

MINUTES

**UTAH
SOCIAL WORKER LICENSING BOARD
MEETING**

August 5, 2010

**Room 474, 4th Floor – 9:00 A.M.
Heber M. Wells Building
Salt Lake City, UT 84111**

CONVENED: 9:09 A.M.

ADJOURNED: 4:20 P.M.

Bureau Manager:

Richard J. Oborn

Board Secretary:

Lee Avery

Board Members Present:

Tammer M. Attallah, Chairperson

Dennis R. Frandsen

Kathy Searle

Evan C. Coates

Susan Egbert

Doran Williams

Board members Excused:

Tanya Nagahiro

Guests:

Jeff Titus

Rob Butters

Sarah Dehaan, University of Phoenix

Randy Buckner, University of Phoenix

Emily Bleyl, NASW

Enrique Velasquez, SLCC

Mark Bigler, Weber State University

DOPL Staff Present:

Susan Higgs, Compliance Specialist

Tracy Drage, Compliance Specialist

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

Swearing in of Doran Williams as new Board member

Mr. Doran Williams was sworn in as new Board member.

Swearing in of Susan Egbert as new Board member

Ms. Susan Egbert was sworn in as new Board member.

MINUTES:

The Board reviewed the minutes dated June 3, 2010. Mr. Frandsen motioned to approve the minutes with changes, seconded by Ms. Searle. The motion carried.

Consideration of option to elect new Board chair

The Board decided to keep Mr. Attallah as the Board Chairperson.

Preliminary review of applicant appointments and discussion items

Kimberly Haddock:

Mr. Oborn advised the Board that Ms. Haddock is applying for a Social Service Worker license. Ms. Haddock is proposing the Board consider courses she completed at Utah Valley University as evidence of having completed a social work practice methods course.

COMPLIANCE REPORT:

Susan Higgs, Compliance Specialist

Update:

Ms. Higgs advised the Board that Ms. Imperiale submitted information regarding continuing education (CE) hours for the Board's approval. The proposed hours are an ethics workshop; Legal and Ethical Issues in the Office, Don't Be Scared, Be Prepared by Pamela H. Harmell, Ph.D. for six (6) hours. Mr. Williams motioned to approve the CEs, seconded by Ms. Searle. The motion carried unanimously.

Appointments:

#1. Mr. James Stringham is in compliance with his stipulation. He has submitted everything he needs to at this time.

Discussion:

His supervisor reports are positive. The Board discussed moving his reports to correspond with his meeting with the Board.

#2. Ms. Yvette Melby is in compliance with her stipulation. She has submitted 12 step attendance cards. Her supervisor and therapist reports have been positive.

#3. Ms. Brenda Welch has not met with the Board since July 2009 because she has not been working. She has not submitted her report stating she is not working for June or July. This makes her not in

compliance. She submitted the essay.

#3. Ms. Anntionette Titus is in compliance with her stipulation. She is current on all of her reports. Her supervisor and therapist reports are positive.

Discussion:

The Board discussed moving her reports to correspond with her meeting with the Board.

#4. Mr. Fred Carlson is in compliance with his stipulation. His supervisor and therapist reports have been positive. Mr. Matthew Gardiner is his supervisor from Job Corps. Mr. Carlson is proposing that he be approved to provide adoption home studies and that Mr. David Peterson be approved as his supervisor for adoption home studies.

Discussion:

The Board discussed obtaining a recommendation from the supervisor that he is comfortable supervising someone that does adoption home studies and that he has reviewed and understands to Mr. Carlson's stipulation.

#5. Mr. William Green is in compliance with his stipulation. Mr. Green has submitted letters requesting early termination. His quarterly reports from Will Dredge and Paul Peterson are positive. Letters from both support early termination.

APPOINTMENTS:

Mr. James Stringham, probation interview

Mr. Stringham met with the Board for his probation interview. The new Board members introduced themselves. Mr. Attallah conducted the interview. Mr. Attallah reviewed Mr. Stringham's therapist reports. The Board noted that he has completed his continuing education hours. The Board noted that his reports are now due every four months. This will make his reports due the month before he meets with the Board and the reports need to reflect the previous four (4) months. His report is due by November 20. The Board asked to see Mr. Stringham on December 2, 2010. **Mr. Stringham is in compliance with his stipulation.**

Discussion: Ms. Higgs will contact Mr. Stringham to clarify that his next report is still due in August, then his reports will be moved to correspond with his

meetings with the Board.

