 14, 2009 meeting were reviewed. Mr. Millard motioned to approve the minutes with changes, seconded by Ms. Hare. The motion carried unanimously.

COMPLIANCE REPORT:

Susan Higgs, Compliance Specialist

Updates:

Mr. Green is being monitored by the Social Worker Licensing Board and has been in compliance with his stipulation.

Ms. Lloyd licensed as a CPCI and is being monitored by the Professional Counselor Licensing Board.

Ms. Velarde has not been in compliance with her stipulation. The Division is pursuing an order to show cause.

#1. Ms. Colette Nelson is not in compliance with her stipulation. She needs to submit her therapist reports. She has not submitted a written letter to the Division regarding her change in employment.

#2. Mr. Michael Julian is in compliance with his stipulation.

#3. Ms. Noelle Carter is in compliance with her stipulation. She needs to submit her supervisor/employer information.

#4. Aaron Bryant is a new probationer. This is his first interview with the Board.

Preliminary Review of Board Business:

Mr. Oborn reviewed the AUSAP Proposal to switch from the ICRC Examination to the NAADAC Examination.

APPOINTMENTS:

Ms. Colette Nelson, Probation Interview

Ms. Nelson presented herself to the Board. Mr. McMillen conducted the interview. Ms. Nelson advised the Board that she works part time for Ascent Recovery. Currently, she is working many hours because she has been covering for other counselors who are on vacation. Ms. Nelson stated that she conducts groups in client education, relapse prevention, twelve (12) step, and substance abuse issues. She was provided with a new form for her supervisors to complete. Ms. Nelson stated that she is having a hard time finding full time employment. Her license being on probation and the economy has hindered her search. The Board reminded her that she will not be working off her probation term until she works as a Substance Abuse Counselor. Ms. Nelson advised the Board that she handles stress through working out, turning to family members, and meeting with her therapist. The Board advised Ms. Nelson that she needs to submit information regarding the

continuing education courses she wants to attend to Ms. Higgs. These courses must be approved by the Division and Board. Ms. Nelson read her essay to the Board. The essay was written to describe alternative methods of managing her anxiety. The Board asked to see Ms. Nelson on July 8, 2009. **Ms. Nelson is in compliance with her stipulation.**

Mr. Michael Julian, Probation Interview

Mr. Julian presented himself to the Board. Mr. Millard conducted the interview. Mr. Julian advised the Board that even though the agency he works with has had a number of employee layoffs, he received a promotion. Mr. Julian stated that he does two (2) workshops a week along with other groups. Mr. Julian advised the Board that his employer transports clients to Alcoholic Anonymous (AA) support meetings. Sometimes there have been clients at the same AA meetings he is attending. When this happens, he leaves the AA meeting. To avoid this situation in the future, the Board encouraged him to find out in advance what AA meeting the clients would be transported to. Mr. Julian advised the Board that he is searching for a new sponsor. Utah County is small and it has been difficult to find someone with whom he has not had a prior relationship. The Board asked to see Mr. Julian on July 8, 2009. **Mr. Julian is in compliance with his stipulation.**

Ms. Noelle Carter, Probation Interview

Ms. Carter presented herself to the Board. Mr. McMillen conducted the interview. Ms. Carter updated her employment phone number, noting that there were no other changes. Ms. Carter stated that she is now employed with the Salvation Army. She started working March 17, 2009. This is a resident treatment center. She conducts groups, life skills, individual counseling, and is learning intakes. Ms. Carter stated she is still seeing her therapist, Dr. John Malouf, two (2) times a month. The Board reviewed Ms. Carter's letter regarding her insurance. Her current insurance will stop one month before her new insurance starts. Due to her financial restraints, she cannot meet with her therapist during this time. After talking with Ms. Carter in detail, the Board asked Ms. Carter to obtain a letter from Dr. Malouf stating it would be acceptable for her to go to therapy only once during this time. Dr. Lundberg motioned to approve

Gerald Riley as her supervisor, seconded by Mr. Wilkey. The motion carried unanimously. The Board asked to see Ms. Carter on July 8, 2009. **Ms. Carter is in compliance with her stipulation.**

International Certification & Reciprocity Consortium (IC&RC) examination and the National Certification Commission (NCC) examination.

Continuation of discussion regarding proposal to change provider of professional exam - Ms. Gloria Boberg and Jeremy Boberg

Ms. Gloria Boberg and Mr. Jeremy Boberg presented themselves to the Board. Ms. Boberg is proposing that the IC&RC examination be phased out and be replaced with the NAADAC examination. Ms. Boberg gave the Board information regarding the IC&RC examination and the NAADAC examination. The Board reviewed this information. Ms. Boberg noted that the experience requirements would need to be completed within four (4) years of taking the exam. Ms. Boberg stated that the IC&RC exam is scheduled four (4) times a year, one (1) day per test period, and at only one (1) location. The test results mailed to the state affiliate typically take four (4) to eight (8) weeks. The NAADAC exam is scheduled four (4) times per year, seven (7) days each test period, at local testing centers, and the results are mailed within two weeks to the state affiliate. Ms. Boberg advised the Board that a survey of their memberships indicates members are in favor of the change. Mr. Millard motioned to proceed to change the rules to accept the NAADAC examination, seconded by Dr. Lundberg. The motion carried unanimously.

Mr. Aaron Bryant, New Probation Interview

Mr. Bryant presented himself to the Board. Ms. Hare conducted the interview. The Board reviewed Mr. Bryant's stipulation with him. The Board advised Mr. Bryant that he needs to submit a written probation plan regarding how he is going to meet the requirements listed in his stipulation. Mr. Bryant advised the Board that he is keeping busy with school and his daughter. Currently, he is taking five (5) classes at the University of Utah. He will submit a report on his grades when he receives them in a couple of months. He attends AA meetings. The Board asked to see Mr. Bryant on July 8, 2009. **Mr. Bryant is in compliance with his stipulation.**

DISCUSSION ITEMS:

None at this time.

CORRESPONDENCE:

None at this time.

Next Board Meeting:

July 8, 2009

2009 Board meetings have been tentatively scheduled:
October 7.

ADJOURN:

The meeting adjourned at 12:05 P.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

July 8, 2009
Date Approved

(ss) Shawn McMillen
Shawn McMillen, Chairperson, Utah Substance Abuse
Counselors Licensing Board

May 12, 2009
Date Approved

(ss) Richard Oborn
Richard Oborn, Bureau Manager, Division of
Occupational & Professional Licensing