

**MINUTES**

**UTAH  
SOCIAL WORKER LICENSING BOARD  
MEETING**

**April 4, 2013  
Room 474, 4<sup>th</sup> Floor – 9:00 A.M.  
Heber M. Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 9:02 A.M.

**ADJOURNED:** 5:05 P.M.

**Bureau Manager:**

Richard J. Oborn

**Board Secretary:**

Lee Avery

**Board Members Present:**

Donna Didas, Acting Chairperson  
Kathy Searle  
Nathan Strait  
Kathleen Anderson

**Board Members Excused:**

Doran Williams  
Susan Egbert, Vice Chairperson  
Tanya Nagahiro

**DOPL staff present:**

Susan Higgs, compliance specialist  
Dee Thorell, DOPL Investigator  
Missy Sutton, DOPL Investigator

**Guests:**

No guests

**TOPICS FOR DISCUSSION**

**DECISIONS AND RECOMMENDATIONS**

**ADMINISTRATIVE BUSINESS:**

**MINUTES:**

The Board reviewed the minutes dated February 7, 2012. Ms. Anderson motioned to approve the minutes with changes, seconded by Mr. Strait. The motion carried unanimously.

**COMPLIANCE REPORT:**

Ms. Higgs reviewed the compliance report with the Board.

1. Ms. Susan Thorn is in compliance with her stipulation. She submitted CE certificates for the courses the Board already approved, and her completed essay.

**Discussion:**

The Board reviewed her essay and that it was very well done.

2. Ms. Cynthia Tangren is a new probationer. She submitted a probation plan and will bring her proposed supervisors CV to this meeting. Her violations include that when she submitted her application she submitted documentation of 3,924 hours of supervised experience while working independently in private practice without adequate supervision. She worked with children without adequate experience. She wrote 2 letters for mother of said children, both letters violated confidentiality of 2 individuals. Could not produce clinical notes from child's session.

3. Mr. Ron Jenson is in compliance with his stipulation. He submitted 3 letters outlining actions of last 2 months, his supervisor and employer notes for January, February and March. He submitted 2 therapy reports.

4. Ms. Melodi Horne is not in compliance with her stipulation. She needs to submit verification that her employer is aware of probation and supervisor report due March 1, 2013.

5. Ms. Ella Loveland is a new probation. She submitted a probation plan. Ms. Loveland is not working in the field. Her violations include she had a romantic relationship with a former client. She failed to keep records of sessions with this client. She wrote 3 letters on forged letterhead to a judge on behalf of this client.

6. Ms. Monique Crowley(McKay) is a new probation. Her charges include ethical violations. In an unofficial capacity, she accompanied her significant other, another LCSW to the hospital, regarding baby doe. She spent time with the birth mother, interacted with the hospital social worker, and worked toward guardianship of baby doe with the goal of privately adopting baby doe.

**Discussion:**

The Board reviewed Ms. Crowley's stipulation. Ms. Crowley is working in administrative position in social work, not in a clinical setting.

7. Mr. Barry Richards is in compliance. He submitted supervisor reports for February and March. The Board may want to consider less frequent meetings with the licensing

Board and consider quarterly supervisor reports.

8. Mr. Michael Rigby is a new probationer. He submitted a probation plan. His stipulation with the Board does not include a supervision requirement. His violations include signing off hours as a supervisor when he was not supervising and poor supervision.

**Discussion:**

The Board noted that he is required to complete additional CE hours that are specific to supervision and clinical ethics. He needs to complete an essay regarding lessons he learned from the CE courses. He needs to confirm if he is self employed.

9. Ms. Christine Laporte is a new probationer. Her violations include ethical violations and failure to disclose relevant information to her supervisor and the Assistant Attorney General regarding baby doe and the fact that her adoptive mother was respondent significant other, with whom Ms. Laporte cohabitated.

10. Mr. Kent Larson is a new probationer. His violations include providing therapy services to a minor at Youth Services and at the same time solicited individual therapy services for the mother at the Youth Services facility where the minor was being treated. Mr. Larson submitted a written plan and supervision information.