Ms. Yvette Melby, probation interview

Ms. Melby met with the Board for her probation interview. Mr. Frandsen conducted the interview. Mr. Frandsen stated that the Board is moving her reports to once every four months. These are now due the month before she meets with the Board. Her next report is due November 20, 2010. The Board asked her to have her supervisor report on the last four (4) months. Ms. Melby stated she would like to change how her therapy is received. Mr. Coates motioned to close the meeting at 10:23 A.M. to discuss the character, professional competence, or physical or mental health of an individual (52-4-205-(1)(a)), seconded by Mr. Frandsen. The motion carried unanimously. The Board meeting opened at 10:47 A.M. The Board encouraged Ms. Melby to obtain a recommendation from her current therapist. The Board asked to see Ms. Melby on December 2, 2010. **Ms. Melby is in compliance with her stipulation.**

Ms. Brenda Welch, probation interview

Ms. Welch met with the Board for her probation interview. The Board introduced the new members. Ms. Searle conducted the interview. Ms. Welch stated that she is having some family difficulties. She is still trying to find employment. She is also looking into obtaining her masters degree. The Board reviewed the essay Ms. Welch submitted. Ms. Welch stated that she reviewed many sources. She searched the website and went to Weber State and searched their catalogs. Ms. Welch stated that she used four (4) sources in her essay. Ms. Welch stated that she learned a lot from the research. She felt she spent forty (40) hours researching, reading and writing the essay. Mr. Frandsen motioned to accept three (3) hours of self study, of the six (6) hours required towards her probation, seconded by Mr. Williams. The motion carried unanimously. The Board discussed if Ms. Welch is in compliance or not with her stipulation. The Board noted that she was allowed extra time to submit the continuing education. The Board requested Ms. Welch meet with the Board on December 2, 2010 with progress or completion of the three (3) remaining continuing education hours. The Board asked Ms. Welch to submit the continuing education course description to the Division for approval. The Board

asked to see Ms. Welch on December 2, 2010. **Ms. Welch is not in compliance with her stipulation.**

Ms. Anntionette Titus, probation interview

Taken out of order on the agenda:

Ms. Titus met with the Board for her probation interview. Ms. Titus stated that things are going well. She made some progress in therapy; and some adjustments with her family due to the progress. The Board noted that her therapist and supervisor reports continue to be very positive. Ms. Titus was advised that the Board is moving her reports to be due every fourth (4th) month, to correspond with when she meets with the Board. She will need to turn in one more report in August, then quarterly from there. The Board noted that the quarterly reports need to cover the last four (4) months. The Board asked to see Ms. Titus on December 2, 2010. **Ms. Titus is in compliance with her stipulation.**

Mr. Fred Carlson, probation interview

Mr. Carlson met with the Board for his probation interview. The new Board members introduced themselves. Mr. Frandsen conducted the interview. Mr. Carlson stated that he is still meeting with his supervisor, Matthew Gardiner. Mr. Carlson advised the Board that the administration at Job Corps stated that they are not interested in filling vacancies at this time. Mr. Dave Peterson is no longer associated with Job Corps and Mr. Peterson cannot supervise him. The Board stated that Mr. Carlson needs to have an LCSW to supervise him. The LCSW is more aware of the specific practice and their code of ethics. The Board stated that he could have an LPC supervise him because they have a similar scope of practice. Mr. Carlson stated that Mr. Peterson is willing to supervise him in a private practice providing adoption evaluations. The Board stated it would consider amending his stipulation to allow for private practice once he obtains an appropriate supervisor. The Board advised Mr. Carlson that his supervision needs to be consistent. He needs to make sure his supervisor has experience in home studies and adoptions. After review of Mr. Carlson's stipulation, the Board noted that he cannot work in a private practice setting. The Board encouraged Mr. Carlson to get his supervision worked out with Job Corps and keep in compliance with his stipulation. The Board noted that he needs to

get appropriate supervision arranged, complete at least half of his probation term and be in compliance before the Board will consider early termination of his probation. The Board asked to see Mr. Carlson on December 2, 2010. **Mr. Carlson is compliance with his stipulation.**

