



# UTAH DEPARTMENT OF COMMERCE

## Division of Professional Licensing

SPENCER J. COX  
Governor

MARGARET W. BUSSE  
Executive Director

MARK B. STEINAGEL  
Division Director

DEIDRE M. HENDERSON  
Lieutenant Governor

### UTAH CONTROLLED SUBSTANCE DATABASE WAIVER OF DAILY ZERO REPORTS

In accordance with Utah Code Section 58-37f-203 and Utah Administrative Rule Subsection R156-37f-203(6):  
I, \_\_\_\_\_ (print name), the Pharmacist In-Charge (PIC) of  
\_\_\_\_\_ (print pharmacy/pharmacy group name), request a waiver during the calendar year "2023" from submitting daily zero reports to Utah's Controlled Substance Database (CSD), because the pharmacy is not dispensing controlled substances at this time and does not anticipate doing so in the immediate future. As PIC, I affirm the pharmacy/pharmacy group meets the following criteria:

- active Utah Class A, B, D, or E pharmacy license License Number: \_\_\_\_\_
  - active Utah Controlled Substance License License Number: \_\_\_\_\_
  - registered with the Drug Enforcement Agency (DEA) DEA Number: \_\_\_\_\_
  - registered National Provider Identifier (NPI) NPI Number: \_\_\_\_\_
  - National Council for Prescription Drug Programs (NCPDP) NCPDP Number: \_\_\_\_\_
  - Email Account with RxGov\* for data submissions RxGov Email: \_\_\_\_\_
- \*Pharmacy/Pharmacy Group must have an active account registered at <https://utpdmp.rxgov.com/login>

I ACKNOWLEDGE AND AGREE that:

- (1) I have received a copy of Utah's CSD reporting data requirements; and
- (2) if the pharmacy/pharmacy group does dispense a controlled substance prescription to a patient in Utah:
  - this waiver shall immediately and automatically TERMINATE;
  - the pharmacy/pharmacy group shall notify the CSD of the termination in writing at [csd@utah.gov](mailto:csd@utah.gov), within 24 hours or the next business day of the dispensing (whichever is later); and
  - the pharmacy/pharmacy group shall immediately comply with all CSD reporting requirements, including submissions to the Utah CSD Reporting Site at <https://utpdmp.rxgov.com/login> of:
    - required data for any controlled substances/Rx that are dispensed, within 24 hours or the next business day of dispensing whichever is later; and
    - daily "ZERO Reports (null)" if no controlled substances are dispensed for the date.

\_\_\_\_\_  
**PIC Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**PIC Email Address**

\_\_\_\_\_  
**Pharmacy Email Address**

ALL OF THE ABOVE FIELDS MUST BE COMPLETED, TO BE GRANTED A WAIVER!

The above-named pharmacy or pharmacy group is hereby granted this waiver from the requirement of submitting daily Zero Reports to the Utah Controlled Substance Database, UNTIL THE EARLIER OF:

- (1) such time as the pharmacy or pharmacy group dispenses a controlled substance; or
- (2) the end of the current calendar year, December 31, 2023

**APPROVED** Date: \_\_\_\_\_ **CSD Staff Initials:** \_\_\_\_\_