**APPOINTMENTS:**

Susan Thorn, probation interview

Ms. Thorn met with the Board. Mr. Strait conducted the interview. Ms. Thorn stated she did not receive her appointment letter, however, she has not checked her post office box in about a week. The Board advised Ms. Thorn that her essay looks good. She was forthcoming, and did a good job in identifying the examples that lead her down this path. Ms. Thorn stated she is still working at Davis Behavioral Health. She is taking a break from school because things were getting overwhelming. The Board noted that her probation is for one year and scheduled to end August 13, 2013. The Board asked to see Ms. Thorn August 1, 2013. **Ms. Thorn is in compliance with her stipulation.**

Cynthia Tangren, new probation interview

Ms. Tangren met with the Board. Ms. Searle conducted the interview. The Board reviewed Ms.

Tangren's stipulation order. Ms. Tangren reviewed the violations that brought her before the Board. Ms. Tangren stated that she did not receive adequate supervision and as a result there were infractions that occurred. Ms. Tangren stated she was in private practice as a CSW. She did not pay for supervision. This individual does not charge his students. He agrees to supervise students because he has the time. She worked at an agency with the supervisor and provided some PRN work with this agency when she went into private practice. Ms. Tangren stated that when there were cases she was working on and felt she needed guidance, she contacted her supervisor. The Board advised Ms. Tangren that she could not be in private practice as a CSW. Under Utah statutes and rules, the CSW must be supervised. Ms. Tangren stated she passed the CSW masters exam. Ms. Tangren proposed Mr. Craig Mitchell, LCSW to supervise her probation with the Board. He works with Wasatch, Circle Of Life, Women's center and private practice. The Board is looking for someone who has supervised CSWs for their licensure. The Board requested Ms. Tangren have Mr. Mitchell submit a with an updated resume to include the following:

1. What experience he has in supervising CSW's. expand on details.
2. Over what period of time
3. What his role was at the time, ie private practice or working at an agency.
4. If he is currently supervising, need to know how many and what licenses do they hold and what licenses they hold.

Have him send this to Ms. Higgs. Ms. Higgs will forward this information to the Board for review. The Board will make a formal motion at the June Board meeting. The Board reminded Ms. Tangren that the CE courses she needs to complete for her probation need to be pre approved by the Board and she would need to submit the course description for review. The Board asked to see Ms. Tangren June 6, 2013. The Board meeting will be held at the Utah State Capital Complex. Senate (East) Office Building, room 330, at Commission on Criminal and Juvenile Justice (CCJJ) Conference room. **Ms. Tangren is in compliance with her stipulation.**

Ron Jensen, probation interview

Mr. Jensen met with the Board. Ms. Didas conducted the interview. The Board noted that his supervisor reports have been positive, however, his supervisor needs to complete the DOPL form. This may be sent attached to her report. The Board asked Mr. Jensen to have his supervisor include a short summary regarding the areas covered. Mr. Jensen stated his therapy is going well. He sees his therapist every week. His supervisor will be retiring in June and has agreed to continue supervising him. He is doing a lot of administrative work. He has not been with Compass Point since June or July. He changed employment in December. The Board reminded Mr. Jensen that he needs to have his CEs approved and completed by October 2013. These are in addition to the 40 hours required for his LCSW license. He needs to have his essay completed too. The Board asked to see Mr. Jensen June 6, 2013. The Board meeting will be held at the Utah State Capital Complex, Senate (East) Office Building, room 330, at Commission on Criminal and Juvenile Justice (CCJJ) Conference room.

