

**MINUTES**

**UTAH  
UBCC EDUCATION ADVISORY COMMITTEE  
MEETING  
November 17, 2009**

**Room 210 Second Floor – 1:00 p.m.  
Heber M. Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 1:05 p.m.

**ADJOURNED:** 2:55 p.m.

**Bureau Manager:**

Dan S. Jones

**Board Secretary:**

Allyson Robinson

**Division Director:**

Mark Steinagel (joined meeting in progress)

**Board Members Present:**

Richard Butz, Chairperson  
Stephen Handy  
Paul James  
Mike Blackham  
Bill Bell  
Paul Bauer  
Brad Stevens

**Board Members Absent:**

Kevin Phillips (excused)

**Guests:**

Tony Patterson, AG office

**TOPICS FOR DISCUSSION**

**DECISIONS AND RECOMMENDATIONS**

**OATH OF OFFICE:**

The Oath of Office was administered to Brad Stevens.

**MINUTES:**

Paul James made a motion to approve the minutes from the August 18, 2009 meeting. Brad Stevens seconded the motion. It passed unanimously.

**DISCUSSION OF FUNDING  
GRANTS:**

Tony Patterson, on behalf of the Attorney General's office discussed funding grant and reimbursement processes and a case that had come to their attention.

**BUDGET REPORT FOR 2008-2009  
and 2009-2010:**

The budget reports were presented and reviewed by the Committee. Questions were asked and answered.

**REVIEW REIMBURSEMENT  
REQUESTS FOR FY 2009-2010:**

**Utah Chapter ICC**

A reimbursement request for the Utah Chapter ICC in the amount of \$3,788.13, previously approved for \$4,000, for a course held on August 11<sup>th</sup> and 12<sup>th</sup>, 2009 was reviewed by the Committee.

**Utah Chapter ICC**

A reimbursement request for the Utah Chapter ICC in the amount of \$1,000, previously approved for \$1,200, for a course held on September 15<sup>th</sup> and 16<sup>th</sup>, 2009 was reviewed by the Committee. It was noted that there were more attendees than initially anticipated.

**UAPMO**

A reimbursement request for UAPMO in the amount of \$1,000, previously approved for \$1,200, for a course held on April 21, 2009 was reviewed by the Committee.

**Utah JATC**

A reimbursement request for Utah JATC in the amount of \$2,000, previously approved for that amount, for a course held on September 15<sup>th</sup> and 17<sup>th</sup>, 2009 was reviewed by the Committee.

**Utah JATC**

A reimbursement request for Utah JATC in the amount of \$1,986.92, previously approved for \$2,000, for a course held on September 29<sup>th</sup> and October 1, 2009 was reviewed by the Committee.

Paul James made a motion to approve the above requests. Paul Bauer seconded the motion. It was unanimously approved.

**NEXT MEETING:**

The next Committee meeting has been scheduled for Tuesday, December 22, 2009 at 1:00 p.m. in room 474 (on the fourth floor) of the Heber M. Wells Building, Salt Lake City, Utah.

**ADJOURN:**

Adjourned at 2:25 p.m. (no motion required)

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

02/09/2010  
Date Approved

(ss) Richard Butz  
Chairperson, UBCC Education Advisory Committee

02/09/2010  
Date Approved

(ss) Dan S. Jones  
Bureau Manager, Division of Occupational and Professional  
Licensing