

**MINUTES**

**UTAH  
UTAH ELECTRICAL LICENSING BOARD  
MEETING**

**December 16, 2010**

**Room 474 – 4th Floor – 9:00 am  
Heber Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 9:01 am

**ADJOURNED:** 10:03 am

**Bureau Manager:  
Board Secretary:**

Dan S. Jones  
Ann Naegelin

**Board Members Present:**

Frank Rydalch  
Kevin Clubb  
Rich Kingery  
Harold Weight  
Dirk Burton

**Guests:**

Will Pierce, DATC  
Curtis Barnett, SLCC  
Kim Barraclough, IBEW  
Mike Pennie, IBEW  
Carl Brailsford, UEJATC  
Trina Hansen, OWATC  
Renee McDonough, IEC of Utah  
Mark Davis,  
Robert Larsen, applicant

**DOPL Staff Present:**

Wayne Holman, Chief Investigator  
Kent Barnes, Compliance Manager  
Tracy Drage, Licensing Tech  
Nina Bowen, Compliance Specialist

**TOPICS FOR DISCUSSION**

**DECISIONS AND RECOMMENDATIONS**

**ADMINISTRATIVE BUSINESS:  
MINUTES:**

The minutes from the December, 2010 meeting were reviewed. Mr. Clubb made a motion to approve the minutes as written. Mr. Burton seconded the motion. Motion passed by unanimous vote.

Ms. Bowen provided a probation report for the Board to review. Sixteen electrical licensees are on probation. Ten of the licensees are in compliance with the terms of their probation, six licensees are non compliant. An appointment will be set for the January board meeting for Kelly Hardman. An Order to Show Cause will be filed for Eli Howarth and Frank Montoya Sr. A hearing will be held during the December Construction Services Commission for Troy Lindsay. The remaining two non compliant licensees will be given more time to submit their employer reports.

Investigation Update

Mr. Holman reported on the most recent field day for the investigators.

**APPOINTMENTS:**

Robert Andrew Larsen  
Apprentice Electrician

Mr. Jones reviewed the renewal and proposed Memorandum of Understanding for Robert Andrew Larsen. Mr. Larsen answered questions from the Board. Mr. Weight made a motion to approve the Memorandum of Understanding. Mr. Kingery seconded the motion. Motion passed by unanimous vote.

Jeremy Earnest Ward  
Journeyman Electrician

Mr. Jones reviewed the renewal and proposed Memorandum of Understanding for Jeremy Earnest Ward. Mr. Ward answered questions from the Board. Mr. Weight made a motion to accept the Memorandum of Understanding. Mr. Burton seconded the motion. Motion passed by unanimous vote. The Board would like to meet with him in six months.

**DISCUSSION ITEMS:**

HVAC Newsletter

Mr. Burton discussed an article in the Rocky Mountain Gas Association Newsletter regarding the decision by the Board in October not to allow HVAC contractor to run electrical disconnects. The Board discussed this item with no action taken.

Review Test Scores

The test scores were reviewed with no action taken.

Practical Exam Review

Mr. Clubb reported that most exam applicants are familiar with the components of the practical exam. He suggested added additional sections that can be rotated for each sitting of the practical exam. Mr. Clubb is also concerned that some parts of the exam are worn out and need to be replaced.

Mr. Barnes explained the current test was not developed by PSI and the test has not had a psychometric review. He

suggested including PSI in any discussions and reviews. Mr. Barnes will have PSI work with Brad Stevens to replace worn equipment. Mr. Barnes will contact PSI regarding adding some additional sections that can be rotated.

**APPLICATIONS FOR REVIEW:**

James Williams Oliver  
Master Electrician

The Board reviewed the application for Mr. Oliver. He was approved for journeyman exams.

Richard Lee Fason  
Journeyman Electrician

The Board reviewed the application for Mr. Fason. He was approved for the journeyman exams.

**ADJOURN:**

Adjourned at 10:03 am

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

January 20, 2011  
Date Approved

Frank Rydalch  
Chairperson, Utah Electrical Licensing Board

January 20, 2011  
Date Approved

Dan S Jones  
Bureau Manager, Division of Occupational & Professional  
Licensing