Mr. William Green, probation interview

Mr. Green met with the Board for his probation interview. The new Board members introduced themselves. Mr. Attallah conducted the interview. Mr. Green stated things are going well. His supervision with Will Dredge is strong and he has learned how to maintain appropriate boundaries with clients. The Board reviewed the positive letters from Mr. Will Dredge, LCSW and Mr. Paul Peterson, LCSW. Both letters recommend termination of Mr. Green's probation. The Board advised Mr. Green that he needs to complete at least half of his probation before the Board will consider his request. The Board noted that Mr. Peterson noted that Mr. Green has met the therapeutic goals and is recommending that Mr. Green's counseling requirement be terminated. Mr. Coates motioned to amend Mr. Green's stipulation to remove the therapy requirement, seconded by Mr. Frandsen. The motion carried unanimously. The Board noted that Mr. Green is meeting quarterly with the Board. The Board advised Mr. Green that his report from his supervisor, Mr. Dredge, is due November 20, 2010. The Board asked to see Mr. Green on December 2, 2010. **Mr. Green is in compliance with his stipulation.**

Mr. Rob Butters, Ph.D, request for approval of additional supervisees

Mr. Rob Butters, LCSW met with the Board. Mr. Butters currently supervises one full-time CSW and one MSW at LifeMatters but he anticipates that he will supervise 2-3 supervisees that are a combination of CSWs and MSW students. As Clinical Director at the Utah Criminal Justice Center (UCJC), Mr. Butters expects to supervise 2-3 MSW students per year. He will also supervise one UCJC staff member, an Associate Professional Counselor, while she gathers her hours needed to obtain a LPC license. Utah Administrative Code R156-60a-601 (8) requires that a LCSW supervisor supervise not more than three CSWs but it does not limit the number of MSW students or Associate Professional Counselors that a

LCSW can supervise. Because Mr. Butters only supervises one CSW at this time, the Board and Division have no need to approve him to supervise more than three. .

Ms. Amanda Robinson, reinstatement of SSW license

Discussion:

Taken out of order on the Agenda:

Mr. Oborn stated that Ms. Robinson met with the Board two (2) months ago and is applying for reinstatement of her SSW license. Mr. Oborn reviewed Ms. Robinson's history with the Board. The Board made no decisions at this time and continued with the agenda.

Mr. Attallah motioned to close the meeting at 1:17 P.M. to discuss the character, professional competence, or physical or mental health of an individual (52-4-205-(1)(a)), seconded by Ms. Egbert. The motion carried unanimously. The Board meeting opened at 1:45 P.M. Ms. Robinson met with the Board. The new Board members introduced themselves. Mr. Attallah conducted the interview. Ms. Robinson reviewed her history with the Board. Ms. Robinson stated that she was convicted of a felony. She was incarcerated for a short time and placed on probation for five (5) years. She has since addressed the issues related to her mental illness and satisfied the conditions of the court almost two (2) years ago. In the eight (8) years since her conviction (and nine (9) since the offense) she has participated in the requisite therapy and treatment ordered and has been stable. In January 2009, She had a hearing with the Judge who originally sentenced her. He determined that she is recovered and granted her an Order of Withheld Judgment. The offense was reduced to a misdemeanor and the felony criminal records were amended and sealed. Ms. Robinson stated that she is currently working for Davis Behavioral Health as a case manager for adults with mental illness. Her supervisor is aware of her background. Ms. Robinson stated that she works in the residential treatment unit. She assists with housing and financial resources. The Board reviewed the documents submitted by Ms. Robinson. Mr. Frandsen motioned to consider Amanda Robinson for reinstatement of her social service worker license on

probation status including but not limited to the following conditions. .

Recommendations:

1. She will not practice with any client who under 18 years of age;
2. She will not be able to engage in community outreach and shall not treat clients at the client's residence or at her own residence;
3. She will only treat patients at her on-site agency-based place of employment;
4. She will continue to receive mental health treatment and therapy and her therapist shall submit a written treatment plan to the Board and Division;
5. She will have a second psychological evaluation in two years;
6. She will serve a 5 year probation term;
7. She will complete an additional 6 contact hours of continuing education pre-approved by the Board and Division. The courses shall review the following topics: transference and counter-transference, dual relationships, and the importance of maintaining boundaries with patients in the social work profession; and
8. If employed, she shall report her job description and responsibilities to the Board and Division.

The motion was seconded by Ms. Egbert. The motion carried unanimously

Ms. Kimberly Haddock, review application for SSW license

Ms. Haddock met with the Board to review her application for the SSW license. The Board introduced itself. Mr. Attallah conducted the interview. Ms. Haddock advised the Board that she earned her Bachelors degree. She completed the hours for a SSW license and passed the ASWB examination. Ms. Haddock graduated from UVU, which does not offer the required "Social Work Practice Methods" course. Ms. Haddock stated she believes that she has completed other classes that cover the same material that is in Behavioral Sciences with concentration in Social Work from Utah Valley University. The Board reviewed the documentation Ms. Haddock submitted. The Board requested Ms. Haddock submit additional information for its review. Ms. Haddock was asked to submit this to Mr. Oborn.

