

DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSING  
Heber M. Wells Building  
160 East 300 South  
P O Box 146741  
Salt Lake City UT 84114-6741  
Telephone. (801) 530-6628

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**BEFORE THE DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSING  
OF THE DEPARTMENT OF COMMERCE  
OF THE STATE OF UTAH**

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IN THE MATTER OF THE LICENSE OF	·	<b>NOTICE OF AGENCY ACTION</b>
<b>AMY KI BALLARD</b> TO PRACTICE AS A	·	<b>AND ORDER TO</b>
RADIOLOGY PRACTICAL TECHNICIAN	:	<b>SHOW CAUSE HEARING</b>
IN THE STATE OF UTAH	:	Case No. DOPL-OSC-2007-163

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THE DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSING TO  
Amy Ki Ballard ("Respondent"), West Jordan UT  
84088:

The Division of Occupational and Professional Licensing ("the Division") hereby files this notice of agency action. Said action is based on the Division's verified motion for order to show cause, a copy of which is attached hereto and incorporated herein by reference.

The adjudicative proceeding designated herein is to be conducted on a formal basis. It is maintained under the jurisdiction and authority of the Division as set forth in §58-1-401(2). **Within twenty (20) days of the mailing date of this notice, you are required to file a written response with this Division.** The response you file may be helpful to clarify, refine or narrow the facts and violations alleged in the verified motion for order to show cause.

Your written response, and any future pleadings or filings, which are a part of the official file in this proceeding, should be mailed or hand delivered to the following:

**Signed originals to:**  
Division of Occupational  
and Professional Licensing  
Attn: Disciplinary Files  
(by mail): PO Box 146741  
Salt Lake City UT 84114-6741  
(by hand delivery):

**A copy to:**  
Laurie Noda  
Assistant Attorney General  
Heber M. Wells Building  
(by mail): PO Box 140872  
Salt Lake City UT 84114-0872  
(by hand delivery):

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160 East 300 South, 4th floor  
Salt Lake City, Utah

160 East 300 South, 5th floor  
Salt Lake City, Utah

You may represent yourself or, at your own expense, be represented by legal counsel at all times while this action is pending. **Your legal counsel shall file an entry of appearance with the Division after being retained to represent you in this proceeding.** Until that entry of appearance is filed, the Division, its counsel, and the presiding officer will communicate directly with you.

The presiding officer for the purpose of conducting this proceeding will be J Steven Eklund, Administrative Law Judge, Department of Commerce, who will preside over any evidentiary issues and matters of law or procedure. If you or your attorney may have questions as to the procedures relative to the case, Judge Eklund can be contacted in writing at P O Box 146701, Salt Lake City, UT 84114-6701; by telephone at (801) 530-6648; or by electronic mail at [seklund@utah.gov](mailto:seklund@utah.gov).

Pursuant to a determination previously made by the Division which generally governs proceedings of this nature, the Division is providing the relevant and nonprivileged contents of its investigative file to you, concurrent with the issuance of this notice.

The Division is also providing its witness and exhibit list to you, concurrent with the issuance of this notice. The witness list identifies each individual the Division expects to present as a witness and includes a brief summary of their testimony at the hearing. The exhibit list identifies each anticipated document which the Division expects to present at the hearing. The Division is also providing a copy of any document to you that has not been otherwise made available to you through the investigative file.

Concurrent with your filing of a written response, you should provide to the Division a copy of any documents you have which relate to this case. Further, you should provide your witness and exhibit list to the Division. The witness list should identify each individual you expect to present as a witness and include a brief summary of their anticipated testimony. The exhibit list should identify each document you expect to present at the hearing.

If you fail to file a response within the 20 days allowed or fail to attend or participate in any scheduled hearing, Judge

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Eklund may enter a default against you without any further notice to you.

After the issuance of a default order, Judge Eklund may cancel any prehearing conference or hearing scheduled in the Division's verified petition, conduct any further proceedings necessary to complete the adjudicative proceeding without your participation and determine all issues in the proceeding.

If you are held in default, the maximum administrative sanction consistent with the verified petition may be imposed against you. That sanction in this case is revocation of license.

Counsel for the Division in this proceeding is Laurie Noda, Assistant Attorney General, State of Utah. Ms. Noda may be contacted in writing at P.O. Box 140872, Salt Lake City, UT 84114-0872 or by telephone at (801) 366-0310. You may, subject to the deadlines established herein, attempt to negotiate a settlement of this proceeding by contacting counsel for the Division.

Any stipulation in lieu of a response should be jointly signed by yourself and the Division and filed within the time that a response would otherwise be due. Alternatively, any stipulation to resolve this case in lieu of the hearing shall be jointly signed by the parties and filed no later than one (1) week prior to the scheduled hearing.

Unless this case is resolved by a stipulation between the parties in lieu of the filing of a response, a prehearing conference will be conducted as follows:

September 27, 2011 9:00 a.m. Conference Room 475  
(4th floor)  
160 East 300 South  
Salt Lake City, Utah

During the conference, Judge Eklund will address and resolve any further discovery issues. A schedule for the filing of any prehearing motions shall also be established.

Subject to the Department of Commerce Administrative Procedures Act Rules which govern this proceeding, the evidentiary hearing shall be conducted within 180 calendar days from the date of issuance of the notice of agency action.

You are entitled by law to an evidentiary hearing to

determine whether your license to practice as a radiology practical technician in the State of Utah should be revoked, suspended or subjected to other disciplinary action. Unless otherwise specified by the Director of the Division, the Radiology Technologist Licensing Board will serve as fact finder in the hearing. **The hearing will be conducted as follows:**

**October 6, 2011 at 1:00 P.M.**

in Room 210 of the Heber M Wells Building, 160 East 300 South, Salt Lake City, Utah.

During the evidentiary hearing, you will have the opportunity to present an opening statement, submit evidence, conduct cross-examination, submit rebuttal evidence and offer a closing statement to the fact finder. After the close of the hearing, the Board will take the matter under advisement and then submit its Findings of Fact, Conclusions of Law and a Recommended Order to the Division for its review and action.

Dated this 25<sup>TH</sup> day of August, 2011



W. Ray Walker  
W. Ray Walker  
Regulatory & Compliance  
Officer