

MINUTES

**UTAH
EDUCATION COMMITTEE
BOARD OF NURSING**

May 12, 2011

**Room 474 – 4th Floor – 7:30 a.m.
Heber Wells Building
Salt Lake City, UT 84111**

CONVENED: 7:34 a.m.

ADJOURNED

Bureau Manager:
Secretary:

Dave Taylor
Shirlene Kimball

Conducting:

Peggy Brown

Committee Members Present:

Mary Williams
Gigi Marshall
Sheryl Steadman

Committee Members Excused:

Pam Rice

Division Staff:

Irene Woodford, investigator

Guests:

Sue Jero, Nightingale College of Nursing
Phyllis Gertge, Nightingale College of Nursing
Jacqueline Hyland, Everest College
Julie Aiken, Ameritech
Jamie Jimener, Ameritech College
Sundee Wilson, Ameritech
Geeta Maharaj, Everest College
Linda Petersen, Ameritech
Lee Duke, Eagle Gate College
Kelli Smith, Eagle Gate
Velma Edmonds, Provo College
Robyn Ellis, Eagle Gate
Janet Head, Eagle Gate
Sally Russell, Eagle Gate
Gordon Peters, Provo College
Gene Reynolds, Provo College
Kristy Thompson, Provo College
Doug Jensen Provo/Eagle Gate
Faye Uppman, Broadview University
Delos Jones, Broadview University
Shelly Nelson, Broadview University

Malinda Daniel, Broadview University
Mark Staats, Broadview University
Mary Burke, USN
Josi Russell, USN student
Michael Vatsend, USN student
Wans Peterson, USN student
Steffanie Johnson, USN student
Kassie Swindlehurst, USN student
Isaac Steele, USN student
Benjamin Nalper, USN student
Mark Keck, USN student
Lee Hamilton, USN student
Jason Porter, USN student
Aubree Quist, USN student
Stephanie Godfrey, USN student
Sarah Hansen, USN student
Michaela Grunthem, USN student
Shannon Cannon, USN student
Barbara Van Hemert, USN student

TOPICS FOR DISCUSSION

NEW BUSINESS:

Dave Taylor, Bureau Manager:

March 10, 2011 Minutes:

Ameritech College,
Julie Aiken:

DECISIONS AND RECOMMENDATIONS

Mr. Taylor was introduced to Committee members. Committee members welcomed Mr. Taylor.

The March 10, 2011 minutes were approved as written.

Ms. Aiken indicated Ameritech College has met all conditions outlined in the Memorandum of Understanding. She reported Ameritech's year to date pass rate on the NCLEX examination was 86%. The NCLEX pass rate for the last cohort of 37 students was 84%; however, the last quarter pass rate total was 89%. Ms. Aiken reported graduation dates are April, August and December. A cohort of 41 students just graduated last month and will be sitting for the examination. Dr. Williams stated Ameritech's NCLEX pass rates have been maintained at or above the required standard and commended Ms. Aiken for doing an outstanding job. Dr. Williams made a Motion to terminate provisional and probationary status and place Ameritech College on Full approval status. Ms. Steadman seconded the Motion. All Committee members in favor.

Provo College,
Dr. Lee Duke, Dr. Kelli Smith, Dr. Velma
Edmunds, Gordon Peters, Doug Jensen, Robyn
Ellis and Kristy Thompson:

Representatives from Provo College were invited to meet with Committee members to address the following concerns:

1). Faculty workload. At the March Committee meeting, Gene Reynolds, interim nursing director reported there were four faculty members and one interim program assistant director at Provo College. He had indicated they were short one faculty member. Mr. Reynolds reported all faculty members teach two courses, plus some faculty members have one clinical rotation in the week and others precept students. After that discussion, Committee members expressed concerned with faculty workload. Mr. Peters indicated if additional faculty members are needed, the program would be quick to approve the hiring of additional staff to make sure the students are taken care of.

Dr. William's questioned Mr. Reynolds whether or not he feels the faculty workload has been addressed. Mr. Reynolds stated he feels faculty members are okay with the teaching assignments, but with the addition of also having to precept students, faculty members feel overloaded. Dr. Duke stated faculty members have not approached administration with concerns. Mr. Reynolds reported that for his summer schedule he will teach a course, two practice rotations and will precept 10 students. Mr. Reynolds stated he will be teaching a course he has taught before and is not worried about that course, but the 20 hours in practice rotation with 10 preceptor students is a large time commitment. Dr. Edmunds she stated she does not find a 13 hour workload excessive.

2). Dr. Duke submitted the organizational chart for both Eagle Gate and Provo College. Dr. Duke stated both Provo College and Eagle Gate College have new program administrators who review and are accountable for the budget for their program. Mr. Jensen, chief financial officer explained there are three ranges assigned regarding financial institutions and he reported their program is currently rated at 3.0, the highest rating possible and the program is financially sound. Mr. Jensen stated they have the financial commitment and are willing to put money into the program.

3). Dr. Duke stated admission criteria have not changed with the exception of having the student submit an essay instead of having an interview.

Committee members thanked representatives from Provo College for meeting with them and providing clarification.