**Mr. Jensen is in compliance with his stipulation.**

Melodi Horne, probation interview

Ms. Horne met with the Board. Ms. Anderson conducted the interview. Ms. Horne stated her contract with Valley Mental Health ended and she is looking for employment within the social work field. She is considering starting a private practice, working only twice a month to start with. The Board noted that because she would be doing extreme part time work in the field, the Board would work with her regarding the frequency of supervision. The Board noted that Ms. Horne that Ms. Susan Tidwell is not in private practice and encouraged Ms. Horne to see if she may be willing to supervise Ms. Horne's private practice. Currently Ms. Tidwell is providing an oversight with the dynamics of Ms. Horne's clinical sessions with clients. The Board encouraged Ms. Horne to use her stipulation order as a guide because this outlines the responsibilities and duties of her supervision requirements. The Board noted that her stipulation indicates CEs are required at the Board's discretion. Ms. Horne stated she has completed some CEs in another state. Mr. Strait motioned to have Ms. Horne prepare something, approx. 15 min. long, that reflects what she has learned and present to the Board. She

should focus on the following:

1. Record keeping
2. Security of records
3. Appropriate boundaries
4. Dual relationships.

Provide a written version to Ms. Higgs, prior to the meeting in June for the Board to review, seconded by Ms. Searle. The motion carried unanimously. The Board reminded Ms. Horne that she needs to submit a report stating she is not working to Ms. Higgs. When she starts seeing clients in her private practice to advise Ms. Higgs. Ms. Higgs advised the Board that she received an email on March 11, 2013 from Ms. Susan Tidwell. The email confirms that Ms. Tidwell will supervisor Ms. Horne and that she understands the supervision requirements. The Board asked to see Ms. Horne June 6, 2013. The Board meeting will be held at the Utah State Capital Complex, Senate (East) Office Building, room 330, at Commission on Criminal and Juvenile Justice (CCJJ) Conference room.

**Ms. Horn is in compliance with her stipulation.**

Ella Loveland, new probation interview

Ms. Loveland met with the Board. Ms. Didas conducted the interview. The Board reviewed Ms. Loveland's stipulation order and probation plan. Ms. Loveland reviewed the violations that brought her before the Board. Ms. Loveland stated she failed to keep records of sessions with a former client that she had an intimate relationship with and wrote letters to a judge on behalf of this client. Ms. Loveland stated when she ended the relationship with her partner, her partner reported her for doing therapy, while she felt she was providing education. She was working with people to teach them patterns to help them with daily living. Ms. Loveland advised the Board that she is working at Salt Lake County Aging Services as an office specialist. The Board advised Ms. Loveland that until she is working in the social work field she is not required to meet with the Board or obtain supervision reports. If she is not employed for a period of 60 days, her probation time stops and will start again once she is employed in the field or starts a private practice and is seeing clients. Once she is employed in the field, she would then need to provide employment information, a statement from her employer stating they have reviewed her stipulation order. If she is in private

practice she needs to make sure she has her clients sign release of information for your supervisor to review their records. The Board will see Ms. Loveland when she starts working in the field.

Monique Crowley, new probation interview

Ms. Crowley met with the Board. Mr. Strait conducted the interview. The Board reviewed Ms. Crowley's stipulation order. Ms. Crowley reviewed the violations that brought her before the Board. Ms. Crowley stated that her partner was working with a mom who decided to adopt her baby and asked Ms. Crowley to be the adopting parent. The birth mom signed the adoption paper's and the baby was released from the hospital. At that time Ms. Crowley stated she felt she was doing the right thing, however, now that she has looked back, she sees where the lines became blurred. While she was there trying to help, her position as a social worker put her in a place of authority over the Mom. The Board advised Ms. Crowley she needs to submit a probation plan. Ms. Crowley stated she is currently working as a director of social services in a long term facility for Alzheimer's patients and is not providing clinical services. The Board encouraged her to see if her employer would help her meet the conditions of her probation because her probation term does not start until she is providing clinical mental health services. The Board noted that the percentage of the supervision requirement may need to be amended. The Board asked Ms. Crowley to send Ms. Higgs a copy of her job description. The Board would be able to give her better feedback. Ms. Crowley stated that Mr. Richard Anderson, LCSW will be supervising her. She will be working with him every day. The Board asked Ms. Crowley to provide a copy of his resume to the Board. The Board reviewed proposed CEs. Ms. Anderson motioned to approve the CE for 1 hour of ethics, seconded by Ms. Searle. The motion carried unanimously. The Board asked to see Ms. Crowley June 6, 2013. The Board meeting will be held at the Utah State Capital Complex, Senate (East) Office Building, room 330, at Commission on Criminal and Juvenile Justice (CCJJ) Conference room.

