

**Awaiting Formal Approval
MINUTES**

**UTAH
RECREATIONAL THERAPY
BOARD MEETING**

December 13, 2010

**Room 475 – 4th Floor – 9:00 A.M.
Heber Wells Building
Salt Lake City, UT 84111**

CONVENED: 9:05 A.M.

ADJOURNED: 9:37 A.M.

Bureau Manager:

Noel Taxin

Board Secretary:

Karen McCall

Compliance Specialist:

Ronda Trujillo

Board Members Present:

Patrick R. Park, Chairperson

Susan P. Call

Gwen T. Nelson

Shawna Peterson

Board Members Absent:

Megan Roth

Guests:

Mindy Smith

DOPL Staff Present:

Mark B. Steinagel, Division Director

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

MINUTES:

The minutes from the September 20, 2010 Board meeting were read.

Ms. Nelson made a motion to approve the minutes with a minor revision. Ms. Call seconded the motion.

The Board vote was unanimous.

APPOINTMENTS:

9:15 am

Ronda Trujillo, Compliance Update

Ms. Trujillo reported **Shirley Wayman** is currently in compliance with her Memorandum of Understanding. She stated all Ms. Wayman's drug and alcohol tests

have been negative with no diluted tests. Ms. Trujillo stated Ms. Wayman's employer mentioned some issues in regard to her Recreational Therapy duties. She reminded the Board that they continued to have Ms. Wayman's reports due monthly as she was changing supervisors.

Ms. Taxin stated Ms. Wyman has been on probation almost a year and a half and has been consistently sober with no positive tests. She stated there appears to still be issues with the quality of her Recreational Therapy. Ms. Taxin stated the Board could consider requiring her reports to be due quarterly, they could also consider reducing the frequency of the drug tests or recommend termination of the drug test but keep her on probation for monitoring. She stated the Board could also consider terminating probation earlier than her scheduled timeframe.

Ms. Call asked if the Board recommends the reports be due quarterly would they also need to reduce the drug testing.

Ms. Taxin responded no but the Board could recommend reducing the drug testing if they believe it is appropriate.

9:25 am
Shirley Wayman, Probationary Interview

Ms. Wayman met for her probationary interview.

Ms. Call conducted the interview.

Ms. Call asked Ms. Wayman if she is attending the 12 step meetings.

Ms. Wayman responded yes. She stated she attends every Friday night and sometimes during the week at noon.

Ms. Call stated the Board noticed all Ms. Wayman's drug and alcohol tests have been negative with no diluted tests.

Ms. Taxin asked how long Ms. Wayman has been sober and if she thinks about drinking when she

gets stressed.

Ms. Wayman responded she has been sober over 5 years. She stated when she is stressed and starts thinking of drinking she calls her sponsor or others in her 12 step program.

Ms. Call stated she noticed Ms. Wayman has changed employer supervisors in addition to her Recreational Therapy supervisor. She asked if the changes have been stressors.

Ms. Wayman responded no she is not as stressed now.

Ms. Call asked if Ms. Wayman's father is still at the facility and how he is doing.

Ms. Wayman responded her father is still at the facility and she kisses him each morning and night. She stated her father will listen in on activity sessions and she has noticed he will start to participate but if she asks him to come and participate he says no and won't come.

Ms. Call asked if Ms. Wayman is still providing beer to her father.

Ms. Wayman responded no she no longer provides beer to her father and he has now cut way down on the cigarettes.

Ms. Call reminded Ms. Wayman that she talked about taking her father out of the facility at her last appointment. She asked if Ms. Wayman is still considering making that change.

Ms. Wayman responded her father is content at the facility and it would be difficult on him to take him out and then maybe later have to put him back into the facility. She stated his health and mind have gone down.

Ms. Taxin asked how Ms. Wayman is coping with her father's health worsening.

Ms. Wayman responded she believes it is easier for her to cope with her father's decline as she does work

there.

Ms. Call asked if Ms. Wayman is still working 10 days with 4 days off.

Ms. Wayman responded yes. She stated the schedule is working well for her.

Mindy Smith, TRT supervisor, arrived.

Ms. Call asked Ms. Wayman to explain the below average reporting that was submitted from her employer.