Eagle Gate College,
Dr. Kelli Smith and Sally Russell:

Dr. Kelli Smith, Eagle Gate College and Sally Russell, the new program administrator met with the Committee to discuss the issues at Eagle Gate College.

Dr. Williams informed representatives from Eagle Gate College that the Division and the Board received a formal complaint from Camille Mabey, who stated she was hired by Eagle Gate College to teach in the Certified Nursing Assistant program but the school misrepresented that she was nursing faculty. She reported the school used her name and credentials to meet requirements for approval of the nursing program. Ms. Mabey reported she never taught in the nursing program. Dr. Duke stated Ms. Mabey applied as a faculty liaison and appeared to have a strong background in nursing education. At that time she was asked if she would be interested in working as a faculty member in the nursing program. Dr. Duke reported Ms. Mabey stated she was interested and was going to apply for a nursing position. Dr. Duke also stated she would have liked to have been informed of the complaint. She indicated she would have had the documentation to provide to the Board. Dr. Duke indicated that Ms. Mabey is no longer with the program. Dr. Duke also explained there is a detailed application process in place and Ms. Mabey had been invited to apply. Ms. Marshall questioned whether or not the individual in question went through the rigorous process for hire that Dr. Duke outlined. Dr. Duke stated no. Ms. Marshall then questioned if Eagle Gate represented to any oversight entity, such as the Board of Nursing or NLNAC that this individual was hired? Ms. Woodford, Division investigator handed out an organizational chart from Eagle Gate indicating Ms. Mabey was listed as a nursing faculty member. Committee members indicated this should not have been done and that Eagle Gate needs to assure that the

materials they produce are accurate. If a process for hiring is in place, they need to follow that process. The individual should not be listed on an organizational chart until that individual has actually been hired. Dr. Duke stated that this error was not intentional.

Dr. Williams recommended a letter be sent to Kelli Smith, Eagle Gate College recommending that the organization chart be kept current and up-to-date and the program must update the Board and the NLNAC of any changes.

Dr. Duke presented the names and vita for current faculty members at Eagle Gate College. She reported all faculty members are MSN prepared. Dr. Duke stated the program changed to the ATI, wrote a remediation policy and are following that remediation plan closely. Dr. Williams stated the program has addressed the concerns of the Board.

Broadview University,
Shelly Nelson, Faye Uppman, Mark Staats,
Malinda Daniel, Dena.

Dr. Williams reported there have been a number of complaints from faculty members regarding Broadview University. Dr. Williams and Ms. Woodford, Division investigator, conducted a site visit on March 15, 2011 to assess faculty qualification. At the site visit, the qualifications of the administrator and faculty members were reviewed. The following was found: Randy Hanson meets the qualifications as interim chair. The following faculty lack adequate teaching experience or preparation in teaching: Tana Marchbanks, Adam Meyers, Amanda Nance, Shelly Nelson, Rynthia Crosbie, Delos Jones, Jennifer Jensen, Janette Taylor and Charlene Russell. The following faculty members lack adequate education preparation (MS degree) to teach in an RN program: Adam Meyers, Amanda Nance, Rynthia Crosbie and Janette Taylor.

The program also needs to document that there is an articulation agreement in place according to the Nurse Practice Act Rule, section R156-31b-603(1)m. Dr. Smith stated the program is working on an articulation agreement with the University of Phoenix, which would meet requirements. Ms. Uppman stated the program is focused on academic excellence and wants

to make sure the students are well informed. She stated she is aware of the complaints and the program has been dealing with those complaints. Ms. Uppman reported they are working on changes. She reported Mr. Hanson will be moving to full time faculty and will not be the interim director. Delos Jones, new program director was questioned whether or not he was prepared to develop curriculum. He stated he has had a lot of exposure, but has not developed curriculum and will be mentored by Ms. Uppman. Committee members indicated he needs to document he meets the requirements for program administrator. Ms. Brown informed Broadview that the Board continues to be concerned with the NCLEX pass rates. Mr. Jones stated Broadview has been making changes, and following the remediation plan that had been presented previously. Committee members indicated they would continue to watch the NCLEX pass rates.

Review of Written Reports from:
Everest College,
Geeta Maharaj:

Report reviewed and accepted

Fortis College,
Glenda Christiaens:

Report reviewed and accepted.

Nightingale College, School of Nursing,
Phyllis Gertge and Sue Jerro:

Report reviewed and accepted.

University of Southern Nevada,
Marlene Luna:

Report reviewed and accepted. Dr. Williams reported the NLNAC Site Visit exit interview went very well.

Western Governor's University,
Carolyn Lewis:

Western Governor's University has not yet accepted students. Carolyn Lewis has resigned as Director.

Review NCLEX Pass Rates:

College of Eastern Utah and Southern Utah University have low pass rates. All other programs were within the acceptable range.

Creighton University:

Additional information will be requested.

Allen College:

Additional information will be request.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

July 14, 2011
Date Approved

(ss) Peggy Brown
Peggy Brown, Co-Chair, Education Committee, Board of
Nursing

July 14, 2011
Date Approved

(ss) David Taylor
David Taylor, Bureau Manager, Division of Occupational &
Professional Licensing