UTAH DEPARTMENT OF COMMERCE
Division of Occupational & Professional Licensing
160 East 300 South
P.O. Box 146741
Salt Lake City, UT 84114-6741
(801) 530-6457
(866) 275-3675

BUILDING PERMIT FEE SURCHARGE COLLECTIONS QUARTERLY REPORT

REPORTING AGENCY:

Name: _____

Address: _____
Street City State Zip

Contact Person: _____

Telephone Number: (_____)_____

QUARTERLY REPORT ENDING:

___ (1st Qtr) September 30, 20___
___ (2nd Qtr) December 31, 20___
___ (3rd Qtr) March 31, 20___
___ (4th Qtr) June 30, 20___

THIS REPORT MUST BE FILED EVERY QUARTER EVEN IF NO REMITTANCE IS DUE

If amount due is less than $1.00, payment may be held until total reaches $1.00

COMPUTATION OF SURCHARGE AMOUNT:

1. Total amount of Building Permit Fees Collected: $_____
2. 1% of Building Permit Fees Collected: (line 1 x .01) $_____
3. 80% of 1% of Building Permit Fees Collected: (line 2 x .80) $_____
4. Any unpaid balance carried from previous quarter(s) $_____
5. Total Due: (Total of lines 3 and 4) **$_____**

PLEASE PAY THIS AMOUNT

6. **REMIT THE AMOUNT DUE ON LINE 5 WITH THIS REPORT NO LATER THAN ONE MONTH AFTER THE END OF THE QUARTER (September 30, December 31, March 31, June 30)**
7. **MAKE CHECK PAYABLE TO: STATE OF UTAH**
   ___ No Payment Enclosed - Surcharge under $1.00
8. **SEND REPORT AND AMOUNT DUE TO:** **Division of Occupational and Professional Licensing**
   Attention: Uniform Building Standards Education Fund
   P.O. Box 146741
   Salt Lake City, UT 84114-6741

I certify that the above information is an accurate accounting of the Building Permit Fees collected and associated remittance due for the period indicated.

_____ _____ _____
Signature Position/ title Date