DISCUSSION ITEMS:

1. Consideration of courses of Utah colleges and universities that meet SSW education requirements, UVU, USU, SLCC, U of Phoenix, Weber State, U of U

Ms. Sarah Dehaan, University of Phoenix, Mr. Randy Buckner, University of Phoenix, Ms. Emily Bleyl, NASW, Mr. Enrique Velasquez, SLCC and Mr. Mark Bigler, Weber State University, met with the Board.

The Board and guests reviewed a summary of the different courses available at colleges and universities in Utah. Mr. Oborn noted that changes to the Social Worker Licensing Act and the SSW license requirements became effective May 2010. This change created two (2) bachelor degree education tracks to licensure. A bachelor's degree in social work from an accredited university or a bachelor's degree in any other field. Applicants with a bachelor's degree in a field other than social work must also complete three (3) additional courses: human growth and development, social work practice methods and social welfare policy. The Board's goal is to identify courses that are available throughout Utah that meet the social work practice methods course requirement. The Board wants to make sure the education the student receives is going to make the student more marketable as well as keep the public safe. The Board feels there is not enough information in the course summary and is requesting more information in the form of syllabi with more detail in the course description. Mr. Oborn stated that he will forward any additional information that the school representatives provide him to the Board members.

Not on the agenda:

Mr. Oborn noted that the language in the current statute did not allow for a period within which applicants could be licensed under the former SSW license requirements. For this reason, the Division applies the current requirements to all applications. This will require some students to go back to school. Mr. Oborn noted that the umbrella act allows the Division to issue a temporary license under certain circumstances. He will need to research this further to see if this could apply to the SSWs. The Board discussed talking with the associations to obtain a lobbyist to change the statutes to include a transition period. Mr. Oborn stated that he will talk with Mr. Steinagel, DOPL Division Director to consider other options.

2. Definition of "professional association" as an acceptable provider of CE

Mr. Oborn noted that he has been contacted by someone asking about the definition of "professional association" as an acceptable provider of CE as used in R156-60a-304 (2)(c)(iii). There is a question of

whether a group of individuals could gather together, call themselves a “professional association” and be an acceptable provider of CE for social workers. Mr. Oborn asked if the Board has interest in defining the term “professional association.” The Board tabled this discussion until the next Board meeting.

3. Celeste McKelvey surrender of LCSW license

Mr. Oborn advised the Board that Ms. McKelvey surrendered her LCSW license.

4. Consideration of proposal to amend Megan Heath’s order

Mr. Oborn advised the Board that Ms. Heath stated that her understanding from the last Board meeting is that she would not have to submit any documentation to DOPL at all. Mr. Oborn stated that the recording was reviewed and the Board recommended the amendment of her stipulation to include, no therapy reports and she does not need to meet with the Board. The Board did not motion to modify her stipulation to allow her to cease advising the Board of her prescriptions. Mr. Oborn stated that Ms. Heath is requesting the Board to consider amending her stipulation to allow her to not have to submit any documentation to the Board, including her prescriptions. This discussion is tabled until the next Board meeting.

5. Possible modification of CSW renewal fee

Tabled until the next board meeting

6. ASWB Annual Meeting, November 11-13, 2010

Mr. Oborn advised the Board that the ASWB Annual meeting will be held in New Orleans, LA, November 11-13, 2010. ASWB will cover all costs. Mr. Williams expressed interest in attending this meeting. Mr. Oborn will forward more information to Mr. Williams.

CORRESPONDENCE:

There is no correspondence at this time.

NEXT SCHEDULED MEETING:

October 7, 2010

2010 Board meetings are scheduled:
October 7, December 2.

2011 Board meetings tentatively scheduled:
February 3, April 7, June 2, August 4, October 6, December 8.

ADJOURN:

Motion to adjourn at 4:20 P.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

October 7, 2010
Date Approved

(ss) Dennis Frandsen
Acting Chairperson, Utah Social Worker Licensing
Board

August 26, 2010
Date Approved

(ss) Richard J. Oborn
Bureau Manager, Division of Occupational &
Professional Licensing