Ms. Wayman explained her employer requested her to fill out the report for herself. She stated she put in below average on some areas as those are the things her employer has commented on. Ms. Wayman stated her employer has given her feedback that she is not a very good boss, as she does not know what her assistant does.

Ms. Taxin asked if Ms. Smith supervises the assistant.

Ms. Smith responded no as the assistant is not licensed. She stated she has talked with Ms. Wayman regarding her schedule as there should not be four days in a row without a Recreational Therapist in the facility.

Ms. Taxin asked who plans the diversion activities the assistant is doing.

Ms. Wayman responded she and the assistant work Wednesdays together and the assistant does activities such as the chip and dip social and the cookie bake social.

Ms. Smith stated she and Ms. Wayman are also working on the calendar planning to be sure it meets State requirements.

Ms. Taxin asked how Ms. Wayman's performance is in TRT, how she interacts with the patients, etc.

Ms. Smith responded she is working with Ms. Wayman on planning different types of diversion activities, they have discussed ethics, they are looking at and understanding the care planning and working on leadership skills. She stated Ms. Wayman is filling out the logs again which she had turned over to the assistant. She stated Ms. Wayman has been very open to receiving suggestions and directions.

Ms. Taxin voiced appreciation to Ms. Smith for helping Ms. Wayman. She stated it takes time to settle in when transitions are made.

Ms. Call asked if Ms. Wayman has a good communication and support with Ms. Smith when she needs it.

Ms. Wayman responded yes.

Ms. Trujillo voiced appreciation for Ms. Wayman working so well with her to keep her informed and to get all her paperwork in on time.

Ms. Call asked Ms. Smith to be more detailed and give additional information on her report and for Ms. Wayman to ask her employer to also be more detailed on her report.

Ms. Taxin stated last year Ms. Wayman worked extra hours over the holidays. She asked if that will be the case again this year.

Ms. Wayman responded the overtime hours have been cut so there will only a few hours overtime this year.

Ms. Taxin stated Ms. Wayman's reports have been due monthly. She explained with the changes at the facility the Board wanted to be sure Ms. Wayman was receiving the supervision and support she needed. She stated if the Board agrees, the reports could move to being due on a quarterly basis but they should be more detailed and will need to encompass all three months.

Ms. Nelson made a motion to move the reports to

being due quarterly.

Ms. Peterson seconded the motion.

The Board vote was unanimous.

Ms. Trujillo stated the reports will now be due March 20, 2011. She stated she will e-mail new copies of the report forms to Ms. Wayman.

The Board and Ms. Taxin informed Ms. Wayman that the supervisors must fill out the reports in their entirety.

The Board determined Ms. Wayman is in compliance with her Memorandum of Understanding.

An appointment was made for Ms. Wayman to meet again April 18, 2011, at 9:15 am.

DISCUSSION ITEMS:

Update on URTA Law Amendments

Ms. Taxin reported Senator Davis did not pull the Bill from the 2011 Legislative list but there is no draft legislation attached. She stated she has talked with Ms. Negley and Ms. Swenson regarding possible changes in the Law as she did not receive any feedback from the Board but did receive Ms. Post's and Ms. Hardcastle's TRT course programming. Ms. Taxin stated she spent time with Ms. Swenson reviewing concerns and how to write Law changes. She stated she was informed Ms. Swenson wrote a draft and was to have reviewed it with Ms. Taxin prior to sending it out to the Association to review but understands it was sent out already. Ms. Taxin stated she will contact Ms. Negley or Ms. Swenson to let them know the Bill has not yet been pulled.

Ms. Call responded she believed if the Bill was pulled the Association would slow down on making Law changes instead of submitting something written while in panic mode. She asked if Ms. Taxin needs to see the draft.

Ms. Taxin responded yes she should review the draft but it is the responsibility of the Association to make Law changes.

2011 Board Meeting Schedule

The Board noted the following dates for 2011: April 18 and October 17, 2011.

NEXT MEETING SCHEDULED FOR:

April 18, 2011

ADJOURN:

The time is 9:37 am and the Board meeting is adjourned.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

Date Approved

Chairperson, Utah Recreational Therapy Licensing Board

December 29, 2010
Date Approved

(ss) Noel Taxin
Bureau Manager, Division of Occupational & Professional Licensing