

MINUTES

STATE OF UTAH

Division of Occupational & Professional Licensing

UBCC EDUCATION ADVISORY *COMMITTEE*

October 17, 2006

Heber Wells Building, Room 474 (formerly 4-A)

Convened: 1:05 p.m. Adjourned: 1:40 p.m.

STAFF: Dan S. Jones, *Bureau Manager*
Sally A. Stewart, *Board Secretary*

David Stanley, *Associate Director,*
Construction Services
Craig Jackson, *Division Director*

MEMBERS PRESENT:

Paul James
Paul Hayward
Richard Butz
Paul Bauer
Ross Ford
Mick Blackham, *Temporary Chairman*
Scott Marsell, *Licensing Board Liaison*

VISITORS:

Gary Beckstrand, *Utah Electrical JATC*
Carl Pratt, *IAEI of Utah*

MEMBERS ABSENT:

Charlie Powell, *Chairman, excused*
Enzo Calfa, *UBC Commission Liaison, excused*

APPROVAL OF MINUTES

A motion was made by Ross Ford and seconded by Richard Butz to approve the minutes from September 12th, 2006, as read. The motion passed unanimously.

BUDGET REPORT

The budget report was presented and reviewed by the Committee. It was noted that the budget information was provided for both September 2006 and up through October 13th, 2006. Questions regarding the accounting for the fiscal year were asked and answered.

FUNDING APPLICATION PRESENTATION FOR FY 2006-2007

Gary Beckstrand presented and explained the application for funding on behalf of the Utah Electrical JATC. The funds in the amount of \$2,000.00 were requested as equal to the previously

Utah Electrical JATC

approved budget amount. A motion to approve the funding request was made by Paul James, and seconded by Ross Ford. The motion passed unanimously.

UAPMO

Ross Ford made a motion, which was seconded by Paul Bauer, that the formal applications for funding of the Annual Conference and Training Meetings to be held by the Utah Association of Plumbing & Mechanical Officials be approved as applied for to be held November 15th – 17th, 2006. The total amount of the application was \$7,025.50 which was lower than the original tentative Budget. The motion passed unanimously.

IAEI of Utah

The Committee reviewed the application for funding for meetings to be held November 7th, 2006 and November 8th, 2006 by the IAEI of Utah to help meet the continuing education requirements. Paul James made a motion, which was seconded by Richard Butz, that the application and amount be approved. It was pointed out that the amount being requested is equal to the original budget proposal and within the 2006-2007 budget set for the organization in the tentative budget. The motion passed unanimously.

DISCUSSION OF INSTRUCTOR COSTS

A discussion was held concerning the costs of Instructors for classes or seminars. This information included costs presently established by ICC on a length of seminar basis. Their 1-day cost for instructor fee, travel/meals is currently \$2,100.00. It is set at \$3,200.00 for a 2-day seminar or meeting conference. Instructor fees for local instructors were stated to range from \$200.00 to \$850.00 per day, with travel and meals in addition. Scott Marsell noted that instructors for the Structural Engineers are more costly, which was noted as the reason for the need for the discussion.

Mike Blackham made a motion that there be a cap or limit set on Instructor fees including travel and meals at no more that \$3,000.00 per day. Ross Ford seconded the motion, which then passed on a unanimous vote.

DISCUSSION OF MEETING CALENDAR FOR COMMITTEE

This information was reviewed and will be provided so that the Department may publish it as required. Changes may be made to this calendar as it might be needed.

NEXT MEETING

The next Committee meeting is scheduled for Tuesday, November 7th, 2006, at 1:00 p.m. in room 475 (formerly room 4-B on the fourth floor) of the Heber M. Wells Building, Salt Lake City, Utah.

SIGNATURES

Mike Blackham, Temporary Chairperson

Date

Dan S. Jones, Bureau Manager

Date