

## MINUTES

### UTAH EDUCATION COMMITTEE BOARD OF NURSING

October 13, 2011

Room 474 – 4<sup>th</sup> Floor –p.m.  
Heber Wells Building  
Salt Lake City, UT 84111

**CONVENED:** 8:25 a.m.

**ADJOURNED:** 10:05 a.m.

**Bureau Manager:**  
**Secretary:**

Debra Hobbins  
Shirlene Kimball

**Conducting:**

Peggy Brown, Co-Chair

**Committee Members Present:**

Peggy Brown  
Gigi Marshall  
Sheryl Steadman

**Guests:**

Marlene Luna, Roseman University  
Jennifer Macali, Everest College  
Phyllis Gertge, Nightingale College  
Geeta Maharaj, Everest College  
Jackie Hyland, Everest College  
Sue Jero, Nightingale college  
Kristy Thompson, Provo College  
Rebecca Edwards, Provo College  
Velma Edmonds, Provo College  
Gordon Peters, Provo College

#### **TOPICS FOR DISCUSSION** **NEW BUSINESS:**

Introduction of Debra Hobbins, Bureau  
Manager:

September 8, 2011 Minutes:

Roseman University,  
Dr. Marlene Luna:

#### **DECISIONS AND RECOMMENDATIONS**

Dr. Hobbins was introduced and welcomed by  
Committee members.

The September 8, 2011 minutes were approved as  
written. All Committee members in favor.

Dr. Luna met with Committee members regarding the  
proposed curricular changes at Roseman University.  
Dr. Luna stated the changes to the curriculum were  
based on recommendations from the National League  
for Nursing Accrediting Commission and from data

obtained from student and faculty evaluations.

Dr. Luna stated the proposed changes include: re-sequencing some of the current blocks; increasing clinical contact hours for the fundamentals clinical block; addition of a three semester credit-hour pharmacology block; combining the current mental health nursing and community health nursing blocks into one; reducing credit/contact hours for the maternal/newborn block; reducing credit/contact hours for the pediatric nursing block; placing adult health 2 later in the curriculum calendar; added three semester credit hours to the care of the older adult block; increased semester credit hours of the senior seminar block; and added a four credit-hour pathophysiology course as a prerequisite.

Ms. Brown questioned if any of the courses listed in attachment B, Care of the Older Adult Block, are running concurrently? Dr. Luna stated none are running concurrently, each course is an independent course. Dr. Luna stated the program would take 18 months to complete.

Committee members indicated the curricular changes look good and recommended the program move forward with the changes.

Committee members also review the results from the NCLEX-RN examination. To date, Roseman has had 16 of the 18 students take the examination and have had a 100% pass rate. Dr. Steadman made a Motion to grant full approval to Roseman University. Ms. Marshall seconded the Motion. All Committee members in favor.

Western Governors University,  
Jan Jones-Schenk:

Ms. Jones-Schenk could not be present today and has been rescheduled for next month. Committee members indicated approval was given December 2, 2010 for the Innovations in Nursing programs approval. Rules indicate that progression in the process has to be achieved to continue with the approval. WGU had indicated they thought a class would start January 2011, but as of this date, it does not appear they have started the program. Committee members are concerned that there has been sufficient

time to implement the process. Committee members would like an update by next month and then determine how to proceed.

Provo College, Dr. Gordon Peters, Dr. Velma Edmonds, Rebecca Edwards and Kristy Thompson:

Ms. Brown indicated several Committee members were present for the NLNAC Exit interview. Ms. Brown reported the NLNAC visit was for Provo College's 5 year review. Ms. Brown stated an official notice from NLNAC has not been sent to the Board, however, the following was discussed:  
Standard #1. Mission and administration. Compliant, but the program needs to work on governance, policy for faculty members and a grievance process.  
Standard #2. Quality of faculty and staff. Non compliant regarding the utilization of faculty and evidence based practice. Faculty not properly oriented or mentored; no systematic assessment and they did not provide documentation regarding non-nursing faculty.  
Standard #3. Student policy: Compliant.  
Standard #4. Curriculum – achieve outcomes. Non compliant. Program outcomes not related to course outcome; no evidence of review and student learning not evaluated.  
Standard #5. Resources: Compliant.  
Standard #6. Outcomes. Non compliant. Student plans for evaluation incomplete, (several areas missing), no evidence of aggregated data, and no data of competence to role.

Dr. Edmonds stated it is her understanding that the program will receive continued accreditation with a warning and the site visit would be repeated in two years.

Provo College President, Gordon Peters indicated that the program did have some of the information, however, it was not asked for. Dr. Peters stated they have not yet received the letter from NLNAC, but as soon as the program receives the letter, they will begin to address the issues and concerns.

Broadview University, Delos Jones, Faye Uppman, Mark Staats:

Dr. Uppman indicated they had a focus meeting with NLNAC and have nine areas that they need to correct. She reported she understands that the program may be placed on a warning status with a repeat visit in two years. Dr. Uppman stated they will not know the final outcome until the NLNAC Board meets in November

and a final report is sent to the program. Dr. Uppman stated they have done a lot of work since the NLNAC visit and have instituted numerous changes. She reported they have improved the admission criteria, reviewed faculty qualifications and instituted leadership and staff development meetings. The program chair, Delos Jones, does not meet the criteria for program director and he will be moving to the lead faculty position while the program searches for a program chair. Dr. Uppman reported they have added a lead faculty position and have the support of the campus administration. There are currently 120 students enrolled in the program, with 17 to 20 students in each cohort. Dr. Uppman reported the program is considering biannual admissions with 30 students in a cohort. Dr. Uppman indicated Cohort 21 admitted 15 students October 1, 2011.