**Ms. Crowley is in compliance with her stipulation.**

Barry Richards, probation interview

Mr. Richards met with the Board. Ms. Didas conducted the interview. Mr. Richards advised the

Board that things are going well. The Board reviewed his supervisor reports, noting they have been positive. They indicate he has been improving and proactive in making changes in his practice. Mr. Strait motioned to move Mr. Richards' meetings and his supervisor reports with the Board to quarterly, seconded by Ms. Anderson. The motion carried unanimously. The Board advised Mr. Richards that his next supervisor report is due July and his meeting will be August 1, 2013. **Mr. Richards is in compliance with his stipulation.**

Michael Rigby, new probation interview

Mr. Rigby met with the Board. Mr. Strait conducted the interview. The Board reviewed Mr. Rigby's stipulation order. Mr. Rigby reviewed the violations that brought him before the Board. Mr. Rigby stated he failed to provide adequate supervision to a supervisee. His meetings with the supervisee were based more on her needs, instead of providing supervision of her practice as a CSW. He had been to the facility where she worked, but had not reviewed her charts. He did not charge her for his supervision. Mr. Rigby stated he believes they meet weekly for 2 ½ years, however, this was not documented. He did not know that as a CSW she was not supposed to be in private practice. The Board noted that Mr. Rigby needs 10 hours of CE's in addition to those needed for renewal and encouraged him to attend conferences regarding clinical supervision, professional ethics related to social work. The Board noted that his probation plan was very well written. It seems clear that he understands what he needs to do to stay in compliance with his stipulation order. The Board asked to see Mr. Rigby June 6, 2013. The Board meeting will be held at the Utah State Capital Complex, Senate (East) Office Building, room 330, at Commission on Criminal and Juvenile Justice (CCJJ) Conference room. **Mr. Rigby is in compliance with his stipulation.**

Christine Laporte, new probation interview

Ms. Laporte met with the Board. Ms. Didas conducted the interview. The Board reviewed her stipulation order. Ms. Laporte reviewed the charges that brought her before the Board. She worked for DCFS and helped facilitate a private adoption. The person who adopted the baby was her partner at the time. Ms. Laporte did not disclose the adopting parent was her

partner. The Board advised Ms. Laporte that because she was there as a social worker she had an authority over the client/patient and this blurred the lines. The Board reviewed her practice plan and letter of reference from employer. Ms. Laporte stated she is currently living and working in Nevada. She is working in a hospice agency. She is trying to get her Nevada license reinstated. She does not need her professional license for the type of services she is providing at this time. The Board advised Ms. Laporte that if she is not employed as a social worker for a period of 60 days, her probation time stops and will start again once she is employed in the field or starts a private practice and is seeing clients. Once she is employed in the field, she would then need to provide employment information, a statement from her employer stating they have reviewed her stipulation order. If she is in private practice she needs to make sure she has her clients sign release of information for your supervisor to review their records. The Board will see Ms. Laporte when she starts working in the field. The Board advised Ms. Laporte that her probation plan is good and to keep Ms. Higgs advised if/when she gains employment in the field. **Ms. Laporte is in compliance with her stipulation.**

Kent Larson, new probation interview

Mr. Larson met with the Board. Ms. Searle conducted the interview. The Board reviewed Mr. Larson's stipulation order. Mr. Larson reviewed the violations that brought him before the Board. He provided therapy services to a minor at Youth Services and provided therapy services to that minor's mother at Youth Services. He solicited individual therapy services for the mother at the Youth Services facility where the minor was being treated. He failed to obtain informed consent. He did not keep records of his treatment of the mother separate from other patient's records. He showed the minors Mom massage therapy techniques and how to stretch her neck and arms and he provided therapy to friends, church members and neighbors in his private practice and allowed his own family members to fraternize with patients while waiting for treatment in his home. Mr. Larson stated that he has supervised a few male and female interns and because of his visual impairment, he has allowed them to transport him.

