

MINUTES

UTAH SOCIAL WORKER LICENSING BOARD MEETING

February 3, 2011
Room 474, 4th Floor – 9:00 A.M.
Heber M. Wells Building
Salt Lake City, UT 84111

CONVENED: 9:11 A.M.

ADJOURNED: 2:10 P.M.

Bureau Manager:
Board Secretary:
Board Members Present:

Richard J. Oborn
Lee Avery

Tammer M. Attallah, Chairperson
Dennis R. Frandsen, Acting Chairperson
Kathy Searle
Susan Egbert
Tanya Nagahiro
Evan Coates

Members Absent

Doran Williams

Guests:

Julene Wooden
Brent Bylund
Dan McKay

DOPL Staff Present:

Ray Walker, Reg/Comp Manager
Kent Barnes, Compliance Manager
Susan Higgs, Compliance Specialist

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

MINUTES:

The Board reviewed the minutes dated December 2, 2010. Mr. Frandsen motioned to approve the minutes with changes, seconded by Ms. Searle. The motion carried unanimously.

Updating of Board member contact information

The Board updated their contact information.

COMPLIANCE REPORT:
Susan Higgs, Compliance Specialist

Appointments:

#1. Carolyn Henry a new probationer and is in

compliance with her stipulation. She submitted her probation plan. On February 2, 2010, Ms. Henry was charged with criminal theft, 2nd degree felony. Allegations that between 10/2002 and 2/2005 while employed by DCFS she billed the State of Utah for reimbursement for which she was not entitled. She must complete a probation plan, employer notification, supervisor reports, 20 hours of additional CEs, 500 word essay and submit documentation showing that volunteers for 2 hours a week for the 1st year of her probation.

Ms. Egbert and Ms. Searle advised the Board that they have had a prior association with Ms. Henry.

Preliminary review of appointments and discussion items

Mr. Oborn reviewed the following agenda items with the Board:

#1. Ms. Henry's stipulation with the Board. Ms. Henry submitted her practice plan and is requesting that Derrik Tollefson, LCSW, be approved to supervise her.

#2. Mr. Melvin Wooden submitted an application to reinstate his CSW license. He completed his MSW at the University of Utah in 1972. He let his license expire in 1974. Between June 1972 and September 1999 he worked in vocational rehabilitation.

#3. Ms. Jeannie Dupont is requesting that her LCSW license be reinstated. The Board reviewed Ms. Dupont's letter.

#4. Ms. Julie Bylund obtained her CSW license in December 7, 1999. On November 19, 2002 she voluntarily surrendered her license. The Board reviewed letters from Mr. McKay and Ms. Dupont.

APPOINTMENTS:

Melvin Wooden, applicant for reinstatement of CSW

Mr. Wooden met with the Board. The Board reviewed Mr. Wooden's application for reinstatement of his CSW license. Mr. Wooden advised the Board that he obtained his MSW from the University of Utah in

1972. He worked for the Division of Rehabilitation Services. Mr. Wooden stated that he holds the national CRCC, but does not hold a Utah vocational rehabilitation counselor license. Mr. Wooden submitted documentation showing that he completed 12 hours of CE in March 2009 and 3.2 hours of CE in Prime for Life October 18-21, 2010. Mr. Wooden stated he would like to reinstate his CSW license to allow him to work in the "Clear Living" clinic. His supervisor will be David Chandler, LCSW.

The Board reviewed the supervisor requirements and responsibilities with Mr. Wooden. The Board advised Mr. Wooden that he can apply for the CSW license and DOPL will approve him to take the exam. Once he passes the exam, his CSW license will be issued and he can then gather his supervised hours. The Board noted that if Mr. Wooden passed the clinical exam, he would not have to take another exam when he applies for the LCSW license. The Board recommended the following:

1. He establish a learning agreement with specific goals listed with his supervisor, David Chandler;
2. He pass the clinical exam; and
3. He submit a very specific practice plan that would parallel a practicum.

Mr. Oborn stated that once the agreement and practice plan are received and the Board approves them, then he will change Mr. Wooden's CSW application to a CSWI application. Once Mr. Wooden completes his supervised hours, he can then submit his application for a CSW license.

Jeannie Dupont, applicant for reinstatement of LCSW

Ms. Dupont met with the Board. Mr. Oborn noted that Ms. Dupont is requesting reinstatement of her LCSW license. Ms. Dupont stated that she was first issued her license in 1994 and let it expire in 2002. The Board reviewed a list of the continuing education courses Ms. Dupont completed. The Board noted that these CEs are relevant to the LCSW practice and some have been completed as recently as January 18, 2011. The Board advised Ms. Dupont that she should have at least 3 hours of CEs in ethics and law. Ms. Dupont stated she will be attending the NASW conference in April 2011. Ms. Egbert motioned to approve the LCSW application pending Ms. Dupont verification

with certificates of 40 hours of continuing education, with 3 hours in ethics or law. The motion was seconded by Mr. Frandsen and carried unanimously.

