

MINUTES

**UTAH
EDUCATION COMMITTEE
BOARD OF NURSING**

July 8, 2010

**Room 474 – 4th Floor – 8:00 a.m.
Heber Wells Building
Salt Lake City, UT 84111**

CONVENED: 8:14 a.m.

ADJOURNED: 9:36 a.m.

Bureau Manager:

Laura Poe

Secretary:

Shirlene Kimball

Conducting:

Peggy Brown

Committee Members Present:

Peggy Brown
Mary Williams

Committee Members Excused:

Pam Rice
Gigi Marshall

Guests:

Rebekah Lynch, Everest College
Lee Duke, Eagle Gate College
Janet Head, Eagle Gate College
Rebecca Ford, Stevens-Henager College
Miriam Marshall, Provo College
Chelas Bringhurst, Provo College
Colleen Landefeld, Provo College
Rebecca Lan, Provo College
Sarah Simmons, Provo College
Angela Avens, Provo College
Christina Jaramillo, Provo College
Michelle Ballard, Provo College
Jessica Norman, Provo College
Kara Kilmer Welker, Provo College

TOPICS FOR DISCUSSION

NEW BUSINESS:

Review NCLEX Pass rates for Ameritech and
Stevens Henager College:

Eagle Gate College,
Lee Duke and Janet Head:

DECISIONS AND RECOMMENDATIONS

Reviewed.

Dr. Lee Duke and Janet Head, vice president of
Academics, met with Committee members to address
the concerns expressed by Committee members after

the site visit to Eagle Gate College campuses at Salt Lake and Layton.

Dr. Duke responded to Committee member concerns:

- 1). Lack of student space at the Layton campus. Dr. Duke submitted a diagram of the student lounge. She indicated there are also tables and a couch in the hall way for student use. Committee members indicated they did not see the student lounge during the site visit. Dr. Duke reported the library is going to be down sized and there will be two offices built to add to the student academic center. The students will have access to the classrooms from 12:30 p.m. to 5:45 p.m. every day. A tutor will be available on site and a webinar is available online.
- 2). Dr. Duke indicated there will be Venetian blinds inside the room on the one way mirrors. She reported the mirrors are only used by the instructors to watch the student. She stated no basic procedures are passed off in the room. If another student were to pass by and look in the room, they would only see a mannequin. At the Layton campus, the door is closed and no one is able to pass by. Dr. Duke indicated that the CNA program uses the room and they are required to have curtains and that those curtains will stay, but will be adjusted for nursing students.
- 3). Job description, educational background and experience of the administrator and faculty vita of the new hires. Dr. Duke stated the nursing program administrator for Eagle Gate College is Jean Benzel-Lindley. Vita for the new faculty member was submitted and Dr. Duke indicated vitas will be submitted for all new hires. Dr. Duke stated one faculty member resigned because they did not meet the criteria. She clarified the role of Mr. Jones.
- 4). A current up-to-date organizational chart was submitted and explained by Dr. Duke.
- 5). Structured plan of growth. Dr. Duke indicated at both the Salt Lake and Layton campuses there are plans to expand and add offices for faculty members and support staff.
- 6). Faculty development. Those faculty members teaching didactic courses appeared to have a clinical background. Rule requires a percentage of faculty members to have an educational background. Dr. Duke stated the program has quarterly faculty

development meetings, biannual faculty meetings with faculty members from both programs and she reported there will be an August 12, 2010 workshop.

7). Minimum number of students and when will they be admitted. Dr. Duke stated they are in the process of accepting 20 students at Salt Lake City campus and 20 students at the Layton campus. Ms. Head stated they are hoping to become accredited January 2012, and would like to increase the number of students at that time if needed.

8). Dr. Duke stated they have an international student policy for the ESL student. There is a tutoring program and if necessary, they will hire additional individuals to help these students. Ms. Poe stated that the Division can not issue a license without a social security number and they may want to consider adding a social security number as a requirement for entering the program.

9). Supplies. Dr. Duke indicated that the budget included supplies for the first year; however, they have not purchased any supplies because they are not needed until the end of August or September.

Committee members thanked Dr. Duke and Ms. Head for the response to their concerns. Ms. Brown indicated they will recommend to the full Board to grant provisional approval pending a site visit in September. The site visit will be tentatively scheduled for the third Thursday of September at 9:00 a.m.

Stevens Henager College,
Rebecca Ford:

Ms. Ford met with Committee members and indicated the last graduating class had a 90% first time pass rate on the NCLEX exam. She stated this class is reflective of all the changes that have been implemented. She indicated they have the student pass the ATI at the end of every course. The student is required to move to the second tier before advancing in the program.

Dr. Williams stated Committee members would like to know where a student is at in the program, who is still in the system and why, who has not passed the NCLEX, or who has not taken the NCLEX. If they haven't taken the NCLEX, is it because they can not pass the comprehensive exam and therefore are not given the transcripts, or is it because they have not

taken the exam. Committee members questioned if there are students who have completed the program, but have not been granted the degree. Ms. Ford stated if a student didn't pass med/surgical, he/she would have to sit out until the next med/surgical class. She stated there has been no student that hasn't passed the comprehensive exam and no transcripts have been held.

Ms. Ford stated they would like to increase the cohort to 20 students. She reported they had one graduating class that only had nine students. The next cohort only has 15 students. They are approved to accept a cohort every other month of no more than ten, which would be 60 students per year. If they go to three admissions per year of 20, it would be the same number of students and that would be accept per year. However, they can not increase the number of students per year at this point. Committee members questioned whether or not they have the clinical placement for 20 students instead of 10. Ms. Ford stated it is easier to plan for 20 students three times a year. Ms. Brown stated it appears they have 64 active nursing students, and in August and October will be adding another 25 or 30 students.

Committee members indicated they would like to know how many students started the cohort, who dropped out, if they were not eligible for graduation, why and the attrition rate. Ms. Ford stated she would gather the information and submit it to the Board. She questioned when the provisional approval would be lifted and full approval granted. Committee members stated if she can provide the information requested, NCLEX pass rate have increased, there are no concerns with the attrition rate and there are no students in the "testing lounge", then they could request full approval.

Marlene Luna,
University of Southern Nevada, written report:

Report reviewed and accepted.

Rebekah Lynch,
Everest College, written report:

Report reviewed and accepted. Committee members indicated the pharmacology course looks good. Ms. Lynch indicated they only have five students to begin in October.

Julie Aiken,
Ameritech College written report:

Report reviewed and accepted.

Kathleen Potter,
Fortis College:

Report reviewed and accepted.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

August 12, 2010
Date Approved

(ss) Peggy Brown
Peggy Brown, Co-Chair, Education Committee, Board of
Nursing

August 12, 2010
Date Approved

(ss) Laura Poe
Laura Poe, Bureau Manager, Division of Occupational &
Professional Licensing