

MINUTES

**UTAH LANDSCAPE ARCHITECT
LICENSING BOARD
MEETING**

February 3, 2012

**Electronic Meeting
Room 474 – 4th Floor 2:00 P.M.
Heber M. Wells Building
160 East 300 South
Salt Lake City, Utah**

CONVENED: 2:02 P.M.

ADJOURNED: 3:14 P.M.

Bureau Manager:
Board Secretary:

Richard J. Oborn
Lee Avery

**Board Members Participating
Telephonically:**

John Ellsworth, Chairperson
Troy Herold
Gregory Jolley
Kevin Astill
Lars Anderson

Guests:

Cory Whiting, Utah ASLA

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

Minutes

The Board reviewed the minutes dated September 26, 2011. Mr. Herold motioned to approve the minutes, seconded by Mr. Jolley. The motion carried unanimously.

DISCUSSION ITEMS:

1. Consideration of ASLA use of Education and Enforcement Fund

Mr. Oborn reviewed Utah Code 58-53-103 which establishes the Landscape Architect Education and Enforcement Fund. Mr. Oborn informed Board members that \$10 of every license renewal and initial license application fee goes into the Fund. Under Utah law, the Fund may be used for any of the following purposes:

- (1) education and training of licensees,
- (2) education and training of the public or other interested persons in matters concerning

- landscape architectural laws and practices; and
- (3) enforcement of this chapter by investigating unprofessional or unlawful conduct; or
- (4) providing legal representation to the division when the division takes legal action against a person engaging in unprofessional or unlawful conduct.

Mr. Oborn noted that this is the first time this Fund has been considered for use of funding continuing education for landscape architects. Mr. Oborn advised the Board that the fee schedule is established by DOPL and it undergoes an annual review by the Utah Legislature.

The Board reviewed the funding request submitted by Mr. Whiting, Utah ASLA Chapter representative. The funding will help support continuing education for landscape architects attending the Utah ASLA Chapter meeting scheduled to be held April 20, 2012. The statute and rule was recently changed to require that landscape architects complete continuing education. The Board noted that this is the first time the Fund will be used to fund continuing education. They discussed setting a limit for how much funding should be set aside for continuing education courses. Mr. Herold motioned to approve use of \$1,000 from the Fund to go toward the ASLA Utah Chapter Annual Meeting coming up in April 2012, seconded by Mr. Astill. The motion carried unanimously.

2. Upcoming license renewal and CE requirement

Mr. Oborn advised the Board that in March when the renewal cycle starts for landscape architects, DOPL will send a renewal notice to all landscape architects holding active licenses. The renewal notice will direct the licensee to the DOPL website where there will be notification of the new CE requirement. The notice will indicate that effective 6/1/2012 to 5/30/2014 all landscape architects will be required to obtain 16 hours of CEs before they can renew their license in 2014. Mr. Oborn stated that prior to the end of the current license renewal cycle, DOPL will send licensees a letter with the same information.

Board members requested that the following be added as agenda items for the April meeting:

1. Report to Board on efforts to communicate

- information about new CE requirement;
2. Report regarding CLARB conference; and
3. Discussion of the PLA title.

Board members noted how the next meeting will be the last one for Board member Lars Anderson.

BOARD MEETINGS:

The next Board meeting is scheduled:
April 11, 2012 at 1:00 P.M.

2012 Board meetings have been tentatively scheduled:
April 11, October 10

ADJOURN

The meeting adjourned at 3:14 P.M.

Note: This report is not intended to be a verbatim transcript, but is intended to record the significant features of what was discussed in the meeting. Discussed items are not necessarily arranged in chronological order.

May 12, 2012
Date

(ss) John Ellsworth
Chairperson, Landscape Architect Licensing Board

May 12, 2012
Date

(ss) Richard J. Oborn
Bureau Manager, Division of Occupational &
Professional Licensing