#### Endorsement to Utah: KEY Equivalent to Utah License Contractor Limited to Specific Classifications No Equivalent License to Utah Last updated: 9/21/2020 Utah Statute: 58-55 Qualifications: An applicant for licensure as a licensed contractor shall: • Meet the experience and exam requirements specific to the classification requested outlined in 58-55 and R156-55a: · Produce satisfactory evidence of financial responsibility; Complete an approved 25-Hour Pre-Licensure Course: If required by for the classification requested, complete an approved 5-Hour Business and Law Course, Utah Business and Law Exam, and/or licensure prerequisites. Additional Jurisdictions **District of Columbia** American Samoa Guam Northern Mariana Islands Puerto Rico

U.S. Virgin Islands

Information in this document is subject to change at anytime, and is not a guarantee of meeting the requirements for licensure. Please see the next page for additional instructions.

# **Application Process**

To apply to Utah using one of the licenses deemed equivalent (jurisdictions in green on the above map), you must have held the license type indicated on the map for at least one year. Additionally, the license must be active and in good standing.

In addition to a complete application for licensure and the appropriate fees, you must also submit an official verification of your license. For the purpose of verifying the company's identity, the applicant must demonstrate that at least 50% ownership proposed for the Utah license is the same as the license held in the jurisdiction being used for endorsement. Additionally, no more than 50% of the company ownership may have changed within the last year.

If you have been subject to previous disciplinary actions on any professional license or answer yes to any of the questions found on the qualifying questionnaires within the application, you will be required to provide additional information regarding those incidents. Additionally, all applicants must submit proof of required liability insurance and workers compensation policies, and demonstrate financial responsibility. See the application for complete instructions.

## **Additional Requirements**

For jurisdictions that do not meet the minimum requirements for endorsement outlined in 58-1-302, applicants may still be able to use their current license to satisfy some of the requirements for licensure. In addition to a license verification from the jurisdiction, see the information below needed to correct deficiencies in endorsement for specific states or territories.

### **Limited to Specific Classifications**

States identified do not require licensure for contractors in general; however, they may require a license for a specific specialty equivalent to a Utah classification. Examples include, but are not limited to: Electrical, Plumbing, HVAC, and Elevator. Classification must require a responsible individual present experience, education, and/or examination results to obtain licensure. Registrations for business entity, workers compensation, insurance, etc. are not deemed equivalent. If you are unsure if your classification meets the standards, please contact the Division for further clarification.

## Jurisdictions with no equivalent State or Territory-Wide License:

If no equivalent state or territory-wide license is issued by a jurisdiction, local jurisdiction licenses (such as those issued by a city or county) or non-equivalent state or territory licenses may be used to assist with documentation of compliance with some Utah qualifications. Applicants must submit a verification of the license they feel may demonstrate components of Utah qualifications that includes documentation of hours, exams, and other qualifications completed to obtain the license. Additionally, providing information regarding the scope of the license will assist the Division in determining equivalency.

Note: While the Division routinely reviews other jurisdictions for equivalency, if you are aware of changes made to licensure laws, please contact us directly to determine if your jurisdictional license may satisfy the endorsement requirements.