

## Military Request for Inactive License and Fee Waiver

### APPLICANT INFORMATION

Full Legal Name: \_\_\_\_\_  
*First Middle Last*

All Previous Legal Names: \_\_\_\_\_

Other DOPL Licenses Held: \_\_\_\_\_

SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Gender:  Male  Female

Address: \_\_\_\_\_  
*Street Address (including Apt/Unit/Ste #) and/or PO Box*

\_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### Please Select ONE:

- I am a United States citizen OR a non-citizen of the United States who is lawfully present.  
 I am a foreign national not physically present in the United States.  
 None of the above, please explain: \_\_\_\_\_

#### Driver License or State ID Card:

\_\_\_\_\_  
*State of Issue License Number Expiration Date*

**NOTE:** If you do not hold a US Driver License or a US State ID, you must present a legible copy of your current and valid government issued document(s) showing evidence of authorization to work in the United States.

### AFFIDAVIT AND RELEASE

1. I certify that my license is in good standing.
2. I understand that I may not practice while my license is inactive, and that I must apply for and receive notification of my active license before resuming practice.
3. I understand that I am responsible to update the Division of any changes relating to my license.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

The following items are required to complete your inactive request:

- Military Order** (*full-time active service with a branch of the US armed forces, including full-time active duty with the National Guard or reserve component of the armed forces.*)  
 Submit the license and wallet copy of the license you wish to make inactive

Submit the above items with your completed application to:

#### In person or via express delivery:

Division of Occupational and Professional Licensing  
Heber M Wells Building, 1<sup>st</sup> Floor Lobby  
160 E 300 S  
Salt Lake City, UT 84111

#### US Postal Service:

Division of Occupational and Professional Licensing  
PO BOX 146741  
Salt Lake City, UT 84114-6741