

MINUTES

UTAH ARCHITECT LICENSING BOARD MEETING

February 8, 2012

Room 474 – 4th floor – 10:00 A.M.
Heber M. Wells Building
160 East 300 South
Salt Lake City, Utah 84111

CONVENED: 10:04 A.M.

ADJOURNED: 11:45 A.M.

Bureau Manager:
Board Secretary:

Richard J. Oborn
Lee Avery

Board Members Present:

Hans Hoffman, Chairperson
Jeanne Jackson
Terance White
Bryan Turner
Mary Bearson

Guests:

Heather Vance, AIA Utah

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS

Minutes from the December 14, 2011 meeting were reviewed. Mr. White motioned to accept the minutes as amended, seconded by Ms. Jackson. The motion carried unanimously.

1. Investigation report

Mr. Oborn reviewed the investigation summary with the Board.

2. Use of electronic seals and proposed changes to Utah Admin. Code R156-3a-601

Mr. Oborn reviewed proposed changes to Utah Admin. Code R156-3a-601. Mr. Oborn noted that there are 31 states that allow for the usage of both electronic seal/stamp and electronic signatures. The Board reviewed the proposed changes. The Board requested the following language be added to the proposed change:

R156-3a-102. Definitions.

(13) "Technical submissions" as used in Subsection R156-3a-601 means documents which are:

- (a) required by public authorities for building permits or regulatory approvals; or
- (b) intended for construction purposes,

including all addenda and other changes to submissions.

R156-3a-601. Architectural Seal - Requirements.

In accordance with Section 58-3a-601, all technical submissions prepared by the licensee or prepared under the supervision of the licensee shall be signed and dated with the licensee's seal. Electronically generated seals and signatures are acceptable. It is the responsibility of the licensee to provide adequate security when documents with electronic seals and electronic signatures are distributed. Sheets subsequent to the cover of specifications are not required to be sealed, signed and dated.

(1) Each seal shall be a circular seal, 1-1/2 inches minimum diameter and shall include the licensee's name, license number, "State of Utah", and "Licensed Architect".

Mr. Oborn will make the language change and forward to the Board for review and further discussion at the Board meeting on April 11, 2012.

3. Update regarding HB 82: Architect's Licensing Revisions currently under consideration by Utah Legislature

Ms. Jackson described how she met with the legislative committee regarding H.B. 82. She explained why the Board feels requiring Utah licensed architects to complete continuing education was important and why the number of hours required should be indicated in administrative rule rather than statute. She will keep the Board informed of the bill's progress.

4. ARE Pact 2012 program

The Board reviewed the ARE Pack 2012 program. In other states, this program is administered by AIA. In other states, this program gives incentives to individuals to take the required exams to obtain their license. Applicants must be enrolled in the program by 2/14/2012. All 7 exams would need to be completed by 2/14/2013. The program will refund the \$1,000.00 enrollment fee back to the applicant. The Board would like additional time to review this further and discuss it at the April Board meeting.

5. Upcoming Board vacancy

Mr. Oborn advised the Board that Ms. Jackson's term on the Board will end June 30, 2012. In the past AIA has put out a call for interest and resumes. AIA sends notification out via e-mail. DOPL sends letters to go

out to the schools regarding the vacancy. Mr. Oborn will send Ms. Vance an e-mail regarding the duties and length of terms of a Board member.

6. Upcoming WCARB meeting

Ms. Jackson advised the Board that she will be at the WCARB meeting. Mr. Hoffman will also be attending. They are planning a round table discussion covering 4 topics. Mr. Hoffman will report to the Board regarding the NCARB meeting at the April Board meeting.

Ms Jackson noted that for the June NCARB meeting will be held in Minneapolis and NCARB will cover the cost for 3 Board members to attend. Mr. Oborn will seek approval for 2 Board members to attend, with funding coming from the Education and Enforcement Funds. Ms. Jackson noted that if Mr. Oborn could attend, he would want to attend the administrators meeting on June 19, 2012. Other Board members would want to be there on the 20th.

7. Utah Board report to NCARB

Mr. Hoffman will prepare the report to the NCARB Committee. Mr. Oborn noted that currently there are 2,294 active Utah architect licenses. Mr. Oborn stated he will obtain the stats regarding how many are current Utah residents.

Not on the agenda:

Mr. Stephen Tobler, representing the University of Utah College of Architecture, stated that in November 2011, the program was approved to use \$5,000 from the Education and Enforcement Fund for a continuing education lecture series in Spring 2012. Mr. Tobler advised the Board that they are finalizing the agenda and costs. Mr. Tobler stated the airfare from Australia for one of the presenters is significant. They are requesting an additional \$500. Mr. Tobler stated that other schools have increased their donations to help with the increased cost. Mr. Oborn advised the Board that this request was not received in time to place on the agenda for the Board to formally vote on; however, the Board could suggest that the Division approve this request. The Board recommended that the Division approve Mr. Tobler's request for the full \$500.

8. Annual training regarding Open and Public Meetings Act

Mr. Oborn shared the open and public meetings training with the Board.

Topics to add to the April 11, 2012 agenda,

1. Review of resolutions from the annual meeting
2. Electronic seal
3. Investigation report
4. Upcoming Board vacancy
5. WCARB meeting, report from Mr. Hoffman
6. Update regarding HB 82 and possible rule change
7. ARE Pact 2012 program, continued discussion
8. Annual NCARB meeting coming up in June 2012

BOARD MEETINGS

The next scheduled Board meeting:

April 11, 2012

2012 Board meetings have been scheduled:

April 11, June 13, August 8, October 10, December 12

ADJOURN

The meeting adjourned at: 11:45 A.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

April 11, 2012

Date

(ss) Hans Hoffman

Chairperson, Utah Architect Licensing Board

April 11, 2012

Date

(ss) Richard J. Oborn

Bureau Manager, Division of Occupational &
Professional Licensing.