- If you do NOT have employees OR owner workers owning 8% or less and do not want Workers' Compensation Coverage on yourself, you MUST still provide evidence to DOPL of your choice:
    - To verify this choice, please obtain a Workers' Compensation Coverage Waiver Certificate WAIVER directly from the Utah Labor Commission website. After you receive the WAIVER back from the Utah Labor Commission, please forward the WAIVER to us here at the Contractor Licensing Team.

Instructions for getting a Workers' Compensation Coverage WAIVER:

You must prove to the Utah Labor Department you have a company by supplying them with specific documentation.

Visit and set up a business account with the Labor Department at the link below and request an exemption from Workers Compensation on yourself. You must list the Company's name and all Owners, as listed with the Division of Corporations and Commercial Code.

https://webaccess.laborcommission.utah.gov/wc coverage waivers/

3 items most Contractor's upload to the Department of Labor when applying for Workers Compensation Coverage Waiver "WAIVER" (WCCW) are listed below using Option 2:

- Copy of Liability Insurance Form
- Copy of Business Check
- Copy of Business Card or Some type of advertisement.
    - Pamphlet, Internet website, multimedia, must include "pending contractor approval"

Please email wccw@utah.gov for any questions concerning the Workers' Compensation Coverage WAIVER.

(Processing time for Labor Department is usually 2 full days)

Do not try to upload any other items. It will cause delays in the processing time.

Option 1 – If you have an active Contracting License ending in -5501 or -5500

Only needs 2 items:

1. Active Contractors License ending in -5501 or -5500

   (This is NOT a City Business License, DOPL does not require City Business licenses)

2. Active/Current Liability Insurance

Option 2 – If you DO NOT have an active Contractor License ending in -5501 or -5500

1. Active liability insurance policy that covers the business entity's activities.

2. Proof of a bank account for the business entity.

Examples¿Bank.statement?voided.check?or.a.signed.letter.from.a.bank.representative¡

3. An advertisement of services showing the business entity’s name and contact information.
   - Business Card
   - In a newspaper of general circulation
   - In a telephone directory
   - On a website or social media
     - In a trade magazine

The advertisement of services MUST include "pending contractor approval".