Carolyn Henry, new probation interview

Ms. Henry met with the Board for her first probation interview. Mr. Coates conducted the interview. Ms. Egbert and Ms. Searle advised the Board that they have a prior association with Ms. Henry. Ms. Henry advised the Board that she was charged with criminal theft, 2nd degree felony. The allegations that between October 2002 and February 2005, while employed by DCFS she billed the State of Utah for reimbursement for which she was not entitled. These were work hours spent doing private practice related to her business. She contested the charges and entered into a Diversion Agreement with the State of Utah and Eighth District Court. Without admitting guilt she paid restitution. Ms. Henry advised the Board that Derrick Tollefson, LCSW, PhD. has agreed to supervise her practice during her probation. Ms. Henry advised the Board that she has known Mr. Tollefson on a professional basis only. They worked together a very long time ago. Ms. Henry advised the Board that currently she has approximately 25 clients a week. She started a grieving partners support group for volunteer work. She does some pro-bono work for domestic violence. The Board reminded Ms. Henry to submit the CE courses she is considering to the Board for approval as soon as possible. After reviewing Mr. Tollefson's resume, Mr. Evans motioned to approve Mr. Derrick Tollefson, LCSW, PhD., as her supervisor, seconded by Mr. Frandsen. The motion carried unanimously. The Board advised Ms. Henry that the Board will handle future interviews via telephone. The Board asked to see Ms. Henry on April 7, 2011. **Ms. Henry is in compliance with her stipulation.**

Julie Bylund, applicant for relicensure as a CSW

Ms. Bylund met with the Board with her husband, Mr. Brent Bylund and attorney, Mr. Dan McKay. The Board reviewed Ms. Bylund's application. Ms. Bylund requested the Board meeting be closed to the public. Mr. Coates motioned to close the Board meeting to discuss the character, professional competence, or physical or mental health of an individual at 11:44 A.M., seconded by Ms. Searle. The motion carried unanimously. There were no

written notes taken or recording made. The Board meeting opened at 11:53 A.M.

The Board reviewed Ms. Bylund's application for relicensure. Mr. Frandsen motioned that for consideration of reinstatement of her CSW license Ms. Bylund needs to do the following:

1. Set up structured supervision;
2. Evaluation from her personal therapist;
3. Complete 40 hours of continuing education;
4. 3 hours of the 40 hours of CEs need to be in ethics and law with overview of HIPAA; and
5. A psychological evaluation by a licensed psychologist pre-approved by the Division.

Pending the results of the evaluation, issue her a license, seconded by Ms. Nagahiro. The motion carried unanimously.

Note - Ms. Bylund has already completed 3 hours of CEs the Board will accept. The Board asked to see Ms. Bylund at the Board meeting on April 7, 2011. Ms. Bylund asked that her appointment be set for any time after 10:00 A.M.

Kristi Robles, applicant for relicensure as a CSW

Mr. Oborn briefly reviewed Ms. Robles' application. Mr. Oborn stated Ms. Robles completed her MSW at the University of Utah. She was issued her CSW license in May 2007. In October 2007 Ms. Robles had an inappropriate relationship with a client. She surrendered her license and could not reapply for 2 years. Mr. Oborn stated that because of the settlement, she cannot talk about the details of what happened.

Ms. Robles met with the Board. Mr. Frandsen motioned to close the Board meeting to discuss the character, professional competence, or physical or mental health of an individual at 12:50 P.M. seconded by Ms. Searle. The motion carried unanimously. There were no written notes taken or recording made. The Board meeting opened at 1:05 P.M. Mr. Oborn advised the Board that Ms. Robles probation started July 1, 2008. In September 2008 she surrendered her license to resolve the issues in her private life. Ms. Egbert motioned to reinstate Ms. Robles' CSW license with conditions that mirror her initial probation, seconded by Ms. Searle. The motion carried unanimously.

Amy Merz, applicant for relicensure of SSW license

Mr. Oborn advised the Board that in November 2004, Ms. Merz entered into the Diversion program. She did not comply with the requirements of this program and her license was revoked. Ms. Merz is asking that her SSW license be reinstated.

Ms. Merz met with the Board. Ms. Egbert motioned to close the Board meeting to discuss the character, professional competence, or physical or mental health of an individual at 1:37 P.M. seconded by Ms. Searle. The motion carried unanimously. There were no written notes taken or recording made. The Board meeting opened at 1:57 P.M. Ms. Merz was advised that the Board wants more information from her doctor and requested she meet with the Board on April 7, 2011.

DISCUSSION ITEMS:

2011 General Legislative Session
HB 244 Online Mental Health Therapy
HB 229 Mental Health Professional
Practice Act Amendments Psychologist
Licensing Amendments

Tabled until the next Board meeting on April 7, 2011.

Demographics of social workers in Utah

Tabled until the next Board meeting on April 7, 2011.

University of Phoenix courses that satisfy
human growth and development course
requirement

Tabled until the next Board meeting on April 7, 2011.

ASWB membership dues and meetings

Mr. Oborn advised the Board that ASWB has posted their convention information for 2011. The spring meeting is May 12-15 and the summer meeting is August 26-28. Ms. Egbert and Ms. Searle stated they are interested in attending the meeting in May. Mr. Oborn will try to get approval to send 2 Board members and will contact Ms. Egbert and Ms. Searle if they are approved to attend.

David Emmett, LCSW surrender of license

Mr. Oborn advised the Board that Mr. Emmett was convicted of 2nd degree felony theft. His situation is similar to Ms. Henry's. Mr. Emmett surrendered his license as of May 2, 1011.

Update on Hugh Bates, LCSW probationer

Mr. Oborn advised the Board that Mr. Bates is

currently on probation. Mr. Bates has failed to communicate with the Division and failed to keep his appointment with Ms. Higgs and the Board. The compliance unit has sent him a letter to contact the Division or action will be taken against his license. As of today, Mr. Bates has not contacted DOPL.

CORRESPONDENCE:

There is no correspondence at this time.

NEXT SCHEDULED MEETING:

April 7, 2011

2011 Board meetings tentatively scheduled:

April 7, June 2, August 4, October 6, December 1.

ADJOURN:

Motion to adjourn at 2:10P.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

April 7, 2011
Date Approved

(ss) Tammer Attallah
Chairperson, Utah Social Worker Licensing Board

March 2, 2011
Date Approved

(ss) Richard J. Oborn
Bureau Manager, Division of Occupational &
Professional Licensing