

## MINUTES

### UTAH UBCC EDUCATION ADVISORY COMMITTEE MEETING

August 21, 2007

Room 474, Fourth Floor – 1:00 p.m.  
Heber Wells Building  
Salt Lake City, UT 84111

**CONVENED:** 1:01 p.m.

**ADJOURNED:** 2:00 p.m.

**Bureau Manager:**  
**Board Secretary:**  
**Division Director:**

Dan S. Jones  
Sally A. Stewart  
F. David Stanley

**Board Members Present:**

Mike Blackham, Chairperson  
Paul James  
Richard Butz  
Ross Ford  
Bill D. Bell  
Paul Hayward  
Scott Marsell, Licensing Board Liaison

**Board Members Absent:**

Paul Bauer, excused  
Enzo Calfa, Licensing Board Liaison, excused

**Guests:**

Kathy Tolleson, Southern Utah HBA  
Justin Wiley, ICC  
Cody Mitchell, Southern Utah IAEI  
Russ Bice, Salt Lake HBA  
Caroline Merrill, Salt Lake HBA  
Mike Keeney, Salt Lake HBA  
Kristen Nilssen, Salt Lake HBA  
Jerry B. Thompson, Bonneville Chapter ICC  
Ed Domian, Bonneville Chapter ICC  
Craig Browne, Bonneville Chapter ICC

### TOPICS FOR DISCUSSION

**MINUTES:**

A motion was made by Paul James to approve the minutes with a correction in Committee Members present, from July 17<sup>th</sup>, 2007. It was seconded by Bill D. Bell. The motion passed unanimously.

**BUDGET REPORT**

The budget report was presented and reviewed by the

**BUDGET REVIEW AND  
FUNDING APPLICATION  
PRESENTATION FOR FY 2007-  
2008**

Committee. The currently available Budget information for Fiscal Year 2007-2008 was also presented. It was noted that the information was for end of month, July 2007 and through August 20<sup>th</sup>, 2007. Questions concerning the budgeted amounts and the quarterly revenues were asked and answered.

**Southern Utah Chapter IAEI**

This application was presented on behalf of the Southern Utah Chapter IAEI regarding their Request for funding in the amount of \$2,825.00 for an event to be held September 28<sup>th</sup>, 2007. It was noted for the Committee that this class was to be part of the Tentative Budget request approved by the Committee. Ross Ford moved that the Committee approve the application in the amount of \$2,825.00 for the requested event. Bill D. Bell seconded the motion. The motion was passed unanimously.

**Southern Utah Home Builders Association**

The meeting continued with discussion on the application for funding presented by Kathy Tolleson on behalf of Southern Utah Home Builders Association. The funding application request for \$7,121.00 was for an event to be held September 21<sup>st</sup>, 2007. Ross Ford moved that the Committee approve the application in the amount of \$7,121.00 for the requested classes. Paul James seconded the motion. The motion was passed unanimously.

**Bonneville Chapter ICC**

The application for funding for an event in the amount of \$32,000.00 was presented on behalf of the Bonneville Chapter ICC. The classes are part of the 14<sup>th</sup> Annual Fall Educational Institute. This event was included in the Budget previously established for the Bonneville Chapter ICC for FY 2007-2008. Richard Butz made a motion that the Committee approve the funding grant application for the \$32,000.00 as applied for. Bill D. Bell seconded the motion. The motion passed unanimously.

**Salt Lake Home Builders Association**

A presentation by Russell Bice and Mike Keeney on the application for funding in the amount of \$20,825.00 for a full day of education scheduled for September 18<sup>th</sup>, 2007. This day of education is in conjunction with the Mountain West Builders Show / Energy Star Summit. The costs were explained and discussed in detail. Paul Hayward made a motion, which was withdrawn following additional discussion (with no second). After the additional discussion of costs and

this proposal, Paul Hayward made a motion that the Committee approve the funding grant application for the \$20,825.00 requested. Richard Butz seconded it. The motion then passed unanimously.

The next Committee meeting has been scheduled for Tuesday, September 18<sup>th</sup>, 2007, at 1:00 p.m. in room 474 (on the fourth floor) of the Heber M. Wells Building, Salt Lake City, Utah.

Adjourned at 2:00 p.m. (no motion required)

**NEXT MEETING**

**ADJOURN**

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

September 18<sup>th</sup>, 2007  
Date Approved

(ss) Mike Blackham  
Chairperson, UBCC Education Advisory Committee

September 18<sup>th</sup>, 2007  
Date Approved

(ss) Dan S. Jones  
Bureau Manager, Division of Occupational & Professional  
Licensing