Mr. Larson stated he is still seeing women in his private practice. He has the client sign the informed consent form and he is having his wife sit in on the sessions. He does not see female clients at family services. The Board expressed concern with him having a family member present during therapy when one of his violations included boundaries. With the clients consent, he could have a member of the client's family present. Mr. Strait motioned to approve Mr. Ingleman as Mr. Larson's supervisor at the Youth Services, seconded by Ms. Anderson. The motion carried unanimously. Ms. Searle motioned to approve Mr. Josh Besinger as Mr. Larson's supervisor for his private practice, seconded by Mr. Strait. The motion carried unanimously. The Board reminded Mr. Larson his supervisors need to review his client records. He can find CE courses through NASW. Ms. Didas motioned to accept 2 credit hours of the 3 CEs needed in ethics for mental health professionals, with emphasis on essay and dual relationships/boundaries, seconded by Ms. Searle. The motion carried unanimously. The Board encouraged Mr. Larson to find CE courses where he is physically involved in the conference. Ms. Didas motioned to have Mr. Larson meet with his supervisors 1 for every 20 clinical hours, not less than once a month, seconded by Ms. Searle. The motion carried unanimously. The Board asked to see him on June 6, 2013. The Board meeting will be held at the Utah State Capital Complex. Senate (East) Office Building, room 330, at Commission on Criminal and Juvenile Justice (CCJJ) Conference room. **Mr. Larson is in compliance with his stipulation.**

**DISCUSSION ITEMS:**

1. Annual investigation report
2. Proposal from SUU to amend R156-60a-101(7) definition of social work practice methods course

Ms. Thorell met with the Board and reviewed DOPL investigation synopsis of cases opened for investigation for 2012.

The Board reviewed the proposal from SUU to amend R156-60a-101(7) definition of social work practice methods course. The Board noted that currently, the SW programs must be accredited by CSWE and the rule would need to be changed to allow for other accreditation. The Board tabled this discussion to the next Board meeting.

3. Consideration of rule amendments prompted by bills passed during 2013 General Legislative Session

The Board reviewed consideration of rule amendments prompted by bills passed during 2013 General Legislative Session. Mr. Oborn will propose a rough draft for review at the June Board meeting.

4. Consideration of possibility of meeting with probationers less frequently

Table to the June Board meeting.

5. Report from 2013 ASWB New Board Member Training Meeting

Ms. Didas reviewed new Board member training provided by ASWB. Ms. Didas noted that every State Board runs differently. Utah is the most consistent State with what ASWB feels is model social work practice act. ASWB is about supporting the Boards and protecting the public.

6. John Bagley, Keith Lederhaus and Henry McCloyn surrenders of license

Mr. Oborn reviewed the surrenders of license submitted by John Bagley, Keith Lederhaus and Henry McCloyn.

#7. Identification of agenda items to be discussed at next Board meeting

1. Rule changes.
2. Proposal from SUU to amend R156-60a-101(7) definition of social work practice methods course.
3. Meet with probationers less frequent.

**CORRESPONDENCE:**

There is no correspondence at this time.

**NEXT SCHEDULED MEETING:**

June 6, 2013

2013 Board meetings tentatively scheduled:  
June 6, August 1, October 3, December 5.

**ADJOURN:**

Motion to adjourn at 5:05 P.M.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

\_\_\_\_\_  
Date Approved

(ss) \_\_\_\_\_  
Chairperson, Utah Social Worker Licensing Board

\_\_\_\_\_  
Date Approved

(ss) \_\_\_\_\_  
Bureau Manager, Division of Occupational & Professional Licensing

*Waiting formal approval*