Ms. Marshall stated she appreciated the program and the NLNAC site visitor, Dr. Tanner for allowing her to observe the process. Ms. Marshall stated that Dr. Tanner pointed out that the program has good students and good faculty members, they need direction and appropriate structure. The program also has the support of administration.

Ms. Marshall questioned what happens to the students if the program is placed on a warning by NLNAC? Ms. Marshall indicated this needs to be recorded into the minutes so that the students will know what to expect. Dr. Hobbins will have the Division's compliance officer review the Laws and Rules and report back to the Committee. Mr. Staats stated the program also feels it is extremely important to let students know how this will affect them. Dr. Uppman stated that they would voluntarily stop admitting students for two or three quarters until they have looked at the data and have a plan in place for remediation. However, she has not had any formal discussion with administration. Ms. Uppman stated they would like to see the next quarter results and hopes some of the internal changes help. Dr. Uppman stated they have been forthcoming and would like to allow the existing students to be properly prepared, get the curriculum in place. Committee members stated it is the expectation that no students will be admitted

until after Broadview have some new outcomes and will not admit students until they have spoken with the Board. Mr. Jones stated he provided the documentation indicating he meets the requirements as outlined in the Utah Nurse Practice Act for program administrator. Mr. Jones provided the Committee with vitas on new faculty members. Mr. Staats stated there will be substantive changes made to the program and questioned what the Committee would like to see next month. Ms. Brown stated it is important to see the plan for the immediate students. Dr. Uppman stated they will provide a specific remediation plan for review next month. Mr. Staats questioned what the ramifications will be if the program does not come into compliance? Committee members indicated the status could be changed to probationary until certain terms and conditions have been met, enrollment could be limited, or the status could be completely withdrawn and they would no longer be able to admit students. Committee members indicated they need to wait for the NLNAC results before any final action could be taken.

Dr. Uppman stated they will continue to develop a plan, meet with the Committee next month, and wait for the report from Dr. Tanner and the NLNAC

**Written Reports:**

Eagle Gate College, Sally Russell:

Committee members requested that the next report from Eagle Gate College address their attrition rate. Committee members would also like to find out how many students started at the Layton campus. It would be helpful to have a chart to track faculty members and administrator and their current status. This should allow Committee members to review the turnover for both administration and faculty.

Everest College, Geeta Maharaj:

Dr. Maharaj reported there are 62 students enrolled in the Everest College program. Cohort 1 is starting Fundamentals 2 and clinicals on October 17, 2011. Cohort 2 will start Fundamentals 1 in January. Dr. Maharaj stated they have had one student in each cohort drop out. Report accepted.

Fortis College, Glenda Christiaens:

Dr. Christiaens reported there are 142 students in 8 cohorts. They have switched to admitting students

every 3 months. Dr. Christiaens reported the program has an 85% retention rate. Dr. Christiaens stated the NLNAC site visit is scheduled for January 31 – February 2, 2012.

Dr. Christiaens also reported the program is planning to launch an RN to BSN program April 2012. It will be an 18 month program with online and ground courses.

Committee members reviewed the resume for Cathy Gibb, new faculty member. Committee members requested clarification regarding her teaching assignment. Looking at the resume, she would not be able to teach med/surg nursing. She would be fine to teach leadership and management.

Nightingale College. Phyllis Gertge:

Ms. Gertge stated that Nightingale would like to request approval for a pathway for LPN exit at the end of the first year. This program would include the use of preceptorships and Ms. Gertge questioned whether or not the program would be approved if they were to include 45 hours per student working with a license practical nurse. Committee members indicated this type of a proposal would have to be considered under an Innovative nursing education program. The Nurse Practice Act, R156-31b-607 outlines the process to request the innovative nursing program approval.

Dr. Gertge stated they will have 6 RN's graduating December 2011. These were the LPNs who were accepted into the RN program. She also reported this is the first semester they have all four cohorts going. Dr. Gertge stated the goal for the program is to have 15-20 students per cohort. She reported they admit students three times a year. She stated they will admit only enough LPNs to make the full cohort of 20-25. Report accepted.

Felician College, request to allow students living in Utah to complete clinical hours:

Felician College will be sent a letter indicating they must meet the requirements in the Nurse Practice Act Rules, R156-31b-609.

Annual Reports:

The Annual Report forms will be mailed to the Nursing Education Programs with a due date of December 31, 2011.

Informational:

Dr. Suzette Farmer accepted a position as Associate Director with NLNAC and is no longer the nursing program administrator at Utah Valley University. Dr. Linda Kochiuk has been appointed as interim chair.

Julie Brinley is no longer interim chair at Mountainland Applied Technology College. T. J. Carter has been appointed as new Interim Director of Nursing.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

November 10, 2011  
Date Approved

(ss) Peggy Brown  
Peggy Brown, Co-Chair, Education Committee, Board of Nursing

November 10, 2011  
Date Approved

(ss) Debra Hobbins  
Debra Hobbins, Bureau Manager, Division of Occupational & Professional Licensing